



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: RunnersWorld Tulsa Halloween Maskerade Run Date(s) of Event: October 31, 2020
Location Address: 3920 S PEORIA AVE E Council District(s): 4
Event Description: 15K, 5K and one mile fun run starting and ending at the River West Festival site. Starting at 5PM on Halloween evening. We will be celebrating with a Halloween theme start/finish area, Halloween decorated aid stations, everyone is encouraged to wear a costume and tons of candy will be given out to the kids.

Event Category: Athletic/Recreation

Event Includes: Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, Street Closure

Anticipated Attendance: Total: 300 Per Day: 350

Anticipated Participants: Total: 350 Per Day: 350

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: RunnersWorld Racing Website: www.runnersworldtulsa.com

Chief Officer of Host Organization: Kathy Bratton

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Applicant Name: Kathy Bratton

Email and Phone: runnersworldtulsa@yahoo.com 918-749-7557

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Kathy Bratton Mobile: 918-805-6905

Billing Contact: RunnersWorld Racing Phone: 918-749-7557

Billing Address: 3920 South Peoria Street
Tulsa OK 74105

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/31/2020 Time: 1:00PM

Street Closure for Event Setup: Date: Time:

Street(s) to be Closed for Event Setup: NA - No street closures for set up

Event Start: Date: 10/31/2020 Time: 4:45PM

Street Closure for Event Start: Date: 10/31/2020 Time: 5:15PM

Street(s) to be Closed for Event Start: Streets need for closure are where the Midland Valley Trail crossed Cincinnati just off of 18th, 21st and 15th and one lane on 15th from Midland Valley Trail to Peoria Ave

Run, Walk, Parade Start Time: 5:00PM

Daily Event Hours: 4:00PM - 9:00PM

Event End: Date: 10/31/2020 Time: 9:00PM

Street Reopens after Event End: Date: 10/31/2020 Time: 9:00PM

Event Teardown: Date: 10/31/2020 Time: 9:00PM

Street Reopens after Event Teardown: Date: 10/31/2020 Time: 9:00PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 0 Provider and Phone: NA

Number of Inflatables: 0 Provider and Phone: NA

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: Medical on standby

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): RunnersWorld Racing

Name of Park and Location, if applicable: River Parks 2100 S Jackson Ave

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 10/30/2020 Time: Noon

Equipment Pickup: Date: 11/02/2020 Time: Noon

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Directional signs, Banners on finish line arch and Halloween decorations

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Trash will be hauled away by us

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No complete road closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

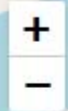
Date received: 10/05/2020 Date routed: 10/21/2020 Date for review: 10/28/2020

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Map received 10/19/2020. Form revised 10/21/2020.



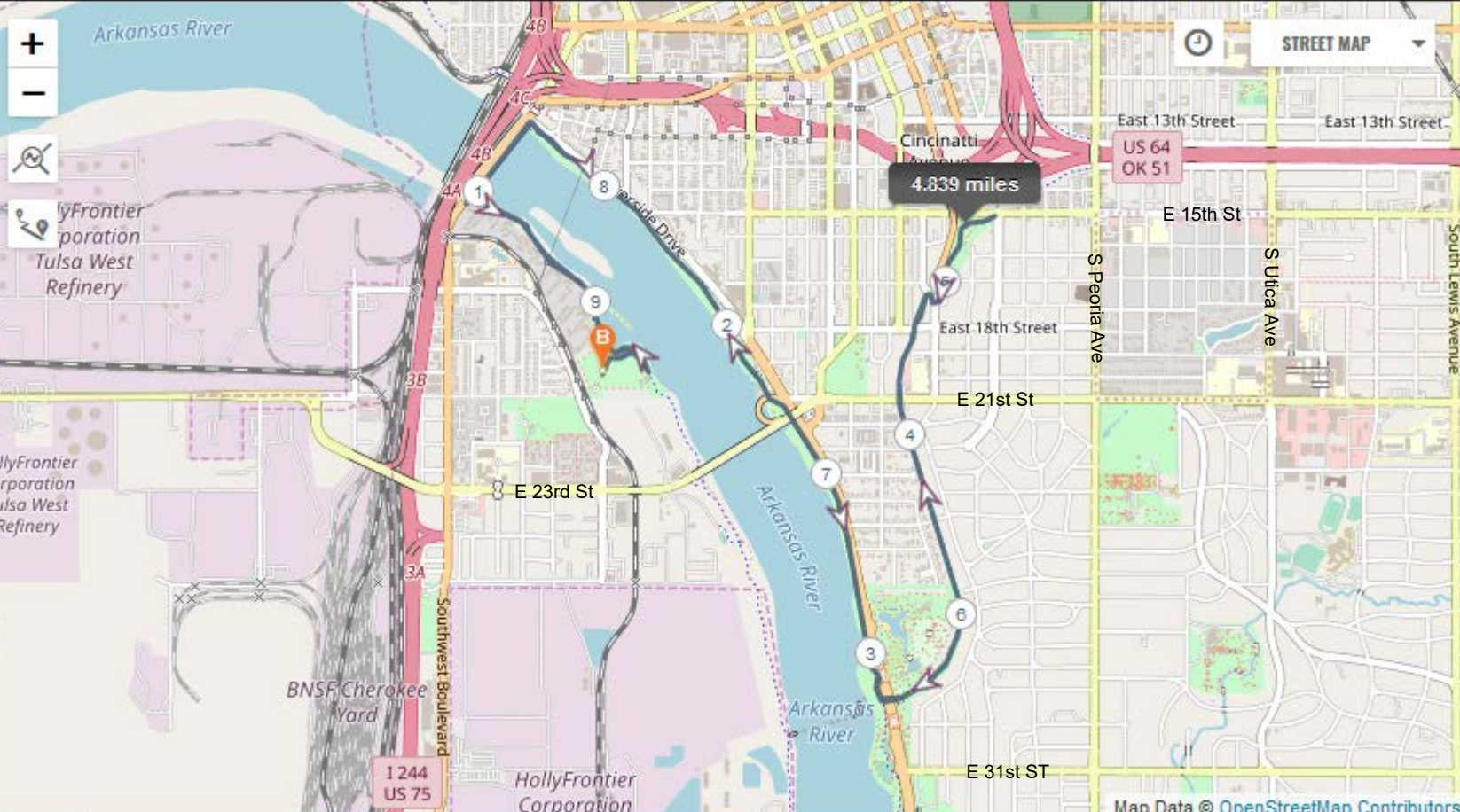
HollyFrontier Corporation
Tulsa West Refinery

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BNSF Cherokee Yard

1244
US 75

Southwest Boulevard
HollyFrontier Corporation



🕒 STREET MAP

4.839 miles

East 13th Street

US 64
OK 51

E 15th St

East 18th Street

S Peoria Ave

S Utica Ave

South Lewis Avenue

E 21st St

E 23rd St

Arkansas River

Arkansas River

E 31st St