



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Drive-In Theater Tour Date(s) of Event: 4/22/2021
Location Address: 7700 S LEWIS AVE E Council District(s): 2
Event Description: Christian concert with Steven Curtis Chapman and Big Daddy Weave. Attendees will park in designated spot and watch from their car space.
Event Category: Concert/Performance
Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Live Entertainment, Merchandise Sales, Private Property
Anticipated Attendance: Total: 800 Per Day: 800
Anticipated Participants: Total: 800 Per Day: 800
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Victory Church Website: NA
Chief Officer of Host Organization: Shelby Fife
Email and Phone: 501-499-0432
Applicant Name: Shelby Fife
Email and Phone: shelby@awakeningevents.com 501-514-1717
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Shelby Fife Mobile: 501-499-0432
Billing Contact: Awakening Events Phone: 501-514-1717
Billing Address: 3790 Lazycreek Trail
Conway AR 72032

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/22/2021 Time: 10:00AM
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 04/22/2021 Time: 5:30PM
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - Parking Lot
Run, Walk, Parade Start Time: NA
Daily Event Hours: 8:20 to 10:30PM

Event End: Date: 04/22/2021 Time: 10:30PM
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 04/23/2021 Time: 1:00AM
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 3
Food Cooked on-site: Yes Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 5 Provider and Phone: Not applicable. (3) 10x20 and (2) 10x10. They are pop up tents and not grouped over 400 square feet.
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: 2 uniformed officers (contact pending) will be arranged to be at the show from 5:30PM-10:30PM

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Food for the Hungry and Altrua Healthshare

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Going to arrange. Checking with church to see what they have available

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 04/21/2021 Time: TBD

Equipment Pickup: Date: 04/23/2021 Time: TBD

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: Steven Curtis Chapman and Big Daddy Weave

Sound Amplification: Yes

Start Time: Dusk

Finish Time: 10:30PM

Please describe the sound equipment that will be used for your event:

Medium format line array system
D&B V system
(6 per side) V's, plus 8 Danley single 18" subs

Sound checks conducted prior to the event: Yes

Start Time: 2pm - 4p Finish Time: 2pm - 4pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Lighting and banners will be on stage.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Will coordinate with church to form a plan.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 04/01/2021 Date routed: 04/14/2021 Date for review: 04/19/2021

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form and map revised 04/14/2021. *A permit will not be issued until all requested/required documents are uploaded into the system portal.



Walmart

STAGE

PARKING

Victory Christian Church

S Lewis Ave

ORU