



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Dance of the Two Moons: Peace, Love, and Harmony

Date(s) of Event: May 15, 2021

Location Address: 550 S PEORIA AVE E

Council District(s): 4

Event Description: Annual fundraising event for Indian Health Care Resource Center's youth programs. Moved outside in 2021 due to COVID-19. Attendees must sponsor the event or purchase tickets in advance. Food catered by Justin Thompson catering is individually boxed. Tented "private dining" areas are a minimum of 12 feet apart. Masks are being provided along with hand sanitizing stations. The event includes a brief program honoring Williams Companies, a live band, outdoor games like Jenga and Cornhole, food, drinks (served by an organization with liquor liability), and fun.

Event Category: Miscellaneous

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Private Property, Street Closure

Anticipated Attendance: Total: 300

Per Day: 300

Anticipated Participants: Total: 0

Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: INDIAN HEALTH CARE RESOURCE CENTER OF TULSA INC

Website: https://www.ihcrc.org/

Chief Officer of Host Organization: Carmelita Skeeter

Email and Phone: cskeeter@ihcrc.org 918-382-1201

Applicant Name: Debbie Starnes

Email and Phone: dstarnes@ihcrc.org 918-382-1203

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Debbie Starnes

Mobile: 918-982-2620

Billing Contact: Indian Health Care Resource Center of Tulsa, Inc

Phone: 918-382-1203

Billing Address: 550 S PEORIA AVE E Tulsa
Tulsa OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 05/15/2021 Time: 7:00am
Street Closure for Event Setup: Date: 05/15/2021 Time: 7:00am
Street(s) to be Closed for Event Setup: See TCP Map

Event Start: Date: 05/15/2021 Time: 7:00pm
Street Closure for Event Start: Date: 05/15/2021 Time: 7:00am
Street(s) to be Closed for Event Start: S Owasso Ave from E 5th Pl to E 6th St
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 7:00 to 11:00pm

Event End: Date: 05/15/2021 Time: 11:00pm
Street Reopens after Event End: Date: 05/16/2021 Time: 1:00am

Event Teardown: Date: 05/15/2021 Time: 11:00pm
Street Reopens after Event Teardown: Date: 05/16/2021 Time: 1:00am

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales, Alcohol Sales
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 35 10X10 tents Provider and Phone: Organization owns the tents
Number of Inflatables: 0 Provider and Phone: N/A
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Securitas (918) 250-5156

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: Direct Traffic Control, Josh Legan (918) 836-0666

Equipment Setup: Date:05/15/2021 Time: 7:00am Equipment Pickup: Date: 05/16/2021 Time: 10:00am

Crowd Management Fencing Company: Contact, Email and Phone: At Your Service, Jim Talley,
jim@aysrentals.com (918) 272-0568

Equipment Setup: Date:05/15/2021 Time: 7am Equipment Pickup: Date: 05/17/2021 Time: 10:00 am

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): To Date 1/14/2021

Williams

Blue Cross and Blue Shield of Oklahoma

OSU Medicine

Public Service Company of Oklahoma

Jim and Sharon Ruley

Flintco, Inc.

ONE Gas

Janice Edmiston and Ceasar Williams

Dr. Jay and Nancy Anderson

Tiger Natural Gas

Commerce Bank

Childers Architect, LLC

Ken Ray Underwood and Leslie Paris

Carmelita Skeeter

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: At Your Service, Jim Talley, jim@aysrentals.com (918) 272-0568
(Using one of their VIP Toilets on a trailer. Toilets placed on our property and connected to our water.)

Total Number of Portable Toilets: 8 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 05/14/2021 Time: 4:00pm

Equipment Pickup: Date: 05/17/2021 Time: 10:00am

Other information: Close street runs between Indian Health Care Resource Center's building and employee parking where the event is being held. Closing to ensure safety between parking area in front lot and location of event.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 1

Performer/Band name and music type: The British Invasion Beatles Tribute Band (includes other 1960s British band music as well)

Sound Amplification: Yes

Start Time: 7:00pm

Finish Time: 11:00 pm

Please describe the sound equipment that will be used for your event:

Sound equipment supplied by band. Sound equipment and instruments are authentic to the 1960s.

Sound checks conducted prior to the event: Yes

Start Time: 6:00pm

Finish Time: 6:30pm

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

X-banners recognizing sponsors will flank the stage (again on Indian Health Care Resource Center property). Stage lighting will be provided by Omni. Up lights are being added to trees on parking lot.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: IHCRC staff and volunteers will begin clean-up immediately following the event. The event area will be fully cleaned and ready for business by 1 am at the latest. IHCRC has an onsite commercial dumpster and recycling container that will be used. Items that have been rented will be stored in a box truck parked with IHCRC's other vehicles. Crowd control fencing and street closure barricades will be moved to the side for pick-up on Sunday morning.

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: IHCRC Staff and Volunteers, Debbie Starnes, dstarnes@ihcrc

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

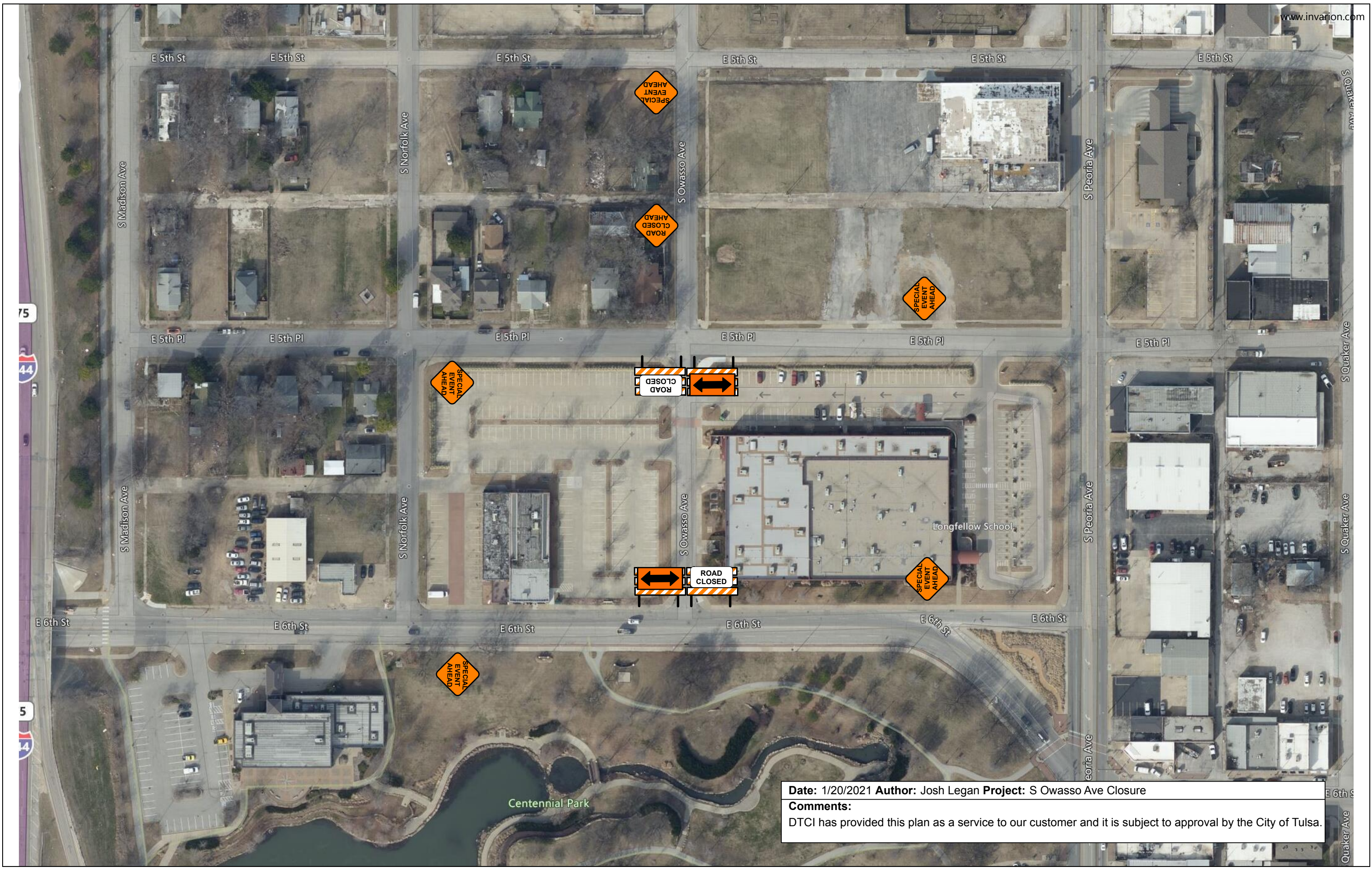
Date received: 01/29/2021 Date routed: 02/16/2021 Date for review: 03/10/2021

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised and TCP Map uploaded 02/16/2021.
A permit will not be issued until all requested/required documents are uploaded into the system portal.



Date: 1/20/2021 **Author:** Josh Legan **Project:** S Owasso Ave Closure

Comments:
 DTCI has provided this plan as a service to our customer and it is subject to approval by the City of Tulsa.