



City of Tulsa FILM PERMIT APPLICATION

07/2017

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Summary of Production

Production Title: Gray Horse Date of Project: August 8th 2021
 Location 1: Federal Bldg 224 S Boulder Ave Tulsa, OK 74103 Council District: 4
 Location 2: Philtower Bldg 427 S Boston Ave Tulsa OK, 74103 Council District: 4
 Film Description: Period Drama **(Attach Schedule)**

Production Category: Feature Film Short Film B-Roll Film
 Reality Television Episodic Television Documentary Public Announcement
 Commercial Music Video Photo Shoot Other: _____

Production Includes: Street Closure Lane Closure Intermittent Traffic Control
 Public Right-of-Way Private Property Public Park Private Park
 No Parking Signage Tent/Canopy Drone Camera Vehicles
 Gunfire Weapon Props Knives/Swords Criminal Simulations
 Special Effects Explosive Devices Open Flame Pyrotechnics
 Smoke Machine Stunts Animals Other: Sidewalk Closure

Number of Crew/Cast: 300 Number of Crew/Cast Vehicles: 300 Number of Equipment Vehicles: 30

Production Manager, Applicant and Location Manager Information

Production Company: Apple Studios, LLC Website: N/A

Production Manager: Daniel Lupi

Email: daniel@hyperwolf.net Phone: 918 723 2040

Applicant Name: Ted Alvarez

Email: area52_teddy@hotmail.com Phone: 857 222 3216

Location Manager: Mike Fantasia

Email: mikefantasia1@mac.com Phone: 310 922 4715

On-site Contact: Ted Alvarez Mobile: 857 222 3216

Billing Contact: Kirsten Cornay Phone: 678 633 9418

Billing Address: 406 W Highway 60 Bartlesville, OK 74003

Street

City

State

Zip

Production Timeline and Lane/Street Closure Information

Production Starts: Date: 8/8/2021 Time: 7am

Street Closure for Production Start: Date: 8/8/2021 Time: 5am

Street(s) to be Closed for Production Start: S Boulder (1st to 4th), 2nd St (Cheyenne to Boulder),
3rd St (Cheyenne to Main), Boston Ave (4th to 6th), 5th St (Main to Cinicinnati) **(Attach Site Map)**

Intermittent Traffic Control Only: Date: 8/8/2021 Time: 7am

Street(s) to be Used for Intermittent Traffic Control Only: 5th St from Detroit Ave to Cincinnati Ave **(Attach Site Map)**

Production Ends: Date: 8/8/21 Time: 11:59pm

Street Reopens after Production End: Date: 8/8/21 Time: 11:59pm

Yes No Using Traffic Control Barricade Company? If yes, its Contact, Email and Phone: Direct Traffic Control 918 836 0666 **(Attach Traffic Control Plan)**

Equipment Setup: Date: 8/8/2021 Time: 5am Equipment Pickup: Date: 8/8/2021 Time: Midnight

Secondary Permits Required

Yes No Using Tent/Canopy on-site? If yes, Provider and Phone: Peerless Events & Tents
Dan Ferris 972 602 3303 (Peerless will apply for permit) **(Apply for Tent Permit)**

Yes No Does your production include the use of fireworks, rockets, lasers, or other pyrotechnics? If yes, Provider and Phone: _____ **(Apply for Fireworks Permit)**

Yes No Using Drone on-site? Commercial Operator Recreational Operator

If yes, please attach License. If none, please explain: _____

Yes No Will your production include the use of any signs, banners, decorations, or special lighting? If yes, please describe: Yellow Location directional signs

Yes No Crew/Cast Parking? Parking Garage Paved Lot Street Unpaved Lot

If yes, attach Parking Plan. If no, please explain: _____

Yes No Using [City](#), [County](#), [River](#) or Private Park? Name of Park and Location: _____ **(Apply for Park Permit)**

Yes No Using Portable Toilets? If yes, Provider and Phone: _____

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Yes No Using Security/Police? Contact and Phone: TPD Special Events Unit 918 586 6054

Yes No Using Medical Services? Contact and Phone: _____

Yes No Using Fire Department? Contact and Phone: Pending

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your production: American Waste will be removing trash and Apple Studios will remove recyclable goods

Number of Trash Receptacles: 2 Number of Dumpsters: 1 Number of Recycling Containers: 0

Yes No Have you presented your production concept to the officially recognized community groups that represent the production area? If yes, please attach letters of endorsement or support from each of these groups. If no, please explain: _____

Yes No Have you met with the residents, businesses, places of worship, schools and other entities that may be directly impacted by your production? If yes, please attach as complete list of these entities. If no, please explain: _____

Yes No Do you have a sample of the notice that you propose to distribute to the impacted entities? If yes, please attach. If no, please explain: _____

General Rules for Application


- A Film Permit is required for any outdoor production proposed to block pedestrian or vehicular traffic, or to take place on public or private property.
- A Letter of Support is required from the [Tulsa Office of Film, Music, Arts & Culture](#).
- Traffic control devices must be placed according to the [Manual on Uniform Traffic Control Devices](#) (MUTCD) and any additional City requirements for any type of road or lane closure venue.
- The Tulsa Police Department Special Events Unit (918) 586-6054 / (918) 586-6067 must be contacted for film-related intermittent traffic control or using criminal stimulations and/or weapon props.
- Contact [Tulsa Fire Department](#) (918) 596-9689 for a proposed explosion, open flame and/or pyrotechnics.
- Contact [Emergency Medical Services Authority](#) (EMSA) for medical stand-by.
- Public rights-of-way must not be altered. Streets, sidewalks, trees, plants and building must be protected from damage during your production.
- Notification to all impacted entities within 300 feet is required for the proposed production (See below).
- Applicants must remove all trash and debris immediately following the production.
- Streets must not be painted.** Handheld chalk and/or tape are the only allowed means of marking start lines, finish lines, route markers, logos and placement of tents, props, etc. unless approved by [City](#).
- A permit does not give permission to trespass on private, county, state or federal property. You will need to show written proof that you have permission to use such property.
- A written communication from the Chief Officer of the Production Company authorizing the applicant and/or Location Manager to apply for this Film Permit on their behalf must be submitted.
- The City of Tulsa must not be included as a sponsor of your event unless authorized in writing.

General Rules for Application

- Any Film which necessitates the closing or using a street or sidewalk, private property for an outdoor production, police escort or intermittent traffic control must carry a [policy of liability insurance](#) in the amount of \$1,000,000.00. Such insurance policy should be issued by an insurance company licensed to do business in the State of Oklahoma. A certificate of such insurance coverage, naming the City of Tulsa (175 East 2nd Street, Tulsa OK 74103) as Additional Insured, must be on file with the City of Tulsa before the production occurs. List the name and date of the production on the certificate of insurance.
- In most cases, issuance of a Film Permit will serve as your approval to use amplified sound within your production venue as outlined in your permit application. Sound levels should not exceed 90 decibels 15 feet from the source. [Sound levels](#) may have to be lowered between 11 p.m. and 7 a.m.
- Tents/canopies or grouping of tents over 400 square feet require a tent permit. A tent permit must be obtained before erecting a tent. Tent stakes driven into the ground, street, sidewalk, or tent straps attached to poles are prohibited on public property. The [Tent Permit Application](#) (918) 596-9601 requires submittal fifteen (15) business days prior to the event. Review [Tent/Canopy requirements](#).
- There is no permit required for a Drone within the City limits at this time; however, all FAA regulations must be followed. Please review the [Best Management Practices](#). Please [register](#) your Drone and send a copy of the license to the Special Events Coordinator.
- Rules for discharges into the storm sewer are stated in [Chapter 5 Pollution ordinance, section 502, B. subsection 1.d](#). Prohibited discharges "Any material that is disposed of or dumped in such a manner that causes pollutants to be discharged." This includes, but is not limited to, paints, process wastewater and liquids other than uncontaminated water. Violations of the pollution ordinance carry fines up to \$1000.00 per violation.
- Your permit may be revoked for any of the following: Fraud, misrepresentation, imminent threat to public health, safety and/or welfare. If your permit is revoked, future permit requests may be denied.

Affidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Print Name: Ted Alvarez Signature:  Date: 7/19/2021

Mail to: Special Events Coordinator, 175 E. 2nd St., Ste. 590, Tulsa, OK 74103, (918) 576-5636 or
Email to [Special Events Coordinator](#). Your electronic submission will serve as your electronic signature.

Thank you for completing your Film Permit Application. Before you submit your application to the City of Tulsa, please make sure that the following steps have been completed:

Have you?

- Reviewed the general rules of the application?
- Signed (if to be mailed) and dated your application?
- Attached a written communication from the Chief Officer of the Production Company authorizing the applicant and/or Location Manager to apply for this permit on their behalf?
- Attached your Letter of Support from the Tulsa Office of Film, Music, Arts and Culture.
- Attached your production site plan/map?
- Attached your production traffic control plan/map?
- Attached your production security, communication, contingency plan?
- Attached your production parking plan/map?
- Attached a list of the entities and community groups impacted by your production that were notified and/or provided letters of support or endorsement?
- Attached notice of communications that will be distributed to residents, businesses, schools, places of worship and other entities impacted by your event?
- Attached written permission from the owners, if using private property?
- Attached your Certificate of Insurance?

Please submit the following documents to the City of Tulsa (if applicable) at least five (5) business days prior the production:

- Copy of your tent permit(s).
- Copy of your park permit.
- Copy of your fireworks/fire permit(s).
- Proof of Drone registration with the FAA.

For City of Tulsa Special Events Committee Use Only

Date received: 07/19/2021 Date routed: 07/27/2021 Date for review: 08/04/2021

Special Events Committee Recommendation: Pending Yes No

Date routed to Mayor: _____ Mayor's Recommendation: Yes No

Date routed to Council: _____ City Council Approval: Yes No

Date Permit Issued: _____ Comments: Form revised 07/27/2021. TCP map pending.

Revised site maps and TCC incorporated 07/28/2021. Dates, times, and locations are subject to change due to revised production schedules, contractors, and including inclement weather.



Tulsa Office of Film, Music, Arts & Culture
A division of Tulsa Regional Tourism
One West Third Street
Tulsa, Oklahoma 74103

RE: Apple Studios, LLC Letter of Support August 2021
July 28th, 2021

To Whom It May Concern:

Please accept this letter of support for Apple Studios, LLC as they film in Tulsa for the feature film *Gray Horse*. The production has been in contact with the Tulsa Office of Film, Music, Arts & Culture (Tulsa FMAC), the film commission for the Tulsa region. The production has submitted all necessary information to our office regarding this project.

Apple Studios, LLC will film in Tulsa on August 8, 2021, at the following locations (Locations secured by production):

- Federal Building - 224 S Boulder Ave, Tulsa, OK 74103
- Philtower Building - 427 S Boston Ave #103, Tulsa, OK 74103

Please let Tulsa FMAC know if there are any questions or concerns. Many thanks for supporting filming in Tulsa!

Sincerely,

Abby Kurin
Executive Director | Tulsa Office of Film, Music, Arts & Culture
A division of Tulsa Regional Tourism, housed at Tulsa Regional Chamber
TulsaFMAC.com | VisitTulsa.com
AbbyKurin@VisitTulsa.com
918-520-2068

No Parking:

Friday Aug 6th 7am – Monday Aug 9th 7pm

S/S 2nd (Cheyenne – Boulder)

N/S 3rd (Cheyenne – Main)

Saturday Aug 7th 7am – Monday Aug 9th 7pm

E/S Denver Ave (1st – 2nd)

W/S Cheyenne (1st – 2nd)

N/S 2nd (Denver - Cheyenne)

Sunday Aug 8th 12am – Sunday Aug 8th 11:59PM

N/S 2nd (Cheyenne – Boulder)

S/S 3rd (Cheyenne – Boulder)

B/S Boulder (1st – 4th)

Legend

Posted No Parking 

Street Closure 



Street Closure:

Sunday Aug 8th 5am – Sunday Aug 8th 11:59PM

Boulder Ave (1st – 4th)

2nd St (Cheyenne – Boulder)

3rd St (Cheyenne – Main)

Sidewalk Closure:

B/S Boulder (2nd – 3rd)

Intermittent Pedestrian Control:

B/S 2nd St (Cheyenne – Cincinnati)

B/S 3rd St (Cheyenne – Main)

B/S Boulder (1st – 4th)


No Parking:
Tues Aug 3rd 7am – Tuesday Aug 10th 7p
 E/S Boston Ave (4th St to 5th St)
 B/S 5th St (Boston Ave to Cincinnati Ave)
Sunday Aug 8th 12am – Sunday Aug 8th 11:59pm (All Day)
 B/S Boston Ave (4th St to 6th St)
 B/S 5th St (Cincinnati Ave to Main St)


Road Closure:
Sunday Aug 8th 6am – 11pm
 5th St (Main – Cincinnati)
 Boston Ave (4th – 6th)

ITC (Intermittent Traffic Control)
Sunday Aug 8th 7am – 10pm
 5th St (Cincinnati and Detroit)

Sidewalk Closure: (Business access allowed)
Sunday Aug 8th 7am – 10pm
 B/S 5th St (Boston – Cincinnati)
 B/S Boston Ave (5th St – 4th St)

Legend

No Parking 

Road Closure 

ITC 