



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Greenwood Main Street CarnivalDate(s) of Event: May 11, 12, 13, & 14, 2022Location Address: 700 N GREENWOOD AVE ECouncil District(s): 1Event Description: Carnival rides and food**Event Category:** Carnival**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Food Sales, Private PropertyAnticipated Attendance: Total: 1000Per Day: 250Anticipated Participants: Total: 1000Per Day: 250

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Historic Greenwood District Main Street Website: NAChief Officer of Host Organization: Bill WhiteEmail and Phone: bill@historicgreenwooddistrict.com 918-964-3021Applicant Name: Historic Greenwood District Main Street - Bill WhiteEmail and Phone: bill@historicgreenwooddistrict.com 918-964-3021

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Bill White Mobile: 918-964-3021Billing Contact: Historic Greenwood District Main Street Phone: 918-964-3021Billing Address: PO Box 481015
Tulsa OK 74148

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/08/2022 Time: 09:00 am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - OSU-Tulsa Parking Lot A

Event Start: Date: 05/11/2022 Time: 05:00 pm
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - OSU-Tulsa Parking Lot A
Run, Walk, Parade Start Time: NA
Daily Event Hours: 5:00 to 11:00 pm Wednesday to Friday
1:00 to 11:00 pm Saturday

Event End: Date: 05/14/2022 Time: 11:00 pm
Street Reopens after Event End: Date: Time:
Event Teardown: Date: 05/14/2022 Time: 12:00 pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 2
Number of Food Trucks: 2
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 2 Number of Service Vendors: 4
Number of Tents/Canopies: 5 10X10 Provider and Phone: Individual Owned
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 14 Provider and Phone: Pride Amusement (219) 851-7711
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Off-duty TPD Donnie Johnson (918) 810-1538

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Historic Greenwood District Main Street

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: ON Call Service and Rental (918) 397-7787

Total Number of Portable Toilets: 15 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/06/2022 Time: 11:00 am

Equipment Pickup: Date: 05/16/2022 Time: 09:00 am

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 05:00 pm

Finish Time: 11:00 pm

Please describe the sound equipment that will be used for your event:

DJ playing music

Sound checks conducted prior to the event: No

Start Time: 05:00 pm

Finish Time: 05:15 pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash can on site with dumpster

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: Historic Greenwood District Main Street (918) 964-3021

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/06/2022 Date routed: 05/10/2022 Date for review: 05/11/2022

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 05/10/2022.