



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: WinterLight Date(s) of Event: December 5, 2021
Location Address: 1719 S OWASSO AVE E Council District(s): 4
Event Description: Congregation B'nai Emunah is hosting our annual WinterLight Festival to celebrate the holiday of Chanukah. The event will feature an outdoor concert by the Congregation's band, carnival game and donuts and hot chocolate for all.
Event Category: Street, Lane, or Sidewalk Closure
Event Includes: Amplified Sound, Generator/Electricity, Public Right of Way, Live Entertainment, Street Closure
Anticipated Attendance: Total: 150 Per Day: 150
Anticipated Participants: Total: 150 Per Day: 150
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Congregation B'nai Emunah Website: www.tulsagogue.com
Chief Officer of Host Organization: Dan Kaiman
Email and Phone: rdk@bnaiemunah.com 918-583-7121
Applicant Name: Congregation B'nai Emunah - Natalie Shaver
Email and Phone: nshaver@bnaiemunah.com 918-583-7121 x 206
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Natalie Shaver Mobile: 918-583-7121 x 206
Billing Contact: Congregation B'nai Emunah Phone: 918-583-7121 x 206
Billing Address: 1719 S OWASSO AVE E Tulsa
Tulsa OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/05/2021 Time: 4:30 PM
Street Closure for Event Setup: Date: 12/05/2021 Time: 4:30 PM
Street(s) to be Closed for Event Setup: E 17th St between S Peoria Ave and S Owasso Ave.

Event Start: Date: 12/05/2021 Time: 6:00 PM
Street Closure for Event Start: Date: 12/05/2021 Time: 6:00 PM
Street(s) to be Closed for Event Start: E 17th St between S Peoria Ave and S Owasso Ave.
Run, Walk, Parade Start Time: NA
Daily Event Hours: 6:00 to 8:00 PM

Event End: Date: 12/05/2021 Time: 8:00 PM
Street Reopens after Event End: Date: 12/05/2021 Time: 9:00 PM
Event Teardown: Date: 12/05/2021 Time: 8:00 PM
Street Reopens after Event Teardown: Date: 12/05/2021 Time: 9:00 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 1 Provider and Phone: Vendor Owned
Number of Inflatables: 4 Provider and Phone: Jumpin Jiminy (918) 291-5867.
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A.

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Nite Security (918) 794-7003. TPD Special Events Unit (918) 586-6054 will assist with closing the street.

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: N/A

Total Number of Portable Toilets: Number of ADA Accessible Portable Toilets:

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: N/A

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 6

Performer/Band name and music type: Synaogue band, will be performing liturgical music for the holidays.

Sound Amplification: Yes

Start Time: 6:00 PM

Finish Time: 8:00 PM

Please describe the sound equipment that will be used for your event:

Microphones and speaker.

Sound checks conducted prior to the event: Yes

Start Time: 5:30 PM

Finish Time: 6:00 PM

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Will have blue and white holiday lighting projected on the side of the Synagogue building behind the band.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Will clean up and remove all inflatables, stage equipment, and trash immediately following the close of the event. We have hired event staffers from Jumpin Jiminy and Omni onsite to ensure the event is striked in a timely manner.

Number of Trash Receptacles: 4

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 11/24/2021 Date routed: 12/01/2021 Date for review: 12/08/2021

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 12/01/2021. City Council District 4
pre-approval 12/01/2021 with post-approval 12/08/2021.

