



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: St. Patrick's Day Run Date(s) of Event: March 12, 2022
Location Address: 3920 S PEORIA AVE E Council District(s): 9
Event Description: 40th Annual 5K and 1-Mile Fun Run presented by RunnersWorld Tulsa. Start/Finish at 3920 S. Peoria Ave.
Event Category: Athletic/Recreation
Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, Private Property, Street Closure
Anticipated Attendance: Total: 2500 Per Day: 2500
Anticipated Participants: Total: 2000 Per Day: 2000
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: SPECIAL OLYMPICS OKLAHOMA INC Website: https://www.sook.org/
Chief Officer of Host Organization: Adrian Dewendt
Email and Phone: 918-481-1234
Applicant Name: Special Olympics Oklahoma - Harlan Guthrie
Email and Phone: harlan@sook.org 918-481-1234
Professional Event Organizer: Kathy Bratton
Email and Phone: runnersworldtulsa@yahoo.com 918-805-6905
On-site Contact: Kathy Bratton Mobile: 918-805-6905
Billing Contact: Special Olympics Oklahoma Phone: 918-481-1234
Billing Address: 6835 S CANTON AVE E Tulsa
Tulsa OK 74136

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/12/2022 Time: 6:00 am
Street Closure for Event Setup: Date: 03/12/2022 Time: 6:00 am
Street(s) to be Closed for Event Setup: S. Peoria Ave between 39th St and 41st St.

Event Start: Date: 03/12/2022 Time: 8:30 am
Street Closure for Event Start: Date: 03/12/2022 Time: 8:00 am
Street(s) to be Closed for Event Start: See Map
Run, Walk, Parade Start Time: 8:30 a.m. - 1 mile Fun Run
9 a.m. - 5K Run

Daily Event Hours: 7:30 a.m. to 1 p.m. - Festival/Participants Gathering

Event End: Date: 03/12/2022 Time: 12:00 noon
Street Reopens after Event End: Date: 03/12/2022 Time: 10:30 am
Event Teardown: Date: 03/12/2022 Time: 11:00 am
Street Reopens after Event Teardown: Date: 03/12/2022 Time: 11:00 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Free low point Beer
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 12 plus Provider and Phone: 2 - 20x20 and numerous 10x10 Tents by Anheuser - Busch
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 596-6054/6076

Medical and/or First Aid Services: Contact, Email and Phone: EMSA (918) 596-3055 on Stand-by

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): RunnersWorld Tulsa

Coney Islander

Langdon Publishing

Bank of Oklahoma

Rib Crib

CSL Plasma

Church at Battle Creek

SW Dairy

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta Johns of Tulsa (918) 836-8657

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 03/11/2022 Time: 4:00 pm

Equipment Pickup: Date: 03/14/2022 Time: 9:00 am

Other information: Racecourse revised due to bridge construction on Peoria Ave.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 am

Finish Time: 1:00 pm

Please describe the sound equipment that will be used for your event:

DJ and included equipment

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Sponsor and race banners, all placed on temporary race day fixtures or at sponsor locations/tents.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Race volunteers will be responsible for trash and other refuse during and after race. After race, all remaining volunteers will assist with tear down in addition to trash collection around entire area of the street.

Number of Trash Receptacles: 15

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Assn, Neighborhood Assn

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 11/24/2021 Date routed: 02/24/2022 Date for review: 03/02/2022

Special Events Committee Recommendation: 02/23/2022 Yes No

Date routed to Mayor: 02/24/2022 Mayor's Recommendation: _____ Yes No

Date routed to Council: 02/24/2022 City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Due to bridge construction on Peoria Ave,
racecourse revised and map received 02/24/2022.
Form revised 02/24/2022.

Start/Finish: On Peoria, directly in line with the Reasors sign at the Reasors Grocery Store entrance near 39th St & Peoria.

1K/4k: On 34th St, at the front doors of the original sanctuary of Southminister Presbyterian Church

2k/3k: On Cincinnati, 29 meters south of the stop sign at the corner of Cincinnati & 31st St.

2.5k Turnaround: On 31st St, 8.5 m W of the 2nd powerline pole west of the 31st & Peoria Intersection.

St. Patrick's Day 5k 2022

TULSA, OK - 5000 METERS



USATF Certificate

OK22006MU
 Effective: 02/19/2022
 Through: 12/31/2032

