



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: ABATE/Marines Toys for Tots Date(s) of Event: December 12, 2021
Location Address: 111 E Reconciliation Way WAY E Council District(s): 4
Event Description: ABATE Toys for Tots Drop Off
Event Category: Street/Block Party
Event Includes: Private Park, Public Right of Way, No Parking Signage, Street Closure
Anticipated Attendance: Total: 6000 Per Day: 6000
Anticipated Participants: Total: 6000 Per Day: 6000
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: ABATE Charitable Services DBA Website: www.abateoftulsa.com
ABATE of Tulsa
Chief Officer of Host Organization: James Clark
Email and Phone: churchladyok@gmail.com 918-629-8100
Applicant Name: ABATE of Tulsa - James Clark
Email and Phone: jciam42@gmail.com 918-691-8513
Professional Event Organizer: NA
Email and Phone:
On-site Contact: James Clark Mobile: 918-629-8100
Billing Contact: ABATE of Tulsa Phone: 918-691-8513
Billing Address: 1640 Gary Ave
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/12/2021 Time: 1PM
Street Closure for Event Setup: Date: 12/12/2021 Time: 1PM
Street(s) to be Closed for Event Setup: See TCP Map
Unauthorized vehicles parked within the staging/landing area are subject to tow.

Event Start: Date: 12/12/2021 Time: 2PM
Street Closure for Event Start: Date: 12/12/2021 Time: 1PM
Street(s) to be Closed for Event Start: See TCP Map
Run, Walk, Parade Start Time: NA
Daily Event Hours: 2PM-4PM

Event End: Date: 12/12/2021 Time: 4PM
Street Reopens after Event End: Date: 12/12/2021 Time: 4PM

Event Teardown: Date: 12/12/2021 Time: 4PM
Street Reopens after Event Teardown: Date: 12/12/2021 Time: 4PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems
(918) 425-4550

Equipment Setup: Date: 12/12/2021 Time: 12noon Equipment Pickup: Date: 12/12/2021 Time: 6PM

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): ABATE/Marines

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Port a John
(918) 205-7484

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 12/12/2021 Time: 9AM

Equipment Pickup: Date: 12/12/2021 Time: 6PM

Other Event Information: See SPEV-104640-2021 for ABATE Police Escort

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteer staff will clean up and remove any waste, garbage and trash during and after event.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses (Req. letter of support/endorsement), Business Assn (letter of support/endorsement)

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 11/22/2021 Date routed: 11/30/2021 Date for review: 12/08/2021

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form and Map revised 11/30/2021



The John Hope Franklin Reconciliation Park

Portable Sign
Support in Hash Line
No Parking Space
or on Sidewalk (ADA)

- = Public Parking Lot
- = Public Parking Garage
- P1** = Parking Sequence

Date: Dec. 12, 2021 **Project:** ABATE/Marines Toys for Tots Run
Comments:
 Road Closure: 1 to 4 p.m. for motorcycle landing area
 Unauthorized vehicles parked after 1 p.m. are subject to tow
 Toy Run Escort: 2 p.m. from Tulsa Fairgrounds
 Toy Collection Hours: 2 to 4 p.m.
 Parking spaces not shown | Drawing not to scale
 COT assumes no liability for accuracy or validity

