



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: ABATE/Marines Toys for Tots Toy Run Date(s) of Event: 12/13/2020  
Location Address: 4145 E 21ST ST S D Council District(s): 4  
Event Description: ABATE/Marines Toys for Tots Toy Run via Police Escort  
**Event Category:** Police Escort  
**Event Includes:** Public Right of Way, Lane Closure, Police Escort  
Anticipated Attendance: Total: 6000 Per Day: 6000  
Anticipated Participants: Total: 6000 Per Day: 6000  
Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: ABATE of Tulsa Website: https://www.abateoftulsa.com/  
Chief Officer of Host Organization: James Clark  
Email and Phone: jcciam42@gmail.com 918-691-8513  
Applicant Name: James Clark  
Email and Phone: jcciam42@gmail.com 918-691-8513  
Professional Event Organizer: NA  
Email and Phone:  
On-site Contact: James Clark Mobile: 918-691-8513  
Billing Contact: ABATE of Tulsa Phone: 918-691-8513  
Billing Address: 1640 Gary Ave  
Tulsa OK 74104

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 12/13/2020 Time: 10am  
Street Closure for Event Setup: Date: 12/13/2020 Time: 2pm  
Street(s) to be Closed for Event Setup: NA - Parking Lot

**Event Start:** Date: 12/13/2020 Time: 2pm  
Street Closure for Event Start: Date: 12/13/2020 Time: 2pm  
Street(s) to be Closed for Event Start: See Map  
Run, Walk, Parade Start Time: 2pm  
Daily Event Hours: 2pm-6pm

**Event End:** Date: 12/13/2020 Time: 6pm  
Street Reopens after Event End: Date: 12/13/2020 Time: 3pm

**Event Teardown:** Date: 12/13/2020 Time: 6pm  
Street Reopens after Event Teardown: Date: 12/13/2020 Time: 3pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit 918-586-6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): ABATE of Tulsa, U.S. Marine Corps

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: Port-A-John of Tulsa 918-836-2134

Total Number of Portable Toilets: 10                      Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 12/13/2020                      Time: 7am

Equipment Pickup: Date: 12/13/2020                      Time: 6pm

Other information: Police escort from Tulsa Fairgrounds (4145 E 21st St) to Tulsa Arts District (111 E Reconciliation Way) Downtown. No vendors or food trucks at the staging area this year.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers to clean up after event

Number of Trash Receptacles: 10

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities: Tulsa Fairgrounds, ABATE Website, Tulsa Arts District

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

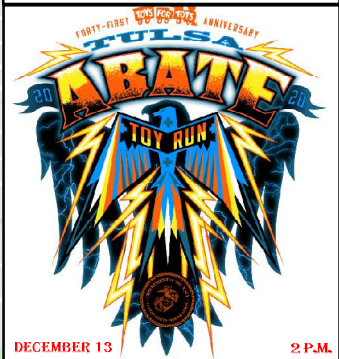
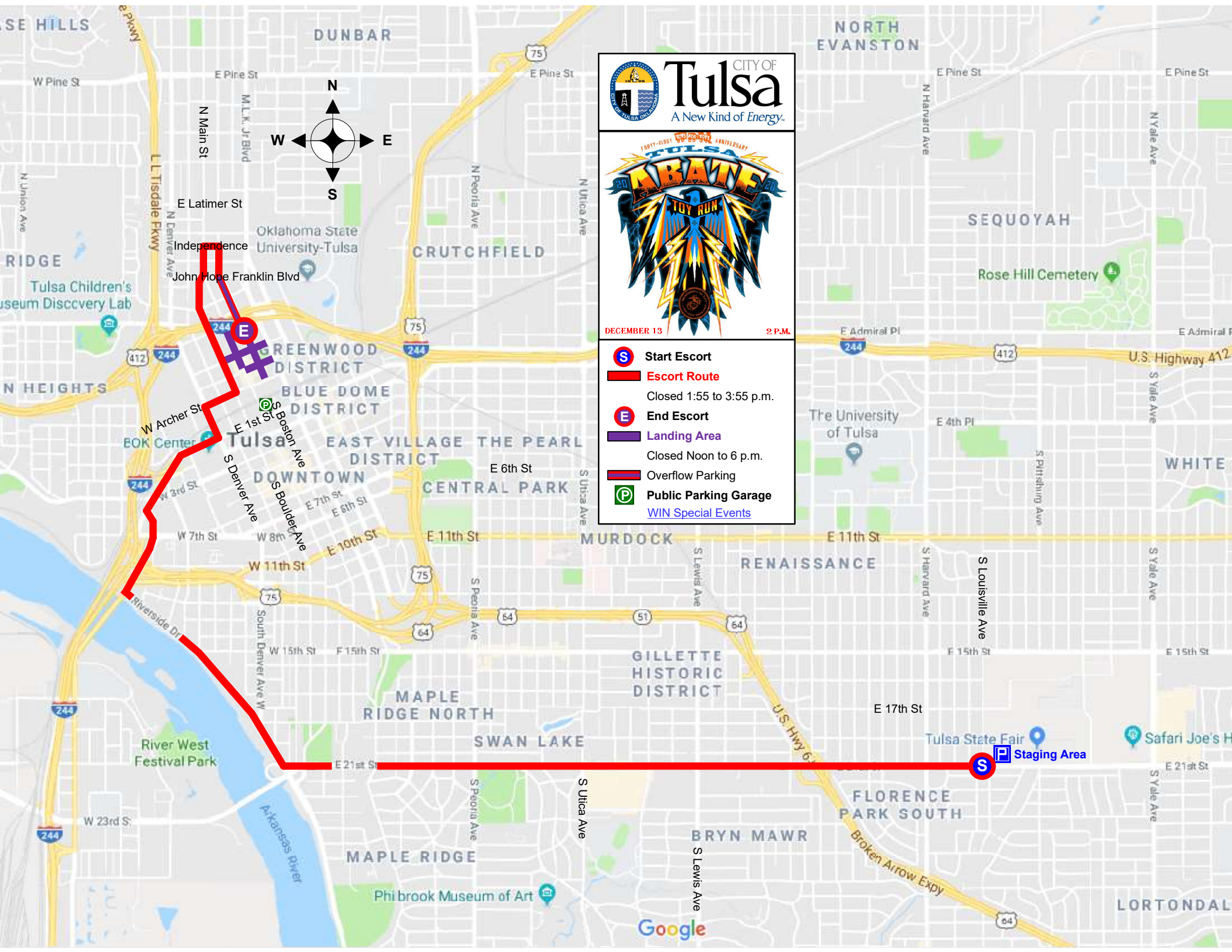
Date received: 11/27/2020      Date routed: 11/30/2020      Date for review: 12/09/2020







Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

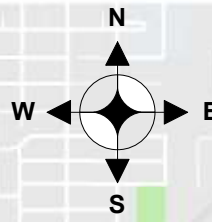
Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_      Comments: Map revised 11/29/2020. Form revised 11/30/2020.  
Permit will not be issued until all requested/required documents are uploaded into the portal.



-  **Start Escort**
-  **Escort Route**  
Closed 1:55 to 3:55 p.m.
-  **End Escort**
-  **Landing Area**  
Closed Noon to 6 p.m.
-  **Overflow Parking**
-  **Public Parking Garage**  
[WIN Special Events](#)



SEQUOYAH

Rose Hill Cemetery

The University of Tulsa

RENAISSANCE

GILLETTE HISTORIC DISTRICT

Tulsa State Fair

Safari Joe's H

FLORENCE PARK SOUTH

BRYN MAWR

MAPLE RIDGE

LORTONDAL