



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: ABATE/Marines Toys for Tots Street Party Date(s) of Event: December 13, 2020
Location Address: 4145 E 21ST ST S Council District(s): 4
Event Description: ABATE/Marines Toys for Tots Run Police Escort Landing Area
Event Category: Street/Block Party
Event Includes: Private Park, Public Right of Way, No Parking Signage, Street Closure
Anticipated Attendance: Total: 6000 Per Day: 6000
Anticipated Participants: Total: 6000 Per Day: 6000
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: ABATE of Tulsa Website: https://www.abateoftulsa.com/
Chief Officer of Host Organization: James Clark
Email and Phone: jcciam42@gmail.com 918-691-8513
Applicant Name: James Clark
Email and Phone: jcciam42@gmail.com 918-691-8513
Professional Event Organizer: NA
Email and Phone:
On-site Contact: James Clark Mobile: 918-691-8513
Billing Contact: ABATE of Tulsa Phone: 918-691-8513
Billing Address: 1640 Gary Ave
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/13/2020 Time: Noon
Street Closure for Event Setup: Date: 12/13/2020 Time: Noon
Street(s) to be Closed for Event Setup: See Map

Event Start: Date: 12/13/2020 Time: 2:00pm
Street Closure for Event Start: Date: 12/13/2020 Time: Noon
Street(s) to be Closed for Event Start: See Map
Run, Walk, Parade Start Time: N/A
Daily Event Hours: 2:00 - 6:00pm

Event End: Date: 12/13/2020 Time: 6:00pm
Street Reopens after Event End: Date: 12/13/2020 Time: 6:00pm

Event Teardown: Date: 12/13/2020 Time: 6:00pm
Street Reopens after Event Teardown: Date: 12/13/2020 Time: 6:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: N/A
Number of Inflatables: 0 Provider and Phone: N/A
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: N/A

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Systems 918-425-4550

Equipment Setup: Date: 12/13/2020 Time: 12:00 N/A Equipment Pickup: Date: 12/13/2020 Time: 6:00pm

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: 12/13/2020 Time: N/A Equipment Pickup: Date: 12/13/2020 Time: N/A

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): ABATE of Tulsa, U.S. Marine Corps

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets: Provider and Phone: Porta-John of Tulsa 918-205-7484

Total Number of Portable Toilets: 3 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 12/13/2020 Time: 9:00am

Equipment Pickup: Date: 12/13/2020 Time: 6:00pm

Other information: Landing area for motorcycle run

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteer staff will clean up and remove any trash generated by the event in equal or better condition.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: N/A

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 11/27/2020 Date routed: 11/30/2020 Date for review: 12/09/2020

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Map revised 11/29/2020. Form revised 11/30/2020.
Permit will not be issued until all requested/required documents are uploaded into the portal.



Park open 8 a.m. to 8 p.m.

The John Hope Franklin Reconciliation Park

Portable Sign
Support in Hash Line
No Parking Space
or on Sidewalk (ADA)

-  = Public Parking Lot
-  = Public Parking Garage
- P1** = Parking Sequence

Date: Dec. 13, 2020 **Project:** ABATE/Marines Toys for Tots Run

Comments:
 Road Closure: Noon to 6 p.m. Sunday
 Toy Run Escort: 2 p.m. from Fair Grounds Sunday
 Street Party Hours: 2 to 6 p.m. Sunday
 Trailers in East/West Curb Parking Lanes
 Parking Spaces not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity

