



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Greenwood Farmers & Artisans MarketDate(s) of Event: May 21, 2022Location Address: 1520 N GREENWOOD PLCouncil District(s): 1Event Description: Farmers Market**Event Category:** Farmers/Outdoor Market**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, Food Sales, Street ClosureAnticipated Attendance: Total: 1000Per Day: 100Anticipated Participants: Total: 1000Per Day: 100

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: The Greenwood ExperienceWebsite: www.greenwoodartproject.org/greenwood-experienceChief Officer of Host Organization: BILL WHITEEmail and Phone: bw3031@yahoo.com 918-964-3021Applicant Name: BILL WHITEEmail and Phone: bw3031@yahoo.com 918-964-3021

Professional Event Organizer: NA

Email and Phone:

On-site Contact: BILL WHITEMobile: 918-964-3021Billing Contact: BILL WHITEPhone: 918-964-3021Billing Address: 913 NE Greenwood Ave  
Tulsa OK 74106

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 05/21/2022 Time: 07:30 pm  
Street Closure for Event Setup: Date: 05/21/2022 Time: 07:30 am  
Street(s) to be Closed for Event Setup: N Greenwood Place between E Pine St and E. Queen St

**Event Start:** Date: 05/21/2022 Time: 08:00 am  
Street Closure for Event Start: Date: 05/21/2022 Time: 07:30 am  
Street(s) to be Closed for Event Start: N Greenwood Place between E Pine St and E. Queen St  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 08:00 am to 11:30 am

**Event End:** Date: 05/21/2022 Time: 11:30 am  
Street Reopens after Event End: Date: 05/21/2022 Time: 12:00 pm  
**Event Teardown:** Date: 05/21/2022 Time: 11:30 am  
Street Reopens after Event Teardown: Date: 05/21/2022 Time: 12:00 pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 10  
Number of Food Trucks: 2  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 10 Number of Service Vendors: 0  
Number of Tents/Canopies: 10 - 10x10 Provider and Phone: Vendor owned  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 05/21/2022 Time: 07:30 am Equipment Pickup: Date: 05/21/2022 Time: Noon

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking Garage, Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Greenwood Farmers & Artisans Market

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA - Rudisill Library

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 09:00 am

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

Jazz, played by a local DJ

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banners to notify the public

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: All vendors are responsible for their area

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Neighborhood Assn

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File



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**For City of Tulsa Special Events Committee Use Only**

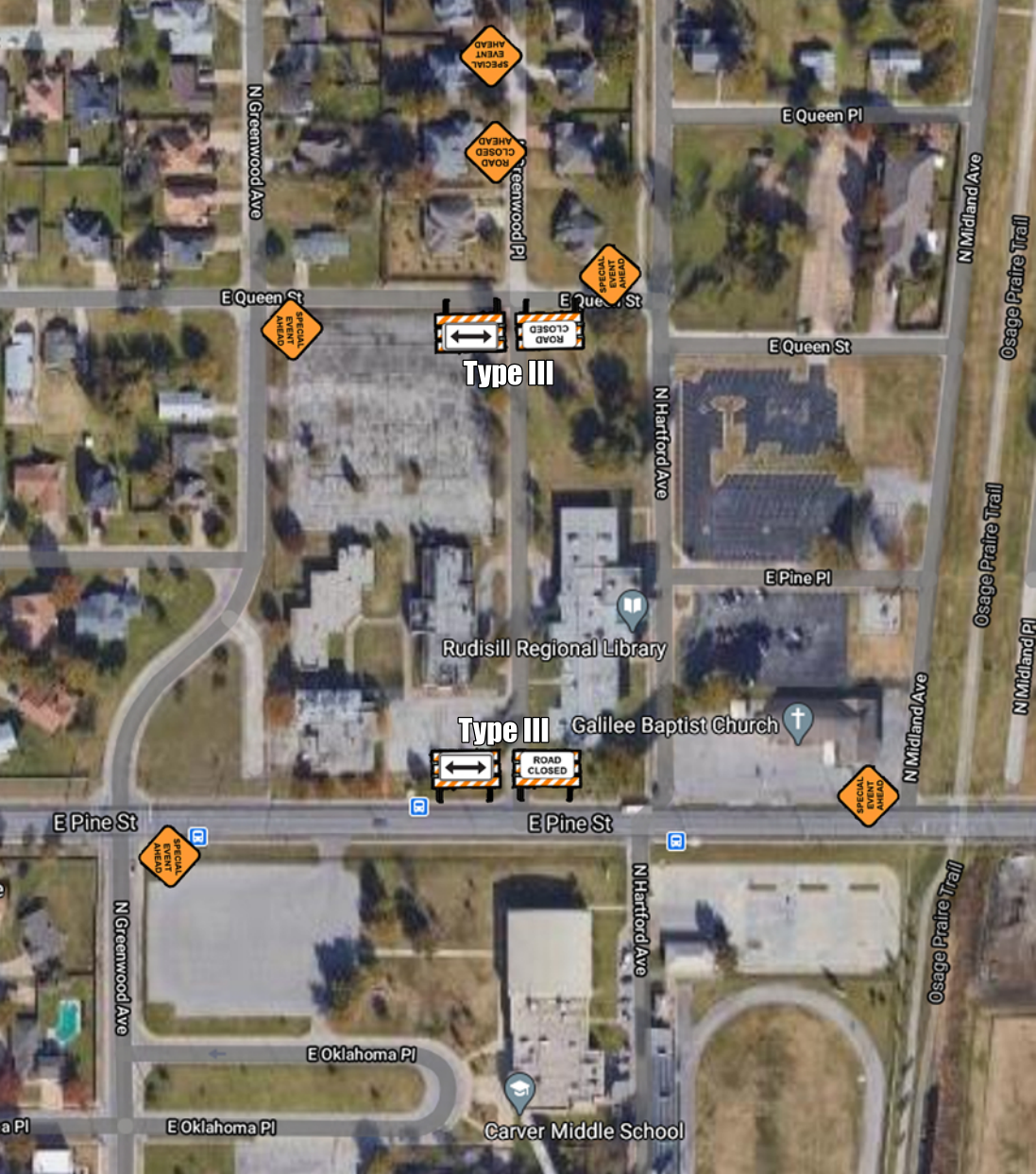
Date received: 04/22/2022 Date routed: 05/12/2022 Date for review: 05/18/2022

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_ Comments: Fees paid 05/05/2022. Form revised (timeline)  
05/12/2022. Requesting TCP map changes.



Type III

Type III



Rudisill Regional Library

Galilee Baptist Church

Carver Middle School

N Greenwood Ave

N Greenwood Ave

E Queen St

E Queen St

E Queen Pl

E Queen St

N Hartford Ave

E Pine Pl

E Pine St

E Pine St

N Greenwood Ave

E Oklahoma Pl

E Oklahoma Pl

N Hartford Ave

N Midland Ave

N Midland Ave

Osage Prairie Trail

Osage Prairie Trail

N Midland Pl

Osage Prairie Trail