



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### ***Summary of Event***

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Name of Event: Tour de Tulsa Date(s) of Event: May 7, 2022  
Location Address: 1875 S Boulder AVE Council District(s): 1, 4, 2  
Event Description: Bicycle Ride - Advocacy of healthy/lifestyle choices  
**Event Category:** Athletic/Recreation  
**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Traffic Control on the Bike Course, Private Property  
Anticipated Attendance: Total: 1050 Per Day: 1050  
Anticipated Participants: Total: 1050 Per Day: 1050  
Number of Events for Monthly Event: NA

### ***Host Organization, Applicant and Professional Event Organizer Information***

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Host Organization: Tulsa Bicycle Club Website: www.bikeclubtulsa.com  
Chief Officer of Host Organization: Jenna Grant  
Email and Phone: jgrant@tulsa-health.org 918-595-4058  
Applicant Name: Tulsa Bicycle Club - Ross Snider  
Email and Phone: ross4@cox.net 918-606-1519  
Professional Event Organizer: Same  
Email and Phone:  
On-site Contact: Michael Cox Mobile: 918-671-3618  
Billing Contact: Tulsa Bicycle Club Phone: 918-595-4058  
Billing Address: 1337 E 36th St  
Tulsa OK 74105

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 05/07/2022 Time: 6am  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA - Staging in parking lot

**Event Start:** Date: 05/07/2022 Time: 8am  
Street Closure for Event Start: Date: 05/07/2022 Time: 7:45 am  
Street(s) to be Closed for Event Start: No street closures, but traffic control at 18th St & Main St, 18th St & Boulder Ave, 18th St & Boston Ave, 21st St & Boulder Ave, 23rd St & Jackson Ave, 23rd St & SW Blvd, and off-ramp from I-244 to W 23rd St from 7:45am to 8:15am

Run, Walk, Parade Start Time: 8am  
Daily Event Hours: 8am-4pm

**Event End:** Date: 05/07/2022 Time: 4pm  
Street Reopens after Event End: Date: 05/07/2022 Time: 8:15am

**Event Teardown:** Date: 05/07/2022 Time: 4pm-5pm  
Street Reopens after Event Teardown: Date: Time:

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 4 10x10 Provider and Phone: Bike Club owned  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Lt Jack Hoehner, TPD Special Events Unit (918) 586-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking Garage, Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): Pathways to Health and Tulsa Bicycle Club

Name of Park and Location, if applicable: Dream Catcher Park (1875 S Boulder Ave), and East Bank Trail at Tulsa River Parks Have a permit for Dream Catcher Park and have attached an email from River Parks stating we don't need a permit from them.

Drone: No

Portable Toilets:    Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 8                      Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/06/2022                      Time: 1pm

Equipment Pickup: Date: 05/09/2022                      Time: 10am

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 8am

Finish Time: 4pm

Please describe the sound equipment that will be used for your event:

Megaphone and IPOD speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

In ground signs (garage sale sized) directing participants to parking, registration, and route directions. Banners i park at registration and for finish photos.

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will keep area clean during the event, and make a final cleanup pass at the end of the event.

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 02/24/2022    Date routed: 04/19/2022    Date for review: 04/27/2022

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_    Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_    City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_    Comments: Form and maps revised 04/19/2022.



Porta Johns



SAG station

Volunteer Parking  
Limited to specific people

Registration

Food tents

Sponsor Booths

Cones

S Boulder Park Dr  
S Boulder Park Dr

# 22.9 mile fun ride TDT

## 9-Mile Route Map



