



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Tulsa Opera Greenwood Overcomes Food Trucks Date(s) of Event: May 1-2, 2021  
Location Address: 100 E 3RD ST S Council District(s): 4  
Event Description: Prior to Tulsa Opera's Greenwood Overcomes concert, we will host food trucks along 3rd St in front of the Performing Arts Center. The event will be family friendly and a safe way to get something to eat prior to the concert. The concert is co-produced with the Tulsa Race Massacre Centennial Commission (TRMCC) to honor the resilience of Black Tulsans at this important anniversary. We have worked with our board and the commission to invite a diverse audience to the concert, and it is our hope that the fun and casual nature of food trucks help to break down any perceived barriers to attending opera. We will have a table also set up to give away Tulsa Opera merchandise and have invited the TRMCC to put up an outdoor display. During the concert, we will use a speaker to amplify the live stream.

**Event Category:** Street, Lane, or Sidewalk Closure

**Event Includes:** Amplified Sound, Public Right of Way, Food Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 900 Per Day: 450

Anticipated Participants: Total: 800 Per Day: 400

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Tulsa Opera Website: https://tulsaopera.com/

Chief Officer of Host Organization: Ken McConnell

Email and Phone: kmccconnell@tulsaopera.com 918-582-4035 x 106

Applicant Name: Dani Keil

Email and Phone: dkeil@tulsaopera.com 252-917-2628

Professional Event Organizer:

Email and Phone:

On-site Contact: Nicole Wood Mobile: 405-802-9289

Billing Contact: Tulsa Opera Phone: 252-917-2628

Billing Address: 1610 S BOULDER AVE W Tulsa  
Tulsa OK 74119

## **Event Timeline and Lane/Street Closure Information**

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**Event Setup:** Date: 05/01/2021 Time: 2:30 PM  
Street Closure for Event Setup: Date: 05/01/2021 Time: 2:30 PM  
Street(s) to be Closed for Event Setup: 3rd St between Boston Ave and Cincinnati Ave

**Event Start:** Date: 05/01/2021 Time: 4:30 PM  
Street Closure for Event Start: Date: 05/01/2021 Time: 2:30 PM  
Street(s) to be Closed for Event Start: 3rd St between Boston Ave and Cincinnati Ave  
Run, Walk, Parade Start Time: NA

Daily Event Hours: Saturday May 1: 4:30 PM Food Trucks open  
7:30 PM-Concert (inside Performing Arts Center)  
9:30 PM-Concert concludes & Food Trucks may choose to serve food to crowd on their way out

Sunday May 2: 11:30 AM Food Trucks open  
2:30 PM Concert (inside Performing Arts Center)  
4:30 PM Concert concludes and we clean up

**Event End:** Date: 05/02/2021 Time: 4:30 PM  
Street Reopens after Event End: Date: 05/02/2021 Time: 5:30 PM  
**Event Teardown:** Date: 05/02/2021 Time: 4:30 PM  
Street Reopens after Event Teardown: Date: 05/02/2021 Time: 5:30 PM

## **Secondary Permits Required**

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 6  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Action Safety Supply (918) 234-8222

Equipment Setup: Date: 5/1/2021 Time: 2:30 PM Equipment Pickup: Date: 5/2/2021 Time: 5:30 PM

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Tulsa Opera

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Closing 3rd St from Boston Ave to Cincinnati Ave to park 6 food trucks on both sides of the street. This will be prior to Tulsa Opera's Greenwood Overcomes concert at the Performing Arts Center on Saturday, May 1 and Sunday, May 2, 2021. We would set up May 1 at 2:30 pm and the trucks would open and begin serving at 4:30 pm. On May 2 the trucks would open at 11:30 am and we clean up at 5:30 pm.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 pm

Finish Time: 9:30 pm

Please describe the sound equipment that will be used for your event:

Start: 7:30 pm (Saturday) and 2:30 pm (Sunday)

End: 9:30 pm (Saturday) and 4:30 pm (Sunday)

An EONOne Portable PA Speaker

Sound checks conducted prior to the event: Yes

Start Time: 4:00 pm

Finish Time: 4:05 pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Sandwich boards to welcome people and point to the Performing Arts Center. Other posters and small table top signs to share information for the Live Stream

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Rental company is being contacted to provide trash and recycling receptacles that they will remove during event clean up. We are also exploring if the PAC has any we can put out.

Number of Trash Receptacles: 4

Number of Dumpsters: 0

Number of Recycling Containers: 4

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: PAC

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 04/22/2021 Date routed: 04/22/2021 Date for review: 04/28/2021

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_ Comments: Form and map revised 04/22/2021. \*A permit will not be issued until all requested/required documents are uploaded into the system portal. TCP map pending.



Special Event Ahead Sign

Special Event Ahead Sign

Special Event Ahead Sign

Road Closed Ahead Sign

Road Closed Sign & Right Arrow Sign

Road Closed Sign & Left Arrow Sign

Road Closed Ahead Sign

Special Event Ahead Sign

Special Event Ahead Sign