



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Boots and Brushes A.R.T. GalaDate(s) of Event: April 22, 2022Location Address: 1350 S Boulder AVECouncil District(s): 4Event Description: Nonprofit fundraising event - Live band will perform for gala guests on outdoor terrace.**Event Category:** Concert/Performance**Event Includes:** Amplified Sound, Live Entertainment, Private PropertyAnticipated Attendance: Total: 120Per Day: 120Anticipated Participants: Total: 0Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Operation Aware of Oklahoma Website: www.operationaware.orgChief Officer of Host Organization: Jeni DolanEmail and Phone: jdolan@operationaware.org 918-582-7884Applicant Name: Operation Aware of OklahomaEmail and Phone: jennifer@operationaware.org 918-582-7884 x 105

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Jennifer HudwalkerMobile: 918-520-3232Billing Contact: Operation Aware of OklahomaPhone: 918-582-7884 x 105Billing Address: 10021 S YALE AVE E Tulsa 105
Tulsa OK 74137

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/22/2022 Time: 12pm
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking lot

Event Start: Date: 04/22/2022 Time: 6:30pm
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: N/A - Parking lot
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 6:30pm to 10:00pm

Event End: Date: 04/22/2022 Time: 10:00pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 04/22/2022 Time: 10:00pm
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Free Alcohol/wine/high point beer

Number of Food Vendors: 1

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 3

Number of Tents/Canopies: 0 Provider and Phone: N/A

Number of Inflatables: 0 Provider and Phone: N/A

Number of Amusement Rides: 0 Provider and Phone: N/A

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Security provided through the venue - Taulcoy Room (918 926-0879, contact@taulcoyroom.com

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): Blue Cross Blue Shield of Oklahoma, Bank of Oklahoma, Commerce Bank, others TBD

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: N/A

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: Dunn & Brooks - a Country tribute band

Sound Amplification: Yes

Start Time: 6:30pm

Finish Time: 10:00pm

Please describe the sound equipment that will be used for your event:

Four guitar amps, six instrument monitors

Sound checks conducted prior to the event: Yes

Start Time: 4:00pm

Finish Time: 5:00pm

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Remove sound equipment, disassemble stage, pack away furniture pieces, pack up any decorations, take out trash

Number of Trash Receptacles: 3

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 03/10/2022 Date routed: 04/19/2022 Date for review: Email Review

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 04/19/2022.

