



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: 2021 TU Home Football Games (NCAA Division 1 FBS) Date(s) of Event: 10/01, 09, 29/ 2021

Location Address: 800 S Tucker DR H.A. Chapman Stadium Council District(s): 4

Event Description: NCAA Division 1 FBS football games for The University of Tulsa.  
10/1/2021 vs. Houston.  
10/9/2021 vs. Memphis.  
10/29/2021 vs. Navy.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 90000 Per Day: 30000

Anticipated Participants: Total: 750 Per Day: 250

Number of Events for Monthly Event: 6

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: University of Tulsa Website: NA

Chief Officer of Host Organization: Julie Friedel

Email and Phone: julie-friedel@utulsa.edu 918-631-2710

Applicant Name: The University of Tulsa

Email and Phone: travis-grooms@utulsa.edu 918-631-2482

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Travis Grooms Mobile: 918-804-4306

Billing Contact: The University of Tulsa Phone: 918-631-2482

Billing Address: 800 S TUCKER DR E Tulsa  
Tulsa OK 74104

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 10/01/2021 Time: 11:59 PM  
Street Closure for Event Setup: Date: 10/01/2021 Time: 8:00 AM  
Street(s) to be Closed for Event Setup: 8th St. between Harvard Ave and Delaware Ave

**Event Start:** Date: 10/01/2021 Time: 11:59 PM  
Street Closure for Event Start: Date: 10/01/2021 Time: 8:00 AM  
Street(s) to be Closed for Event Start: 8th St. between Harvard Ave and Delaware Ave.  
Run, Walk, Parade Start Time: 2:00 PM  
Daily Event Hours: 2:00 PM - 11:59 PM

**Event End:** Date: 10/29/2021 Time: 11:59 PM  
Street Reopens after Event End: Date: 10/29/2021 Time: 11:59 PM  
**Event Teardown:** Date: 10/29/2021 Time: 11:59 PM  
Street Reopens after Event Teardown: Date: 10/29/2021 Time: 11:59 PM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales, Low point Beer Sales  
Number of Food Vendors: 1  
Number of Food Trucks: 4  
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal, Electric  
Number of Item Vendors: 10 Number of Service Vendors: 10  
Number of Tents/Canopies: TBD Provider and Phone: ABCO Rents (918) 583-6557  
Number of Inflatables: 4 Provider and Phone: Jumpman Party Rentals:  
jumpmanparty@gmail.com (918) 446-2323,  
Number of Amusement Rides: 0 Provider and Phone: N/A  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Julie Friedel: TU Security | julie-friedel@tulsa.edu | (918) 631-2710 | (918) 600-8516  
Cpt. Richard Lawson: TPD | rlawson@cityoftulsa.org | (918) 527-0111 | (918) 812-7584

Medical and/or First Aid Services: Contact, Email and Phone: EMSA: emsaonline.com | (918) 596-3100  
Tulsa Fire Department (TFD): cityoftulsa.org | (918) 596-9977

Traffic Control Barricade Company: Contact, Email and Phone: Roadsafe Traffic Systems: roadsafetraffic.com  
(918) 425-4550

Equipment Setup: Date: 09/01/2021 Time: 12:00 PM Equipment Pickup: Date: 09/30/2021 Time: 8:00 AM

Crowd Management Fencing Company: Contact, Email and Phone: TU Provided

Equipment Setup: Date: Time: N/A Equipment Pickup: Date: Time: N/A

Parking Type: ADA parking available, Paved Lot

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: The University of Tulsa: (918) 631-2482

## **Sponsor and Other Event Information**

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Event Sponsor(s): The University of Tulsa

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa: (918) 836-8657

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 09/01/2021 Time: 12:00 PM

Equipment Pickup: Date: 09/30/2021 Time: 9:00 AM

Other information: TPD will escort football teams on game day from hotels to campus & from campus to Tulsa International Airport. TPD will enforce neighborhood "No Parking" signs & no yard (grass) parking including notifying WIN (918) 596-7090, if residents are selling parking spaces.

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD - family friendly, i.e. country western, rock, etc

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

Stadium PA System, TU small speaker amplification system

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Signs and Banners advertising game day sponsors and donors

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The venue and surrounding areas will be cleaned and trash collected by the University of Tulsa and a contractor (Manpower)

Number of Trash Receptacles: 60

Number of Dumpsters: 4

Number of Recycling Containers: 60

Cleanup Service Provider and Phone, if applicable: The University of Tulsa and contractor (Manpower): (918) 631-

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

**Affidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 08/23/2021    Date routed: 09/15/2021    Date for review: 09/22/2021

Special Events Committee Recommendation:    \*09/16/2021     Yes    No

Date routed to Mayor: 09/16/2021    Mayor's Recommendation: \_\_\_\_\_    Yes    No

Date routed to Council: 09/16/2021    City Council Approval: \_\_\_\_\_    Yes    No

Date Permit Issued: \_\_\_\_\_    Comments: Form revised 09/15/2021.

\*Email Review - Next scheduled SEC meeting 09/22/2021.



**LEGEND:**

-  BLOCKED ENTRY
-  BARRICADE(S)
-  CONE LINE
-  PARKING ATTENDANT
-  OFFICER
-  SHUTTLE PICK UP/DROP OFF
-  POST GAME PICK UP
-  SPECIAL EVENT AHEAD
-  SIDE ROAD CLOSED AHEAD
-  ROAD CLOSED AHEAD
-  ROAD CLOSED
-  ROAD CLOSED TO THRU TRAFFIC



PHYSICAL PLANT  
800 South Tucker Drive  
Tulsa, Oklahoma 74104  
918-631-2245

The University of Tulsa  
Campus Map

PROJECT NO:  
TU-OP-Campus  
DATE ISSUED:  
7-19-17  
DRAWN BY:  
JCH  
SCALE:  
As Shown  
REVISIONS:

CAMPUS EVENT PARKING

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