



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### Summary of Event

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Name of Event: Kibo Group Run to the Well Date(s) of Event: 04/10/2021  
Location Address: 101 E 81ST ST S Council District(s): 2  
Event Description: 15k fundraiser benefiting Kibo Group International. 15K race, largely held in Jenks, 3 miles does extend into Tulsa around Jones Riverside Airport, Elm, Elwood & 81st. Start Finish in Jenks - Riverwalk Crossing.

**Event Category:** Athletic/Recreation

**Event Includes:** Public Right of Way, Lane Closure, Street Closure

Anticipated Attendance: Total: 425 Per Day: 425

Anticipated Participants: Total: 350 Per Day: 350

Number of Events for Monthly Event: NA

### Host Organization, Applicant and Professional Event Organizer Information

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Host Organization: Kibo Group International Website: https://www.kibogroup.org/run

Chief Officer of Host Organization: Jordan Smith

Email and Phone: jordan@stephenismith.com 918-671-4496

Applicant Name: Kibo Group International

Email and Phone: jordan@stephenismith.com 918-671-4496

Professional Event Organizer: I-40 Race Services

Email and Phone: 918-577-1956

On-site Contact: Jordan Smith Mobile: 918-671-4496

Billing Contact: Kibo Group International Phone: 918-671-4496

Billing Address: 531 East A St.  
Jenks OK 74037

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 04/10/2021 Time: 5:00 am  
Street Closure for Event Setup: Date: 04/10/2021 Time: 8:00 am  
Street(s) to be Closed for Event Setup: See racecourse maps

**Event Start:** Date: 04/10/2021 Time: 8:00 AM  
Street Closure for Event Start: Date: 04/10/2021 Time: 8:00 AM  
Street(s) to be Closed for Event Start: Elm St./Peoria Ave., 81st St. (Tulsa), Elwood Ave. route in primarily city of Jenks, wraps around north side of R.L. Jones, Jr. Airport.  
Run, Walk, Parade Start Time: 15K Run - 8 a.m.  
Fun Run - 8:05 a.m.  
5K Run - 8:40 a.m.

Daily Event Hours: 8:00 AM - 11:00 AM

**Event End:** Date: 04/10/2021 Time: 11:00 AM  
Street Reopens after Event End: Date: 04/10/2021 Time: 11:00 AM  
**Event Teardown:** Date: 04/10/2021 Time: 11:00 AM  
Street Reopens after Event Teardown: Date: 04/10/2021 Time: 11:00 AM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 4-6 Provider and Phone: 10x10 tents set up in Jenks at start/finish. Personal tents used, not rented.  
Number of Inflatables: 1 Provider and Phone: Jumping Jiminy (918) 291-5867.  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA.

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054 coordinates with Jenks Police (918) 299-6311

Medical and/or First Aid Services: Contact, Email and Phone: Coordinate with Jenks Police

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Kibo Group International

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: PortaJohn of Tulsa/National Catering (918) 836-8657

Total Number of Portable Toilets: 4                      Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 04/09/2021                      Time: 12:00 pm

Equipment Pickup: Date: 04/10/2021                      Time: 12:00 pm

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 AM

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

Personal sound and pa system

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash cans provided by Event Staff, event staff haul off all trash and sweep the course

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: We plan on sending out mailers to the affected area. There aren't any neighborhoods along the route, but there are a handful of homes. We sent that mailer of notice approximately 2-4 weeks before the event.

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 10/26/2021      Date routed: 01/08/2021      Date for review: 01/27/2021

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised 01/08/2021. Permit will not be issued until all requested/required documents are uploaded into the system portal.



USATF Certification  
OK17011DG

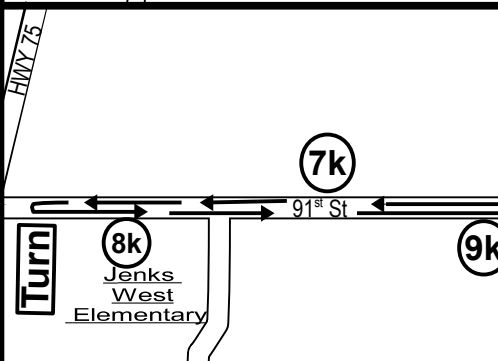
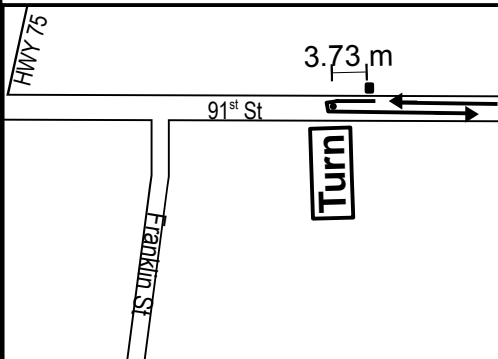
Jenks Riverwalk 15k # 2  
Jenks, OK – 15,000 meters

Effective Dates  
3/20/17-12/31/27

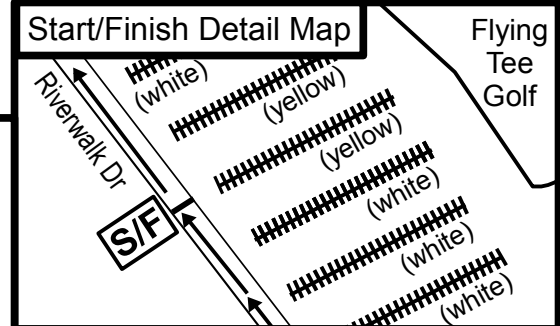
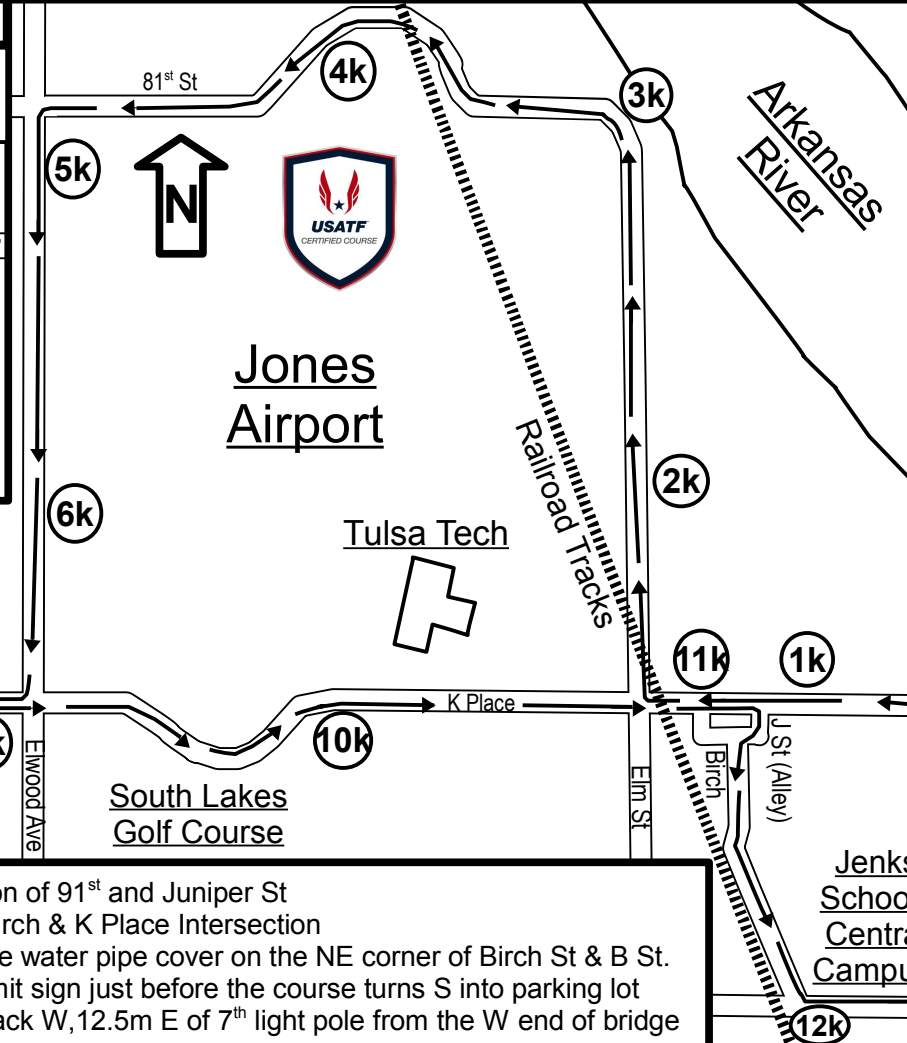
- 1k:** On K Place, 2.3 m east of the 6<sup>th</sup> expansion seam east of the driveway of 107 K Place.
- 2k:** On Elm St, 2.4 m S of the southern edge of the Baker Pools sign on the side of the Baker Pools Building
- 3k:** On Elm St, 32.3 m S of the southern most yellow arrow sign just before the rd turns W and becomes 81<sup>st</sup> St
- 4k:** On 81<sup>st</sup> St, 94.8 m NE of the 25 MPH sign on the N side of 81<sup>st</sup> St
- 5k:** On Elwood Ave, 4 m north of the north edge of the northern most driveway of 8155 S Elwood Ave.
- 6k:** On Elwood Ave, 25.3m S of the telephone pole on the E side of rd just south of the Jones Airport Entrance
- 7k:** On 91<sup>st</sup> St, going west, 22.3 m east of the west edge of the driveway of 801 W 91<sup>st</sup> St
- 8k:** On 91<sup>st</sup> St, going E, 5.8m W of the west edge of the east entrance to Building A of Jenks West Elementary
- 9k:** On K Place, 19 m west of the 2<sup>nd</sup> power from the intersection of K and Elwood on the south side of the road

### 1<sup>st</sup> Turnaround Detail Map

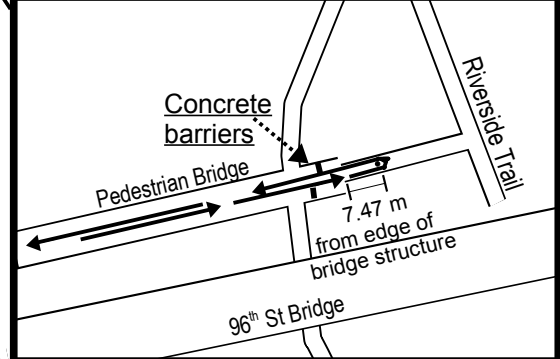
The 1st turn is 3.73 m west of the "35 MPH" & "End of School Zone" signs not far from the HWY 75 overpass



- 10k:** At the west edge of the intersection of 91<sup>st</sup> and Juniper St
- 11k:** On K place, at the center of the Birch & K Place Intersection
- 12k:** On B St, 3.4 m east of the the blue water pipe cover on the NE corner of Birch St & B St.
- 13k:** On B St, 8.8 m W of the speed limit sign just before the course turns S into parking lot
- 14k:** On the pedestrian bridge going back W, 12.5m E of 7<sup>th</sup> light pole from the W end of bridge

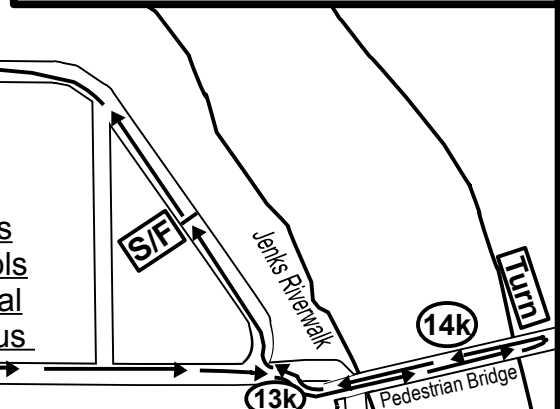


S/F is on Riverwalk Dr, next to Flying Tee Golf. There are two sets of parking spots that are yellow. S/F is in line w/ the expansion seam of the median in line w/ the southern most of the two sets of yellow parking spots



**Measured by:** Martin Updike on 3/16/17  
martin@i40raceservice.com

**Race Contact:** Jordan Smith  
jordan@StephenLSmith.com





# Run to the Well - 15K Course Map

Start/Finish location: 300 Riverwalk Terrace, Jenks, OK 74037

Course Length: 15 Kilometers

Course is USATF certified

