



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Supreme Lending Cinco de MayoDate(s) of Event: 05/07/2022Location Address: 3902 E 51ST ST SCouncil District(s): 9

Event Description: This is a client appreciation party that is Cinco de Mayo themed. There will be no alcohol. We will have tacos, non alcoholic drinks, and live music. We will also have a petting zoo, inflatables and mechanical bull. It will be from 1-4 PM on May 7th.

Event Category: Miscellaneous**Event Includes:** Tent/Canopy, Live Entertainment, Inflatable, Private PropertyAnticipated Attendance: Total: 200Per Day: 200Anticipated Participants: Total: 200Per Day: 200

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Supreme LendingWebsite: www.alfredomadrid.supremelendinglo.comChief Officer of Host Organization: Alfredo MadridEmail and Phone: alfredo.madrid@supremelending.com 918-863-0002Applicant Name: Alfredo MadridEmail and Phone: alfredo.madrid@supremelending.com 918-863-0002

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Alfredo MadridMobile: 918-760-2557Billing Contact: Alfredo MadridPhone: 918-863-0002Billing Address: 3902 E 51st ST
Tulsa OK 74135

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/07/2022 Time: 10:00 am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking lot

Event Start: Date: 05/07/2022 Time: 1:00 pm
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - Parking Lot
Run, Walk, Parade Start Time: NA
Daily Event Hours: 1:00 to 4:00 pm

Event End: Date: 05/07/2022 Time: 4:00 pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 05/07/2022 Time: 5:00 pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 1
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Gas
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 1-20x40 Provider and Phone: Ultimate Rentals (918) 704-8478
Number of Inflatables: 2 Provider and Phone: Jumpman Party Rentals (918) 446-2323,
Number of Amusement Rides: 1 Provider and Phone: Texas Wild Bull (479) 249-3411
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): No Sponsors

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Wesley (918) 955-3822

Total Number of Portable Toilets: 1 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 05/06/2022 Time: 1:00 PM

Equipment Pickup: Date: 05/09/2022 Time: 12:00 PM

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 1

Performer/Band name and music type: Ramiro
Mariachi

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Company Logo

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will have several trash cans there to maintain clean environment. After we have in house volunteers that will make sure site is clean

Number of Trash Receptacles: 4

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No street closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/04/2022 Date routed: 05/07/2022 Date for review: Email Review

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 05/07/2022.

What is circled is the parking lot where party will be held.

PROJECT:

SUPREME LENDING

PROJECT # 17002

3902 E. 51st Street
Tulsa, OK 74135

CONSULTANT:

REVISIONS:

REV 1 07.25.17
REV 2 08.04.17

ISSUE DATE:

08.20.2017

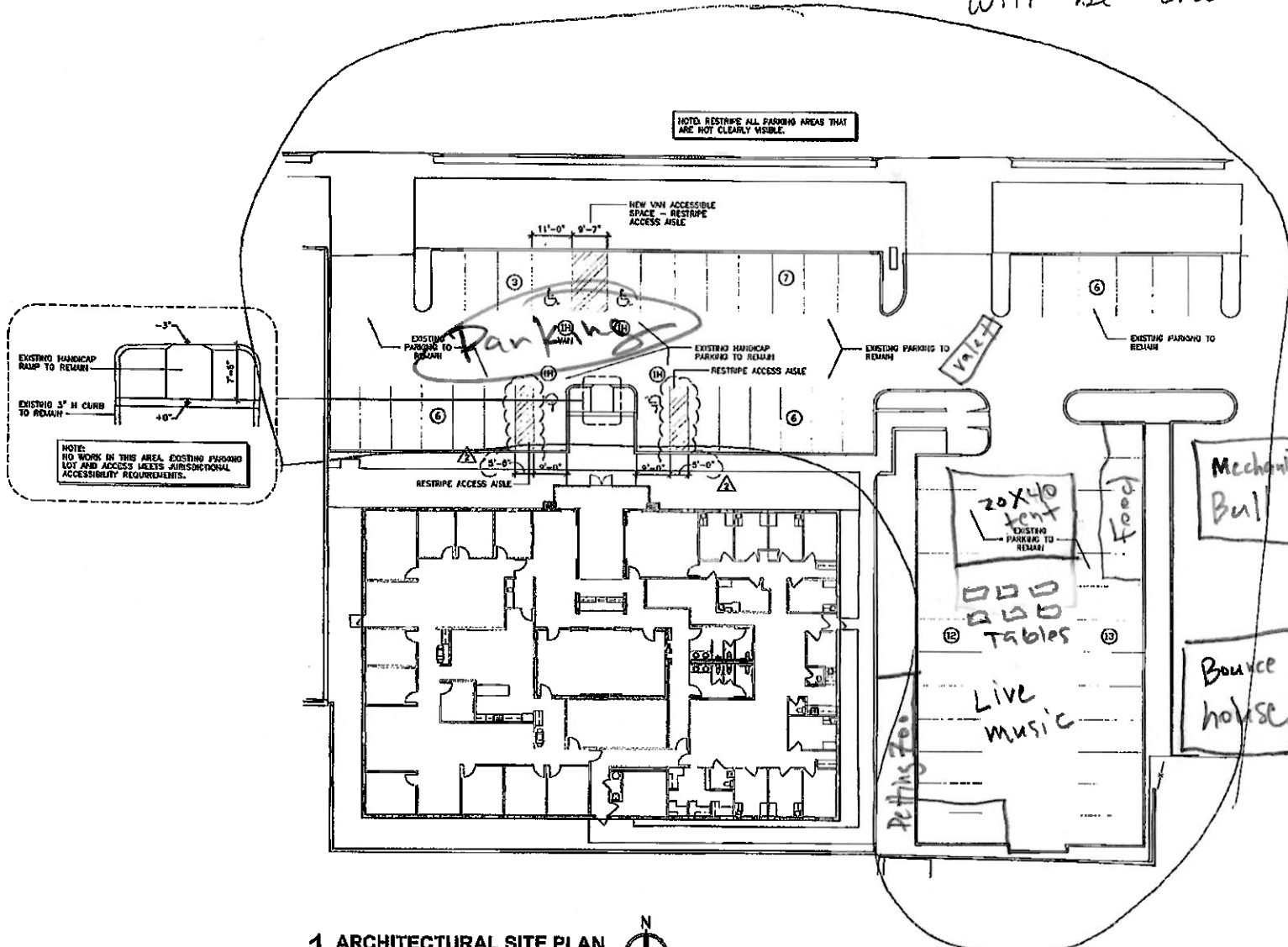
SHEET NAME:

ARCH SITE PLAN

SHEET NUMBER:

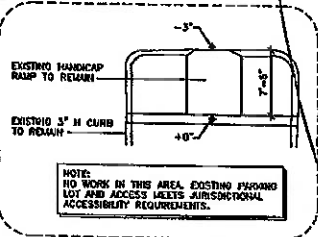
A101

DRAWN BY: GRS



NOTE: RESTRIPE ALL PARKING AREAS THAT ARE NOT CLEARLY VISIBLE.

NEW VAN ACCESSIBLE SPACE - RESTRIPE ACCESS AISLE



1 ARCHITECTURAL SITE PLAN
SCALE: 1" = 16'-0"

