



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Live Passion of the Lord ProcessionDate(s) of Event: April 15, 2022Location Address: 2515 E 1ST ST SCouncil District(s): 4

Event Description: Day procession from Noon to 3 p.m. will start at 2515 E. 1st St. going east on 1st St to Delaware Ave. south on Delaware Ave to 2nd St., west on 2nd St to Atlanta Ave. and north on Atlanta Ave back to 2515 E. 1st St.

Night procession from 8:30 to 10:00 pm, using the same processional route, but backwards.

**Event Category:** Procession/March**Event Includes:** Amplified Sound, Private Park, Public Right of Way, Lane Closure, Street ClosureAnticipated Attendance: Total: 200Per Day: 200Anticipated Participants: Total: 200Per Day: 200

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: St. Francis Xavier Church

Website: NA

Chief Officer of Host Organization: David MedinaEmail and Phone: fr.davidmedina@yahoo.com 918-549-8000Applicant Name: St. Francis Xavier Church - Melissa HydeEmail and Phone: st.francixavier.church@hotmail.com 918-592-6770

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Beatriz SaldivarMobile: 918-734-8465Billing Contact: St. Francis Xavier ChurchPhone: 918-592-6770Billing Address: 2434 East Admiral Boulevard  
Tulsa OK 74110

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/15/2022 Time: 10:00 am  
Street Closure for Event Setup: Date: Time:  
Street(s) to be Closed for Event Setup: NA - Staging in church parking lot

**Event Start:** Date: 04/15/2022 Time: 12:00 pm.  
Street Closure for Event Start: Date: 04/15/2022 Time: 12:00 pm.  
Street(s) to be Closed for Event Start: See map  
Run, Walk, Parade Start Time: Day procession starts at Noon and ends at 3 pm  
Night procession starts at 8:30 pm and ends a 10 pm

Daily Event Hours: NA

**Event End:** Date: 04/15/2022 Time: 10 pm  
Street Reopens after Event End: Date: 04/15/2022 Time: 3 pm

**Event Teardown:** Date: 04/15/2022 Time: 11 pm  
Street Reopens after Event Teardown: Date: 04/15/2022 Time: 10 pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 596-6054

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): St. Francis Xavier Church.

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 1:00 pm.

Finish Time: 4:00 pm.

Please describe the sound equipment that will be used for your event:

One small speaker for first procession. Second procession is silent

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: On site personal will clean up.

Number of Trash Receptacles: 2

Number of Dumpsters: 2

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Places of Worship

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

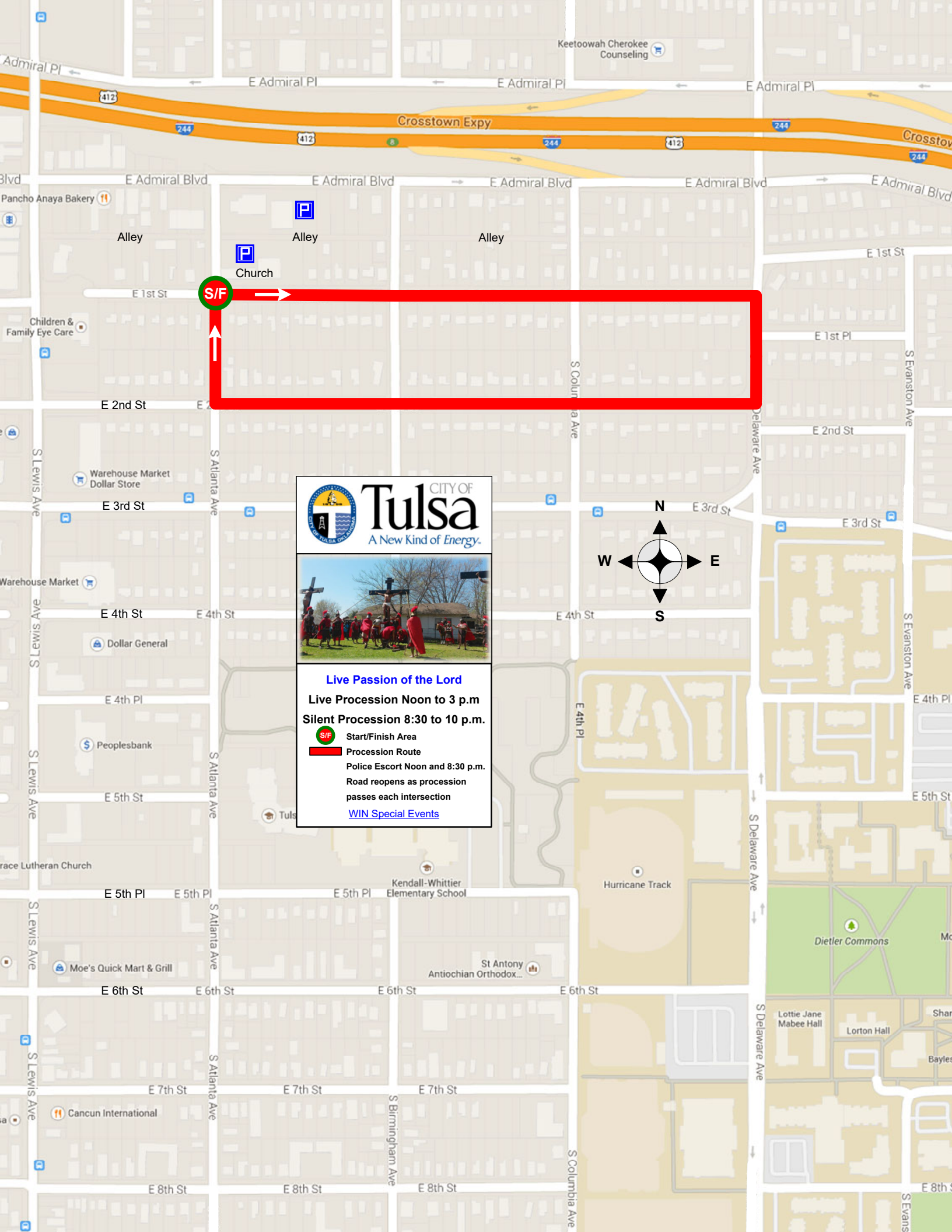
Date received: 03/16/2022    Date routed: 03/24/2022    Date for review: 03/30/2022

Special Events Committee Recommendation: 03/23/2022     Yes     No

Date routed to Mayor: 03/24/2022    Mayor's Recommendation: 03/30/2022     Yes     No

Date routed to Council: 03/24/2022    City Council Approval: 03/30/2022     Yes     No

Date Permit Issued: 04/14/2022    Comments: Form & map revised 03/24/2022



 **CITY OF Tulsa**  
A New Kind of Energy.



**Live Passion of the Lord**  
**Live Procession Noon to 3 p.m.**  
**Silent Procession 8:30 to 10 p.m.**

 Start/Finish Area  
 Procession Route  
 Police Escort Noon and 8:30 p.m.  
 Road reopens as procession passes each intersection  
[WIN Special Events](#)

