



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: The Hunt Club 13th Anniversary Party Date(s) of Event: July 1, 2022  
 Location Address: 224 N MAIN ST W Council District(s): 4  
 Event Description: Requesting Cameron St be closed from Main St west to Boulder Ave for anniversary celebration  
**Event Category:** Street/Block Party  
**Event Includes:** Amplified Sound, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street Closure  
 Anticipated Attendance: Total: 300 Per Day: 300  
 Anticipated Participants: Total: 300 Per Day: 300  
 Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: The Hunt Club Website: https://thehuntclubtulsa.com/  
 Chief Officer of Host Organization: Mary Ellen Slape  
 Email and Phone: 918-284-2127  
 Applicant Name: The Hunt Club - Mary Ellen Slape  
 Email and Phone: thehuntclub99@att.net 918-599-9200  
 Professional Event Organizer: NA  
 Email and Phone:  
 On-site Contact: Mary Ellen Slape Mobile: 918-284-2127  
 Billing Contact: The Hunt Club Phone: 918-599-9200  
 Billing Address: 224 N Main ST  
Tulsa OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 07/01/2022 Time: 2pm  
Street Closure for Event Setup: Date: 07/01/2022 Time: Noon  
Street(s) to be Closed for Event Setup: Cameron St between Boulder Ave and Main St

**Event Start:** Date: 07/01/2022 Time: 8pm  
Street Closure for Event Start: Date: 07/01/2022 Time: Noon  
Street(s) to be Closed for Event Start: Cameron St between Boulder Ave and Main St  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 8pm-2am

**Event End:** Date: 07/02/2022 Time: 2am  
Street Reopens after Event End: Date: 07/02/2022 Time: Noon  
**Event Teardown:** Date: 07/02/2022 Time: 3am  
Street Reopens after Event Teardown: Date: 07/02/2022 Time: Noon

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: High point beer sales, Alcohol Sales  
Number of Food Vendors: 0  
Number of Food Trucks: 2  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 1 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: The Hunt Club In-house (918) 284-2127

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 07/01/2022 Time: 12pm Equipment Pickup: Date: 07/02/2022 Time: 12pm

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): The Hunt Club

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 07/01/2022 Time: 2pm

Equipment Pickup: Date: 07/02/2022 Time: 12pm

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: The Brothers Moore

Sound Amplification: Yes

Start Time: 10pm

Finish Time: 1am

Please describe the sound equipment that will be used for your event:

2 amplifiers

Sound checks conducted prior to the event: Yes

Start Time: 7pm

Finish Time: 730pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff will provide cleanup directly after party ends at 2am

Number of Trash Receptacles: 4

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Businesses, Business Assn

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

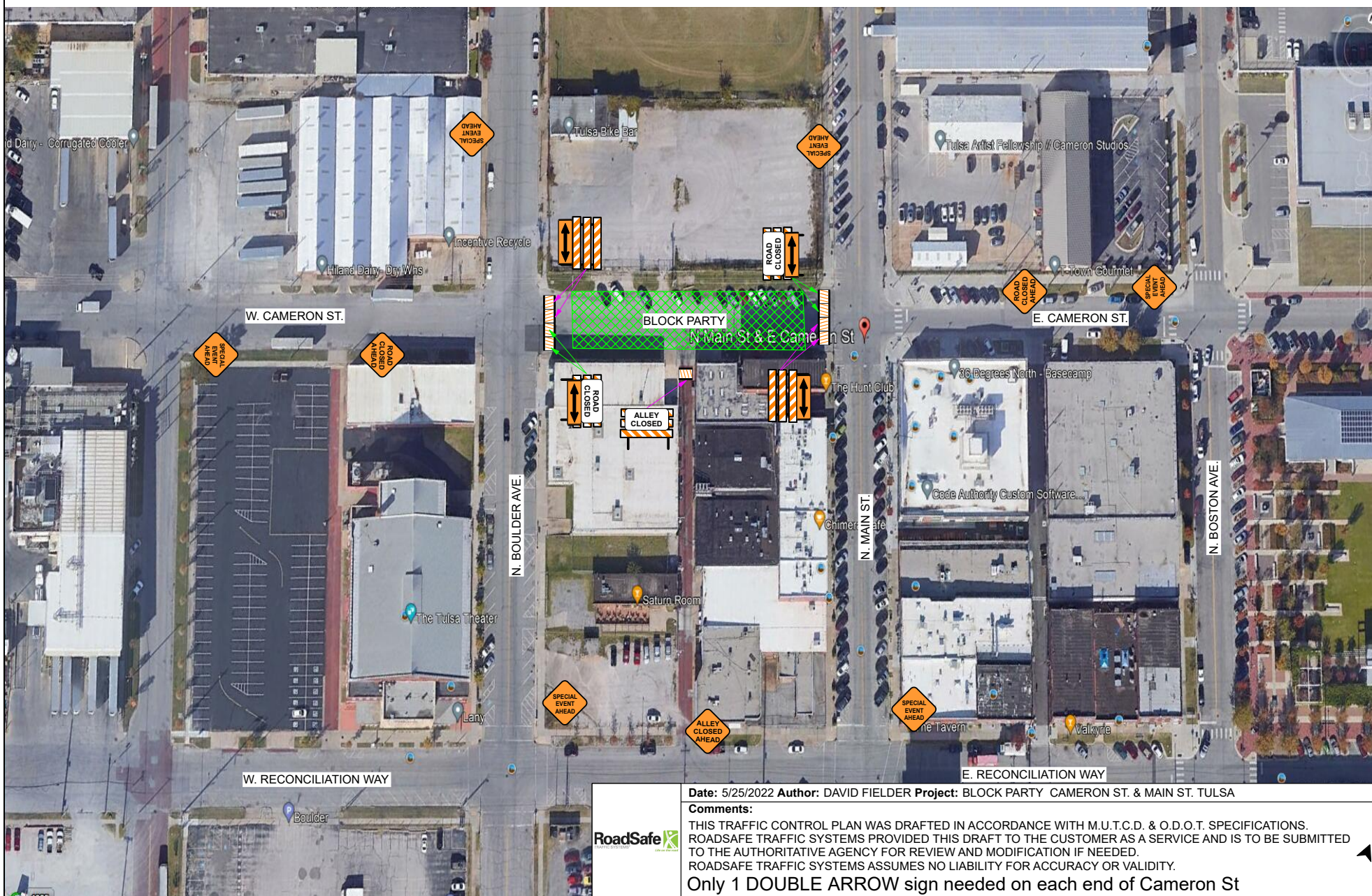
Date received: 05/10/2022    Date routed: 06/16/2022    Date for review: 06/22/2022

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_ Comments: Timeline and vendor changes 06/16/2022.  
TCP map finalized 06/13/2022. Form revised  
06/16/2022.



Date: 5/25/2022 Author: DAVID FIELDER Project: BLOCK PARTY CAMERON ST. & MAIN ST. TULSA

**Comments:**

THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITY AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.

Only 1 DOUBLE ARROW sign needed on each end of Cameron St

