



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Centennial Black Wall St Heritage Parade Date(s) of Event: May 29, 2021
Location Address: 100 N GREENWOOD AVE E Council District(s): 1, 4
Event Description: Black Wall Street Heritage Parade celebrates the 2021 Centennial through educational floats related to Greenwood and Black History

Event Category: Parade

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Food Sales, 2021 Centennial Celebration, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 1000 Per Day: 1000
Anticipated Participants: Total: 500 Per Day: 500
Number of Events for Monthly Event: No

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: GREENWOOD ART PROJECT with Color Me True Website: NA
Chief Officer of Host Organization: Mary Williams
Email and Phone: mwilliamsj19@icloud.com 918-850-3074
Applicant Name: Mary Williams
Email and Phone: mwilliamsj19@icloud.com 918-850-3074
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Mary Williams Mobile: 918-850-3074
Billing Contact: GREENWOOD ART PROJECT with Color Me True Phone: 918-850-3074
Billing Address: 1304 S Frisco Ave 14
Tulsa OK 74119

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/28/2021 Time: 9:00 pm
Street Closure for Event Setup: Date: 05/29/2021 Time: 9:00 a.m.
Street(s) to be Closed for Event Setup: See Map (Blue Area)

Event Start: Date: 05/29/2021 Time: 11:00 a.m.
Street Closure for Event Start: Date: 05/29/2021 Time: 10:30 a.m.
Street(s) to be Closed for Event Start: See Map (Red Area)
Run, Walk, Parade Start Time: 11:00 a.m.
Daily Event Hours: 11 a.m. to 4 p.m.

Event End: Date: 05/29/2021 Time: 4:00 pm
Street Reopens after Event End: Date: 05/29/2021 Time: 2:00 pm

Event Teardown: Date: 05/29/2021 Time: 4:00 pm
Street Reopens after Event Teardown: Date: 05/29/2021 Time: 3:00 pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 2
Number of Food Trucks: 2
Food Cooked on-site: Yes Fuel(s) to be used: Electric
Number of Item Vendors: 4 Number of Service Vendors: 5
Number of Tents/Canopies: TBD Provider and Phone: TBA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: TBA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: City of Tulsa (918) 576-5636, Transport TBA

Equipment Setup: Date: 05/29/2021 Time: 7:00 a.m. Equipment Pickup: Date: 05/29/2021 Time: 3:00 pm

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Greenwood Art Project, Color Me True

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: TBA

Total Number of Portable Toilets: 2 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/29/2021 Time: 7:00 a.m.

Equipment Pickup: Date: 05/29/2021 Time: 4:30 pm

Other information: Initial Float staging at the Carver Middle School parking lot. Final Float staging starting at Archer St and Elgin Ave.
Activities will be along the parade route on parking lots.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 7

Performer/Band name and music type: High School and College Bands

Sound Amplification: No

Start Time: 10:30 a.m.

Finish Time: 3:30 pm

Please describe the sound equipment that will be used for your event:

Microphone/Amplifier

Sound checks conducted prior to the event: Yes

Start Time: 10:00 a.r

Finish Time: 11:00 a.m.

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Marching/Mobile Floats/Displays

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Cleanup is continuous through parade event

Number of Trash Receptacles: 7

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: TBA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Schools, Businesses, Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/17/2021 Date routed: 02/17/2021 Date for review: 03/10/2021

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

Date routed to Council: _____

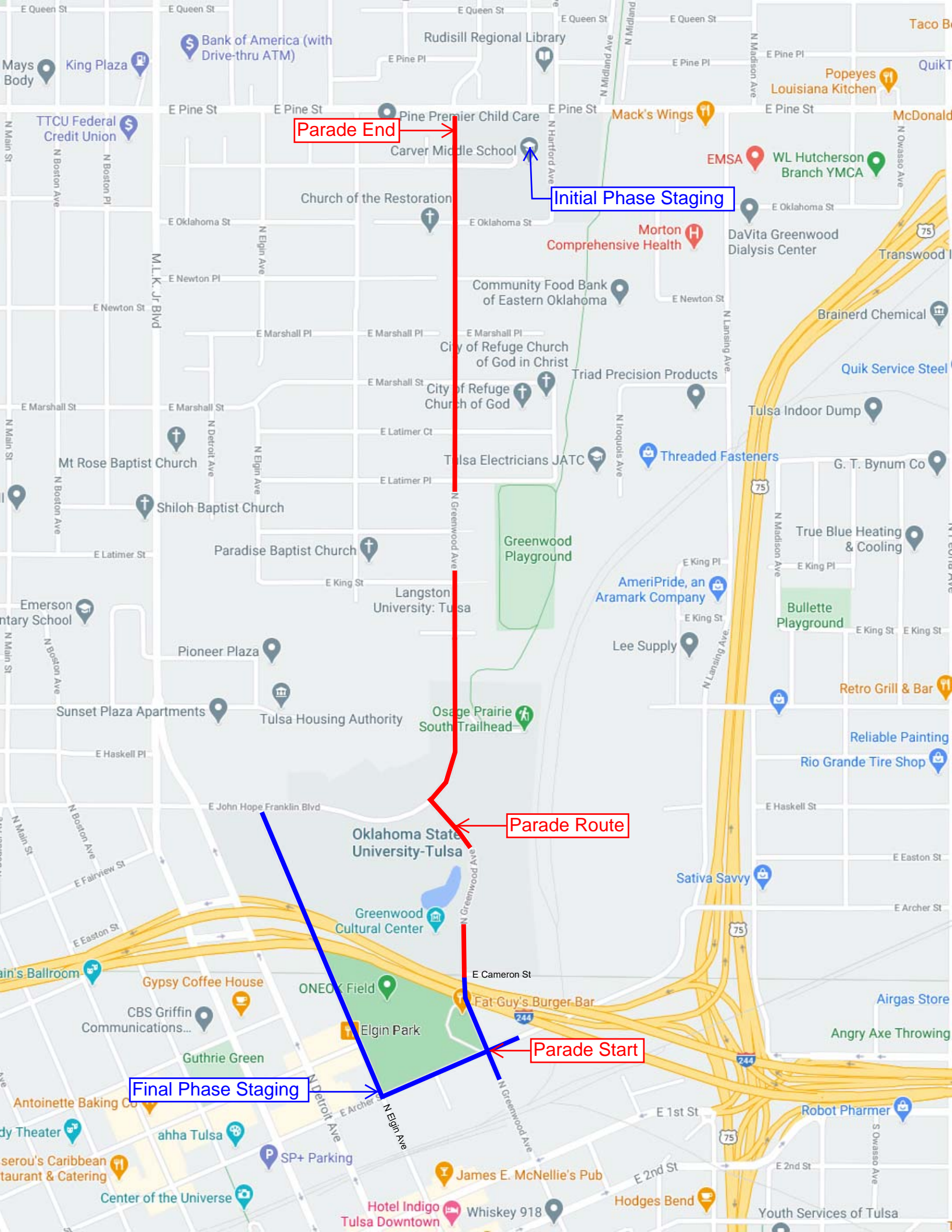
City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form/information revised and map created 02/17/2021.

*A permit will not be issued until all requested/required documents are uploaded into the system portal.



Parade End

Initial Phase Staging

Parade Route

Parade Start

Final Phase Staging