



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: First Place Towers Transformer Replacement Date(s) of Event: December 5, 2020
Location Address: 15 E 5TH ST S Council District(s): 4
Event Description: AEP/Public Service Company of Oklahoma, Transformer Replacement, First Place Towers roof.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Public Right of Way, Lane Closure, No Parking Signage, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 50 Per Day: 50

Anticipated Participants: Total: 50 Per Day: 50

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: PUBLIC SERVICE CO OF OKLA Website: NA

Chief Officer of Host Organization: Peggy Simmons

Email and Phone: pisimmons@aep.com 918-599-2555

Applicant Name: John Gilkey

Email and Phone: jcgilkey@aep.com 918-599-6502

Professional Event Organizer: Same

Email and Phone:

On-site Contact: John Gilkey Mobile: 918-403-9367

Billing Contact: American Electric Power/Public Service Company of Oklahoma Phone: 918-599-6502

Billing Address: 5524 E 15TH ST S Tulsa
Tulsa OK 74112

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/05/2020 Time: 0500 hrs
Street Closure for Event Setup: Date: 12/05/2020 Time: 0500 hrs
Street(s) to be Closed for Event Setup: See Maps

Event Start: Date: 12/05/2020 Time: 0500 hrs
Street Closure for Event Start: Date: 12/05/2020 Time: 0500 hrs
Street(s) to be Closed for Event Start: E. 4th Street from S. Main St. to S. Boston Ave. closed from 0500 to 1800 hours. E. 3rd Street from S. Boston Ave to S. Cincinnati Ave closed 0500 to 1200.

Run, Walk, Parade Start Time: NA

Daily Event Hours: NA

Event End: Date: 12/05/2020 Time: 1200 hrs

Street Reopens after Event End: Date: 12/05/2020 Time: 1200 hrs

Event Teardown: Date: 12/05/2020 Time: 1800 hrs

Street Reopens after Event Teardown: Date: 12/05/2020 Time: 1800 hrs

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 0 Provider and Phone: NA

Number of Inflatables: 0 Provider and Phone: NA

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit, Ofc. Ron Neal (918) 586-6067
rneal@cityoftulsa.org.

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems, Brad Holder,
bholder@roadsafetraffic.com, (918) 906-0551

Equipment Setup: Date: 12/04/2020 Time: 1700 hrs Equipment Pickup: Date: 12/05/2020 Time: 1201 hrs

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: _____ Time: _____ Equipment Pickup: Date: _____ Time: _____

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Public Service Company of Oklahoma

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: _____ Time: _____

Equipment Pickup: Date: _____ Time: _____

Other information: The streets that will be controlled by officers will start at 8 a.m. (Street)
E. 4th Street from S. Main St. to S. Boston Ave. will be closed from 0500 hrs. to 1800 hrs. by
RoadSafe (Street)
E. 3rd Street from S. Boston Ave to S. Cincinnati Ave. & The parking south of 3rd St. will be
closed from 0500 hrs. to until 1200 hrs. by RoadSafe (Street & Parking Lot)

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: N/A

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

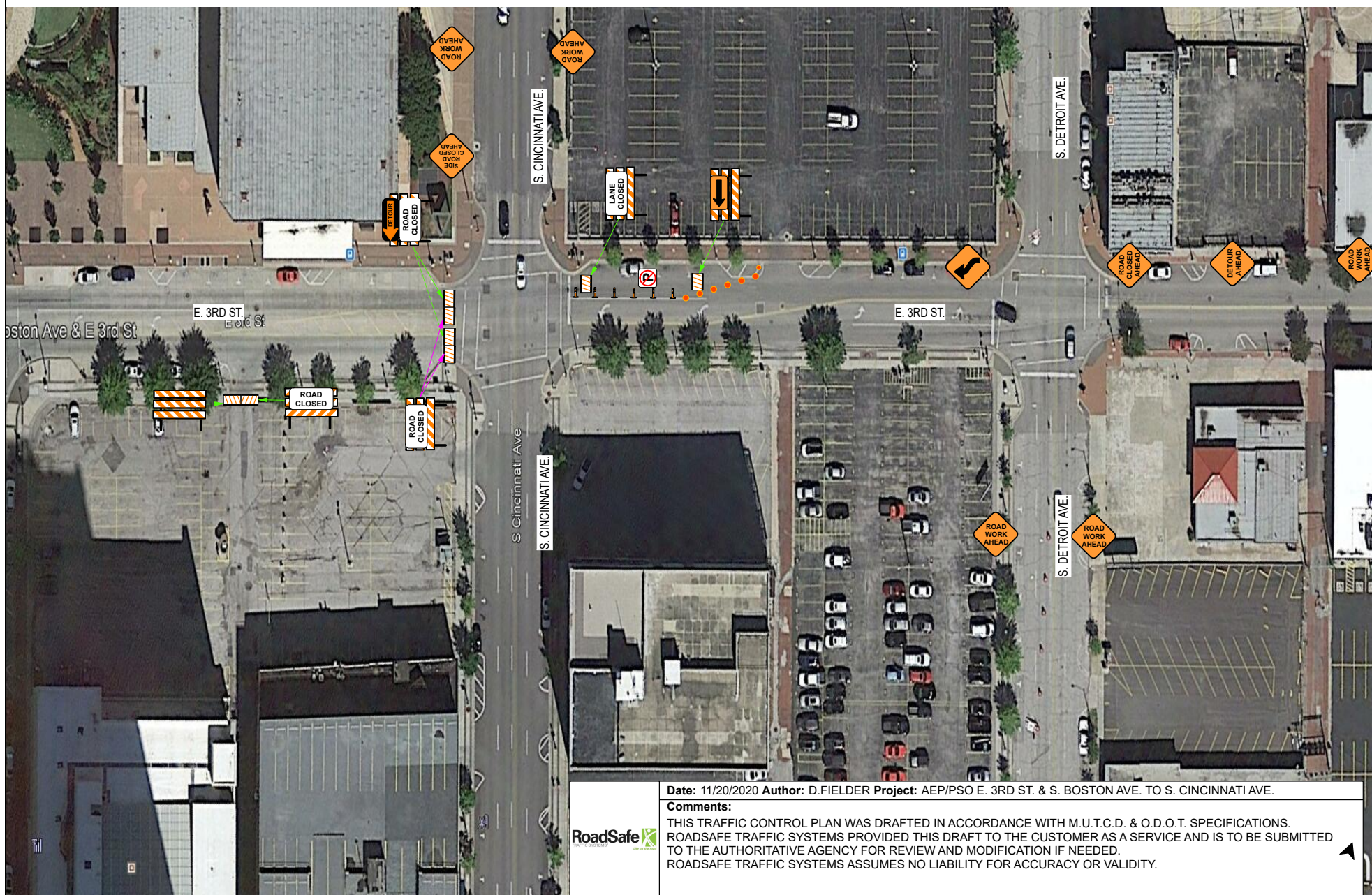
For City of Tulsa Special Events Committee Use Only

Date received: 11/24/2020 Date routed: 11/24/2020 Date for review: 12/02/2020

Special Events Committee Recommendation: _____ Yes No
Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

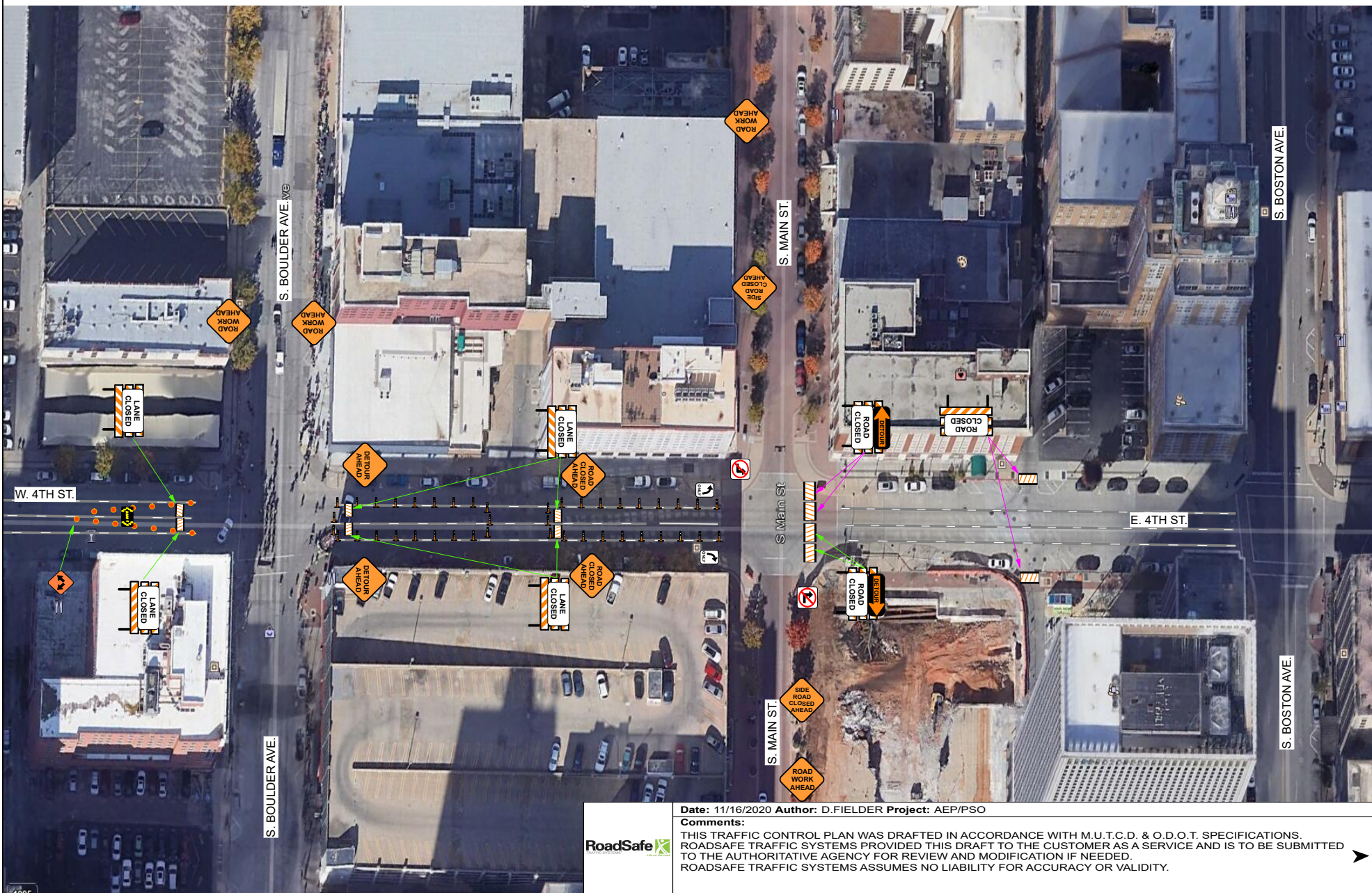
Date Permit Issued: _____ Comments: Form revised 11/24/2020. Permit will not be issued until all requested/required documents are uploaded into the portal.



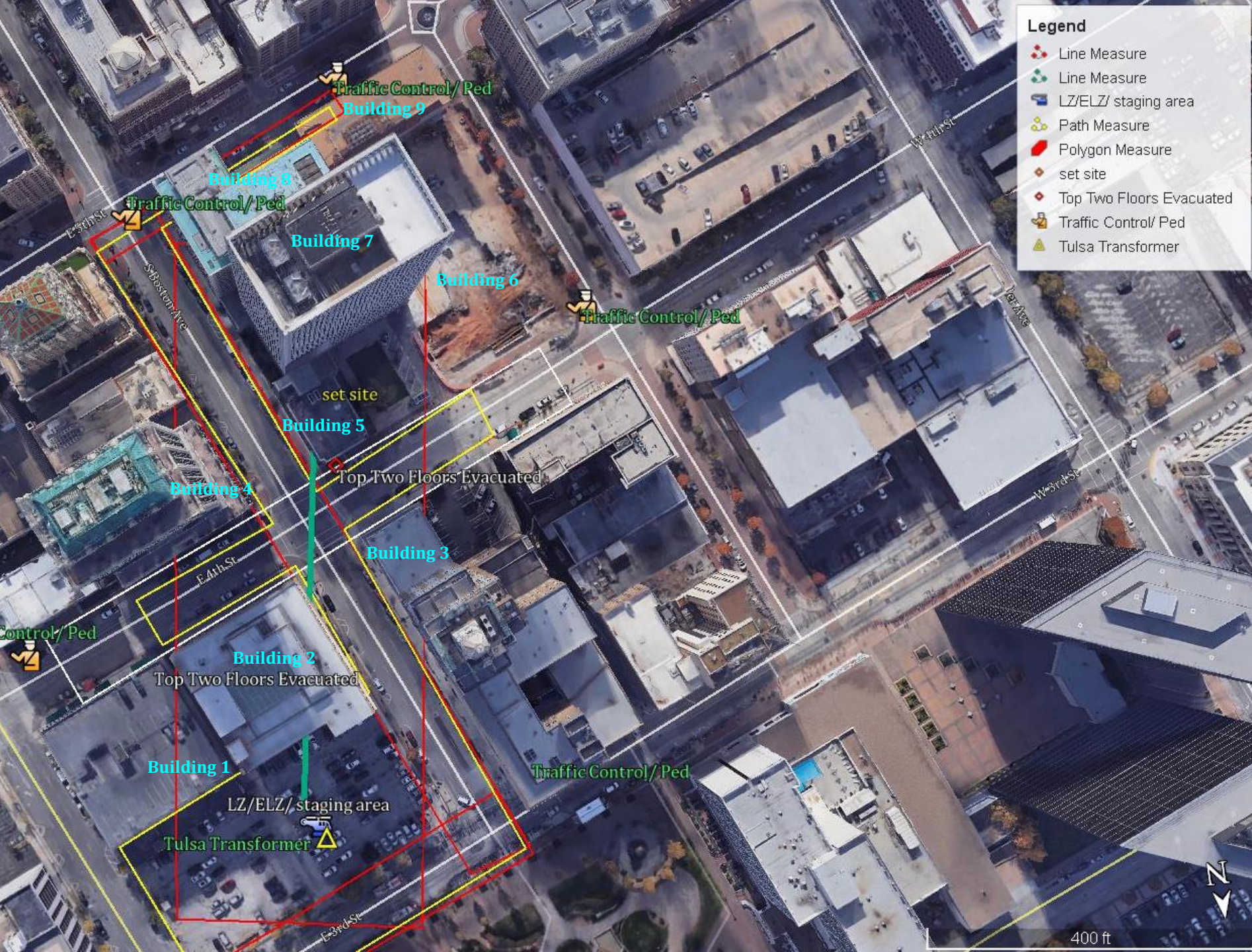
Date: 11/20/2020 Author: D.FIELDER Project: AEP/PSO E. 3RD ST. & S. BOSTON AVE. TO S. CINCINNATI AVE.

Comments:
THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADS SAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADS SAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.



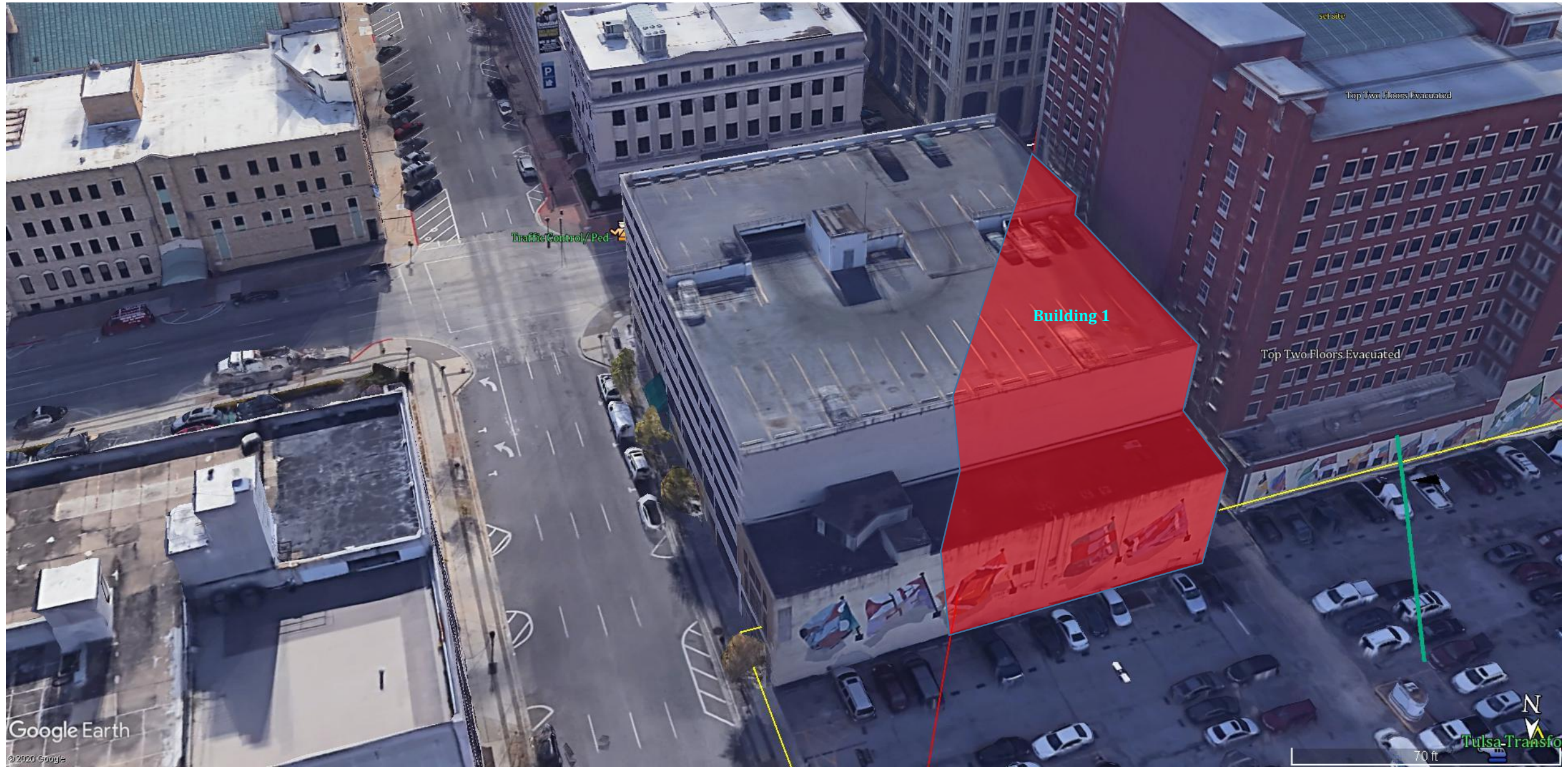


Date: 11/16/2020 **Author:** D.FIELDER **Project:** AEP/PSO
Comments:
THIS TRAFFIC CONTROL PLAN WAS DRAFTED IN ACCORDANCE WITH M.U.T.C.D. & O.D.O.T. SPECIFICATIONS. ROADSFAFE TRAFFIC SYSTEMS PROVIDED THIS DRAFT TO THE CUSTOMER AS A SERVICE AND IS TO BE SUBMITTED TO THE AUTHORITATIVE AGENCY FOR REVIEW AND MODIFICATION IF NEEDED. ROADSFAFE TRAFFIC SYSTEMS ASSUMES NO LIABILITY FOR ACCURACY OR VALIDITY.



Buildings that will require some of the floors to be vacant.

- **Building 1** is a parking structure.
- **Building 2** is the primary flyover building.
- **Building 3** is the Bank of Oklahoma, just a portion of the roof section.
- **Building 4** has a small area that extends around the building. The 2 floors beneath this will need to be vacant.
- **Building 5** is the Hyatt Hotel that is under construction.
- **Building 6** is a parking structure.
- **Building 7** is First Place Tower
- **Building 8** is the building just south of First Place Tower.
- **Building 9** is the IBC Bank building.



set site

Top Two Floors Evacuated

Building 1

Top Two Floors Evacuated

Traffic Control / Ped



Building 2

Traffic Control / Ped

set site

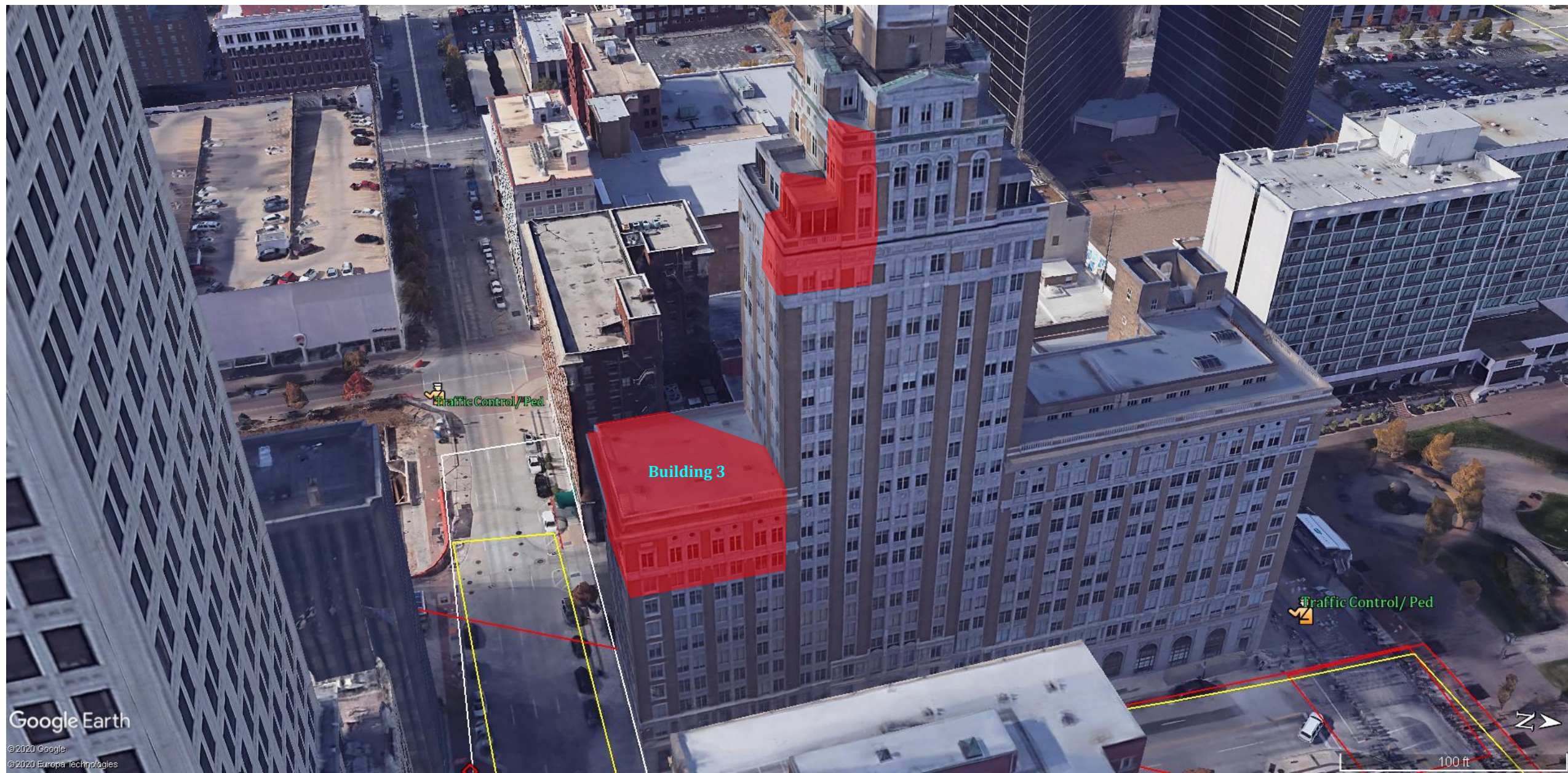
Top Two Floors Evacuated

Top Two Floors Evacuated

Google Earth

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100 ft

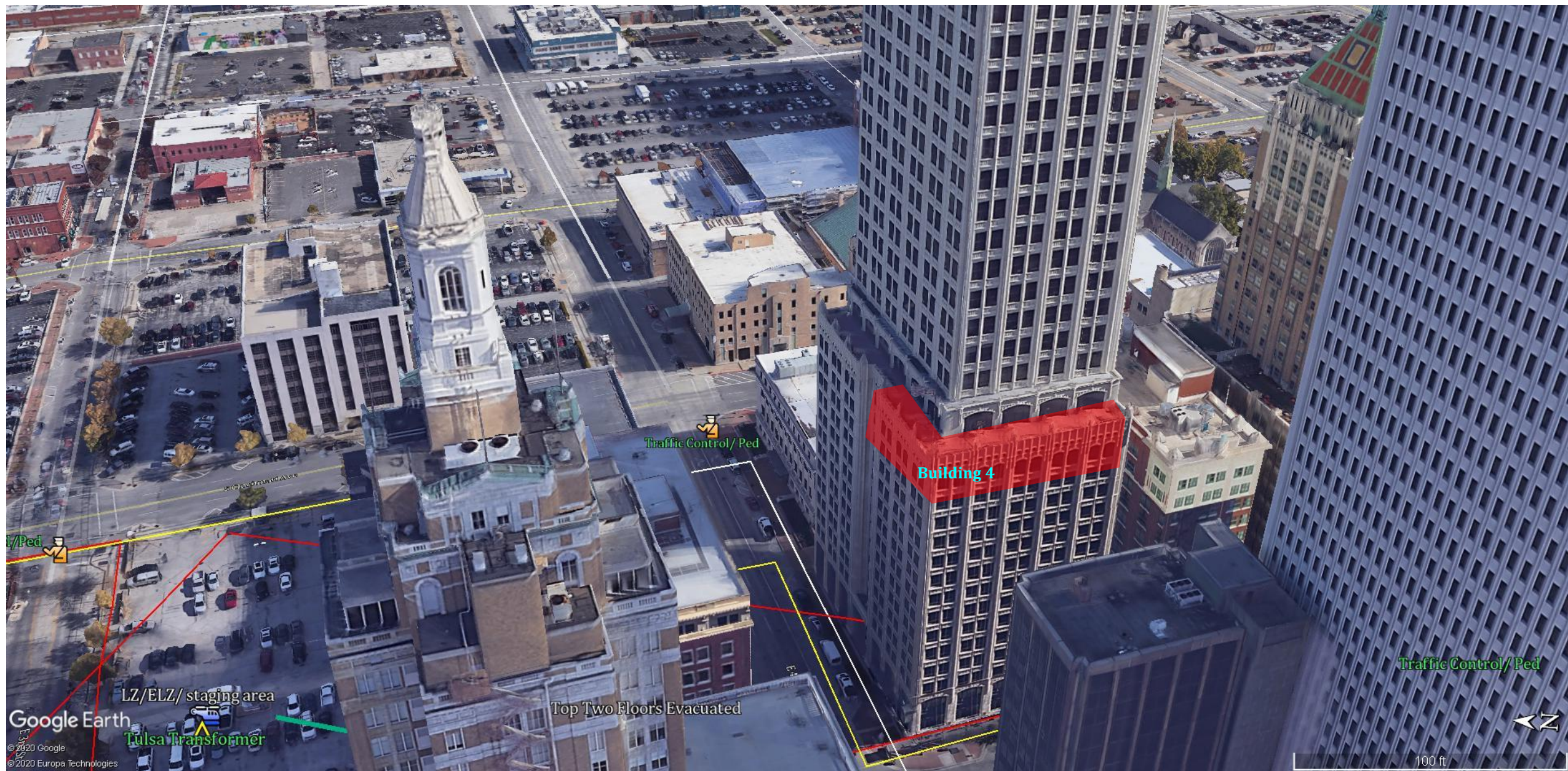


Building 3

Traffic Control/Ped

Traffic Control/Ped





Building 4

Traffic Control/ Ped

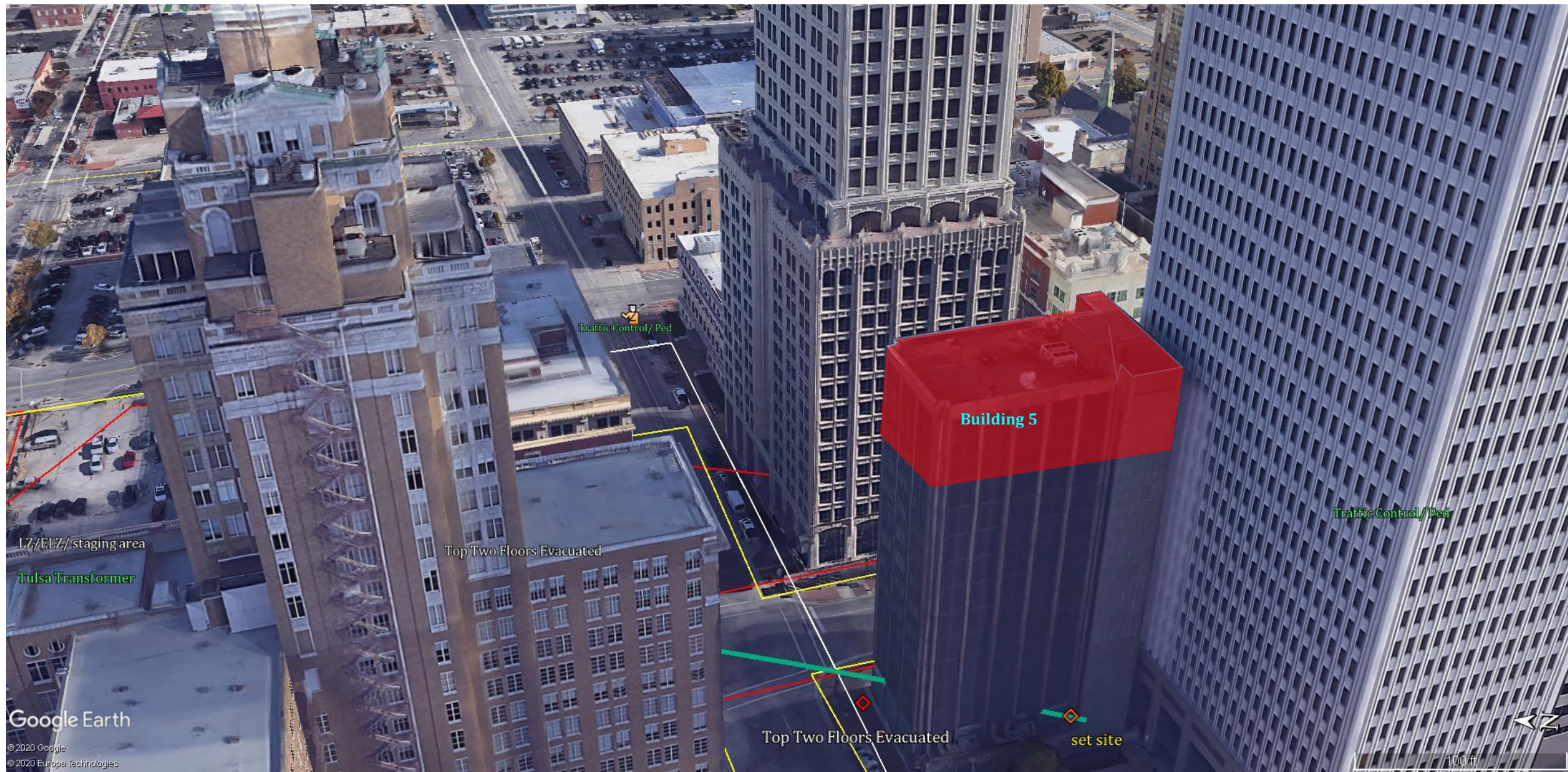
Traffic Control/ Ped

Top Two Floors Evacuated

LZ/ELZ/ staging area

Tulsa Transformer





Traffic Control / Ped

Building 5

Traffic Control / Ped

LZ/ELZ/ staging area

Tulsa Transformer

Top Two Floors Evacuated

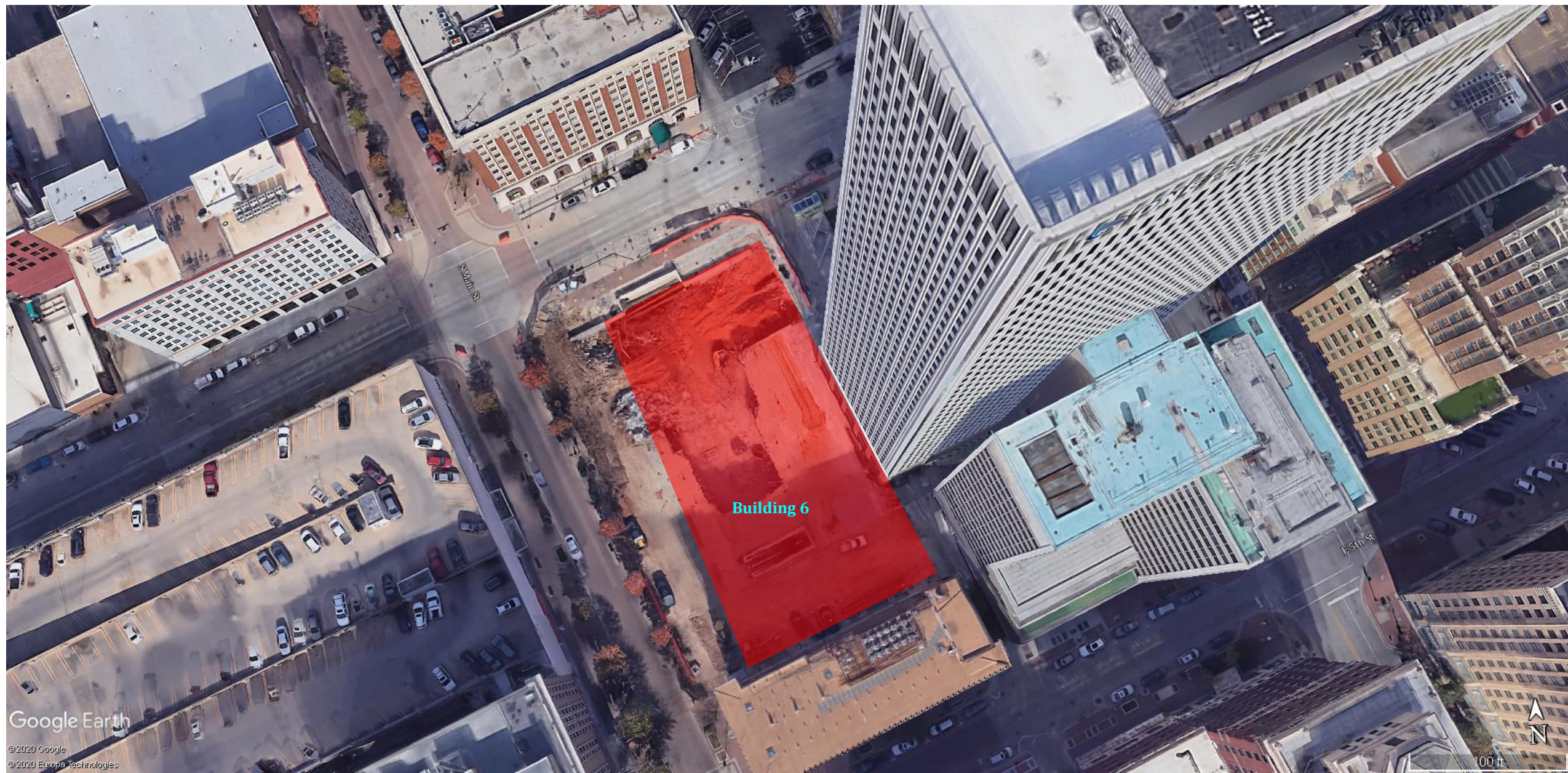
Top Two Floors Evacuated

set site

100 ft

Google Earth

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Building 6

Google Earth

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Google Earth

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100 ft



Google Earth

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40 ft