



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Albatross PGA WeekDate(s) of Event: May 19-21, 2022Location Address: 5939 S LEWIS AVE ECouncil District(s): 9

Event Description: Private Parking Lot Fenced in Event during PGA week. We will have a 6 foot fence bordering 6 parking spaces in our parking lot. We will have seating for our guests and beer coolers. It will open at 10am and shut down at 10pm.

Event Category: MiscellaneousEvent Includes: Amplified Sound, Beer/Alcohol Sales, Private PropertyAnticipated Attendance: Total: 150Per Day: 50Anticipated Participants: Total: 150Per Day: 50Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Albatross Sporting Lounge Website: NAChief Officer of Host Organization: Chad MorrisonEmail and Phone: cmorrison00@yahoo.com 713-483-4446Applicant Name: Albatross Sporting Lounge - Chad MorrisonEmail and Phone: cmorrison00@yahoo.com 713-483-4446

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Chad Morrison Mobile: 713-483-4446Billing Contact: Albatross Sporting Lounge Phone: 713-483-4446Billing Address: 5939 S Lewis AVE
Tulsa OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/18/2022 Time: 10:00am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking lot

Event Start: Date: 05/19/2022 Time: 10:00am
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - Parking Lot
Run, Walk, Parade Start Time: NA
Daily Event Hours: 10:00am to 10:00pm

Event End: Date: 05/21/2022 Time: 10:00pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 05/22/2022 Time: 10:00pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales, Alcohol Sales
Number of Food Vendors: 1
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Wood
Number of Item Vendors: 1 Number of Service Vendors: 0
Number of Tents/Canopies: 1 Provider and Phone: Vendor Owned
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Crowd Management Fencing Company: Contact, Email and Phone: On-Call
(918) 201-1243

Equipment Setup: Date: 05/18/2022 Time: 10:00am Equipment Pickup: Date: 05/23/2022 Time: 10:00am

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Albatross Sporting Lounge

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: On Call (918) 201-1243

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 05/16/2022 Time: 10am

Equipment Pickup: Date: 05/23/2022 Time: 10am

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 10am

Finish Time: 10pm

Please describe the sound equipment that will be used for your event:

Portable Speaker with Phone Hook Up.
No Explicit Lyrics

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

2x4 banners
3x6 banners

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will be cleaning up every hour.

Number of Trash Receptacles: 4

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: Chad Morrison

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses (Req. letter of support/endorsement), Other entities

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/16/2022 Date routed: 05/16/2022 Date for review: 05/18/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 05/16/2022.

