



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Guthrie Green July Events

Date(s) of Event: July 1-31, 2022

Location Address: 111 E RECONCILIATION WAY N

Council District(s): 4

Event Description: See schedule

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Amplified Sound, Generator/Electricity, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Sidewalk Closure, Private Property

Anticipated Attendance: Total: 2700

Per Day: 450

Anticipated Participants: Total: 60

Per Day: 10

Number of Events for Monthly Event: 4

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green

Website: www.guthriegreen.com

Chief Officer of Host Organization: Derek Combs

Email and Phone: derek@guthriegreen.com 918-671-9317

Applicant Name: Guthrie Green - Derek Combs

Email and Phone: derek@guthriegreen.com 918-671-9317

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Derek Combs

Mobile: 918-671-9317

Billing Contact: Guthrie Green

Phone: 918-671-9317

Billing Address: 111 E Reconciliation Way
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 07/01/2022 Time: 6pm
Street Closure for Event Setup: Date: 07/01/2022 Time: 7am
Street(s) to be Closed for Event Setup: See schedule and map

Event Start: Date: 07/01/2022 Time: 6pm
Street Closure for Event Start: Date: 07/01/2022 Time: 7am
Street(s) to be Closed for Event Start: See schedule and map
Run, Walk, Parade Start Time: NA
Daily Event Hours: See schedule

Event End: Date: 07/30/2022 Time: 11pm
Street Reopens after Event End: Date: 07/30/2022 Time: 11pm
Event Teardown: Date: 07/30/2022 Time: 11pm
Street Reopens after Event Teardown: Date: 07/30/2022 Time: 11pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 8
Food Cooked on-site: No Fuel(s) to be used: Electric
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Nite (918) 793-7003

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Owned by Guthrie Green

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street, ADA parking available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): GGP Parks

Name of Park and Location, if applicable: Guthrie Green 111 E Reconciliation Way

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: Playback through phone

Sound Amplification: Yes

Start Time: Varies

Finish Time: Varies

Please describe the sound equipment that will be used for your event:

Varies

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Janitorial/Dumpster onsite

Number of Trash Receptacles: 12

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: Berry Brothers Cleaning (620) 278-6005

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Assn

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 06/23/2022 Date routed: 06/28/2022 Date for review: 06/30/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 06/28/2022.

Guthrie Green Events - July 2022

Separate Permits						Blue	
Road Closure						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
7/1/2022	6pm-9pm	First Friday	350+	7am	10pm	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way / 2 spots on south side of Reconciliation Way	Amplified Music and Possible Vendors
7/6/2022	11am-2pm	Food Truck Wednesday	400	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
7/12/2022	8pm-10pm	Starlight	500+	n/a	n/a	n/a	Amplified Sound
7/13/2022	11am-2pm	Food Truck Wednesday	400	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
7/19/2022	8pm-10pm	Starlight	500+	n/a	n/a	n/a	Amplified Sound

7/20/2022	11am-2pm	Food Truck Wednesday	400	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
7/26/2022	8pm-10pm	Starlight	500+	n/a	n/a	n/a	Amplified Sound
7/27/2022	11am-2pm	Food Truck Wednesday	400	7:00AM	3:00PM	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music
7/30/2022	8am-11pm	CBAO Beer Festival	500+	all day	all day	Parking on West side of MLK Jr Blvd / Parking on North side of Reconciliation Way/ 4 spots on East side of Boston Ave./3 parallel spots on Cameron Ave.	Food Trucks & Light Amplified Music