



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Cirque Italia Date(s) of Event: November 5-15, 2020
Location Address: 7021 S MEMORIAL DR E Council District(s): 4
Event Description: Temporary acrobatic Cirque show held under a circus style tent. There are no animals.

Event Category: Circus

Event Includes: Private Property, Tent/Canopy, Food Sales, Live Entertainment, Generator/Electricity

Anticipated Attendance: Total: 1800 Per Day: 200

Anticipated Participants: Total: 450 Per Day: 50

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Cirque Entertainment LLC Website: https://www.cirqueentertainment.com/

Chief Officer of Host Organization: Yolanda Earhart

Email and Phone: yolanda@cirqueitalia.com 941-219-9331

Applicant Name: Manuel Rebecchi

Email and Phone: yearhart.cirqueitalia@gmail.com 941-219-9331

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Morgaine Rosenthal Mobile: 404-406-9423

Billing Contact: Cirque Entertainment LLC Phone: 941-219-9331

Billing Address: 306 Whitfield
Sarasota FL 34243

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 11/02/2020 Time: 8 am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 11/05/2020 Time: 6:00 pm
Street Closure for Event Start: Date: 11/05/2020 Time:
Street(s) to be Closed for Event Start: NA - Parking Lot
Run, Walk, Parade Start Time: NA
Daily Event Hours: November 5 – Thursday: 7:30pm
November 6 – Friday: 7:30pm
November 7 – Saturday: 1:30pm, 4:30pm, 7:30pm
November 8 – Sunday: 1:30pm, & 4:30pm
November 11 – Wednesday: 7:30pm
November 12 – Thursday: 7:30pm
November 13 – Friday: 7:30pm
November 14 – Saturday: 1:30pm, 4:30pm, 7:30pm
November 15 – Sunday: 1:30pm, & 4:30pm

Event End: Date: 11/15/2020 Time: 10 pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 11/16/2020 Time: 8:00 am
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 2
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used: Electric
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 2 Provider and Phone: 48ft x 63 ft. & 110 ft. Round. We own the tents and set them as well.
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Private Cirque Italia hosting event and Simon properties is our licensor.

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Local sanitation company for ADA Porta Potty.
We have a restroom trailer that will be serviced.
At Your Service Sanitation 918-272-0568

Total Number of Portable Toilets: 12 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 11/02/2020 Time: 1:00pm

Equipment Pickup: Date: 11/16/2020 Time: 1:00 pm

Other information: 7021 S Memorial Dr - Woodland Hills Mall - JCPenney Parking Lot

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 12 PM

Finish Time: 10 pm

Please describe the sound equipment that will be used for your event:

We keep the sound under decibel since the audio in under a tent. The speakers are facing down. The sound is controlled and monitored.

Sound checks conducted prior to the event: Yes

Start Time: 12 pm

Finish Time: 10pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Our team cleans up every night after the shows.

We rent a 30 yard dumpster for the duration of our stay from Republic Services

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: This is all in house for the cleaning crew. The dumpster will be

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

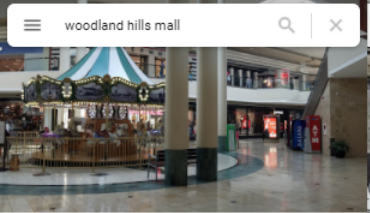
Date received: 10/14/2020 Date routed: 10/29/2020 Date for review: Email/Website

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 10/29/2020



7021 S Memorial Dr, Tulsa, OK 74133

NOTES:

Both tents have NO SMOKING signs and Fire extinguishers throughout tents and at all exits. Exit signs – light up at every exit with generator on as backup light in case of an emergency. No fire performances along with NO Pyrotechnics in the show! NO ANIMALS!

Main tent is round – 110ft.
Entrance tent is rectangular – 48ft. x 63 ft.

Tent capacity is 998 seats

Front tent has concession – NO COOKING UNDER TENT! PRE-MADE & BOUGHT PRODUCT ONLY.

Anchoring tent is with stakes located all around each tent.

Parking is directed by staff that runs show. Parked in rows of 50 (parallel). Designated ADA parking in front area of parking closest to tent with signs in ground showing area.



PARKING AREA

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Main tent – 110 ft.

Equipment trailer – 25-30 ft. away from tent.

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Area coned off. Temporary event fencing for the safety of the people walking.

DUMPSTER – We have a 30 yd. dumpster on site duration of the event. This area is cleaned nightly by the cleanup crew.

Ticket Office

Entrance tent – 48 ft. x 63 ft.

Generator – Inside semi-trailer to reduce sound. It is 30-50 ft. from tent and clearance around area in case of emergency.

NO ACCESS AREA for general public! Fenced off area with temporary event fencing. Area fenced off for show operation equipment along with show staff RV parking.
- The fence is 5 ft. tall with temporary privacy screens.
- Does not go into ground.
- This is staging area as well, for the operation and show staff.

Equipment trailer – 25-30 ft. away from tent.

Restroom trailer – 12 stalls while renting 1 ADA PORTA POTTY LOCALLY. Restroom trailer is cleaned and serviced duration of the event by local sanitation company. Also, providing sinks and holding tanks for grey and black water