



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: The Square at Nam HaiDate(s) of Event: March 5, 2022Location Address: 11528 E 21ST ST SCouncil District(s): 6

Event Description: The Square at Nam Hai will activate the underutilized parking lot to the west of Nam Hai. The event will include a pop-up public market with vendors and food, activities for children, and multicultural entertainment. It will also highlight the potential connections between Nam Hai, Supermercados Morelos, El Bazaar, and Krystal Palace. The event will be held in the west Nam Hai parking lot on March 5th, 2022 from 11am - 9pm. The goal is to have 500 people in attendance at the event.

Event Category: Festival/CelebrationEvent Includes: Beer/Alcohol Sales, Live Entertainment, Food Sales, Merchandise Sales, Private PropertyAnticipated Attendance: Total: 500Per Day: 500Anticipated Participants: Total: 0Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: East Tulsa Main Street

Website: NA

Chief Officer of Host Organization: Luisa KrugEmail and Phone: easttulsamainstreet@gmail.com 828-467-8017Applicant Name: East Tulsa Main Street - Luisa KrugEmail and Phone: easttulsamainstreet@gmail.com 828-467-8017

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Luisa KrugMobile: 828-467-8017Billing Contact: East Tulsa Main StreetPhone: 828-467-8017Billing Address: 4555 E 39TH ST S Tulsa
Tulsa OK 74135

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/03/2022 Time: 8:00 am

Street Closure for Event Setup: Date: Time:

Street(s) to be Closed for Event Setup: None - Parking Lot

Event Start: Date: 03/05/2022 Time: 11:00 am

Street Closure for Event Start: Date: Time:

Street(s) to be Closed for Event Start: None

Run, Walk, Parade Start Time: NA

Daily Event Hours: 11:00 am to 9:00 pm

Event End: Date: 03/05/2022 Time: 9:00 pm

Street Reopens after Event End: Date: Time:

Event Teardown: Date: 03/05/2022 Time: 9:00 pm

Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: No

Number of Food Vendors: 3

Number of Food Trucks: 3

Food Cooked on-site: Yes Fuel(s) to be used: Electric

Number of Item Vendors: 5 Number of Service Vendors: 0

Number of Tents/Canopies: 4 (10X10) Provider and Phone: Personal tents

Number of Inflatables: 0 Provider and Phone: NA,

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Off-duty TPD Captain Mark Ohnesorge (918) 779-9410

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: Roping

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Global District, Tulsa Planning Office, Tulsa Authority for Economic Opportunity, Blue Cross Blue Shield, ONEOK, Pathways to Health

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa (918) 836-8657

Total Number of Portable Toilets: 5 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 03/05/2022 Time: 9:00 am

Equipment Pickup: Date: 03/05/2022 Time: 10:00 pm

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 3

Performer/Band name and music type: DJ Klave (DJ), Grupo Soniak (Mexican rock), Ballet Folklorico, Qeej dance, Hmong dancers, Lion Dance (all traditional dance)

Sound Amplification: Yes

Start Time: 11:00 am

Finish Time: 9:00 pm

Please describe the sound equipment that will be used for your event:

Amplifier, speaker, microphone

Sound checks conducted prior to the event: Yes

Start Time: 10:00 am

Finish Time: 11:00 am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banner will be on the stage. There will also be a sign at the entrance to the event, as well as signage throughout describing the booths and entertainment schedule.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Each vendor and food truck is responsible for the clean up of their own space. The event host will provide trash cans and recycling throughout the event for food and other waste. Volunteers will empty the trashcans throughout the day and at the end of the night. All materials will be removed at the end of the day by event volunteers.

Number of Trash Receptacles: 8

Number of Dumpsters: 2

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Businesses (Req. letter of support/endorsement)

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

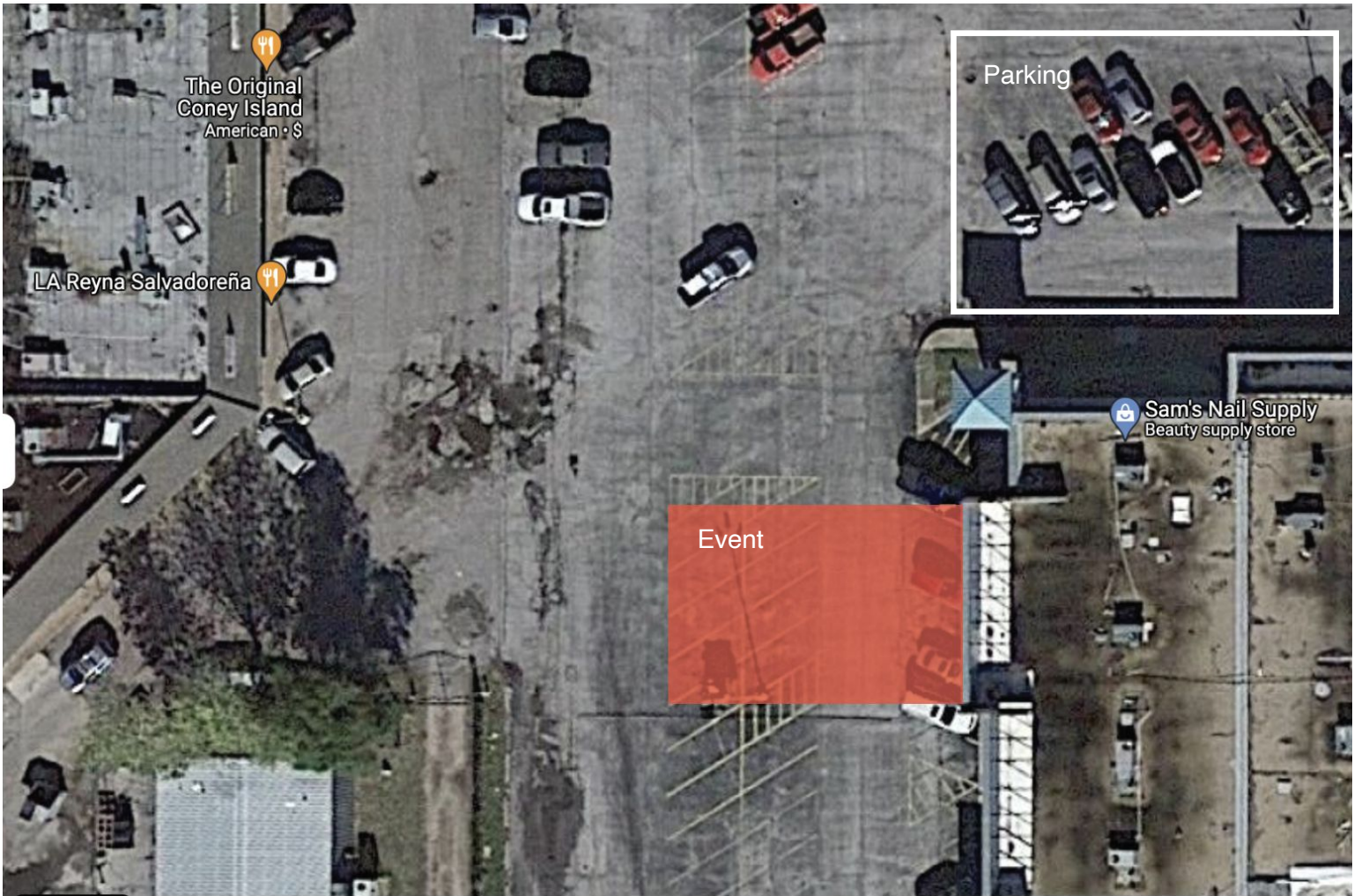
Date received: 01/27/2022 Date routed: 03/04/2022 Date for review: Email Review

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 03/04/2022. SEC meeting review
02/23/2022.



The Original
Coney Island
American • \$

LA Reyna Salvadoreña



Parking



Event

Sam's Nail Supply
Beauty supply store

