



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: The University of Tulsa Home Football Game      Date(s) of Event: November 14 & 21, 2020  
Location Address: 3110 E 8TH ST S      Council District(s): 4  
Event Description: College Football Game  
**Event Category:** Athletic/Recreation  
**Event Includes:** Amplified Sound, Beer/Alcohol Sales, Public Right of Way, Food Sales, Merchandise Sales, Street Closure  
Anticipated Attendance: Total: 0      Per Day: 0  
Anticipated Participants: Total: 250      Per Day: 250  
Number of Events for Monthly Event: 2

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: UNIVERSITY OF TULSA      Website: https://tulsa.edu/  
Chief Officer of Host Organization: Julie Friedel  
Email and Phone: julie-friedel@tulsa.edu 918-631-2710  
Applicant Name: Julie Friedel  
Email and Phone: julie-friedel@tulsa.edu 918-631-2710  
Professional Event Organizer: NA  
Email and Phone:  
On-site Contact: Julie Friedel      Mobile: 918-600-8516  
Billing Contact: University of Tulsa Campus Security      Phone: 918-631-2710  
Billing Address: 800 S TUCKER DR E Tulsa  
Tulsa OK 74104

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 11/14/2020 Time: TBA  
Street Closure for Event Setup: Date: 11/14/2020 Time: TBA  
Street(s) to be Closed for Event Setup: See TCP map

**Event Start:** Date: 11/14/2020 Time: TBA  
Street Closure for Event Start: Date: 11/14/2020 Time: TBA  
Street(s) to be Closed for Event Start: 8th Street between Harvard Ave and Delaware Ave - See attached map - 5 hours before game time. Reopens 1 hour after the end of the game.

Run, Walk, Parade Start Time: NA

Daily Event Hours: TBA

**Event End:** Date: 11/21/2020 Time: TBA  
Street Reopens after Event End: Date: 11/21/2020 Time: TBA

**Event Teardown:** Date: 11/21/2020 Time: TBA  
Street Reopens after Event Teardown: Date: 11/21/2020 Time: TBA

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Low point Beer Sales

Number of Food Vendors: 1

Number of Food Trucks: 4

Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas

Number of Item Vendors: 10 Number of Service Vendors: 10

Number of Tents/Canopies: 0 Provider and Phone: NA

Number of Inflatables: 0 Provider and Phone: NA

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Julie Friedel: TU Security, julie-friedel@tulsa.edu, (918) 600-8516  
Richard Lawson: TPD, rlawson@cityoftulsa.org (918) 527-0111

Medical and/or First Aid Services: Contact, Email and Phone: EMSA: emsaonline.com, (918) 596-3100  
Tulsa Fire Department: cityoftulsa.org, (918) 596-9977

Traffic Control Barricade Company: Contact, Email and Phone: Roadsafe Traffic Systems: roadsafety.com (918) 425-4550

Equipment Setup: Date: 11/14/2020 Time: TBD Equipment Pickup: Date: 11/21/2020 Time: TBD

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): The University of Tulsa

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa (918) 836-8657

Total Number of Portable Toilets: 10 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 11/14/2020 Time: TBD

Equipment Pickup: Date: 11/21/2020 Time: TBD

Other information: Nov. 14, 2020 - The University of Tulsa vs. SMU  
Nov. 21, 2020 - The University of Tulsa vs. Tulane  
TPD will escort football teams on game day from their hotels to campus & from campus to Tulsa International Airport.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

Stadium PA System

Sound checks conducted prior to the event: Yes

Start Time: TBD

Finish Time: TBD

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Signs and Banners advertising game day sponsors and donors

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The venue and surrounding area will be cleaned and trash collected by The University of Tulsa and a contract service (Manpower)

Number of Trash Receptacles: 60

Number of Dumpsters: 4

Number of Recycling Containers: 60

Cleanup Service Provider and Phone, if applicable: The University of Tulsa and a contract service (Manpower)

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 10/01/2020      Date routed: 10/14/2020      Date for review: 10/28/2020

Special Events Committee Recommendation: \_\_\_\_\_

Yes  No

Date routed to Mayor: \_\_\_\_\_

Mayor's Recommendation: \_\_\_\_\_

Yes  No

Date routed to Council: \_\_\_\_\_

City Council Approval: \_\_\_\_\_

Yes  No

Date Permit Issued: \_\_\_\_\_

Comments: Form and TCP revised 10/14/2020.



**LEGEND:**

-  BLOCKED ENTRY
-  BARRICADE(S)
-  CONE LINE
-  PARKING ATTENDANT
-  OFFICER
-  POST GAME PICK UP
-  SPECIAL EVENT AHEAD
-  SIDE ROAD CLOSED AHEAD
-  ROAD CLOSED AHEAD
-  ROAD CLOSED
-  ROAD CLOSED TO THRU TRAFFIC



THE UNIVERSITY of  
**TULSA**  
PHYSICAL PLANT  
600 South Tucker Drive  
Tulsa, Oklahoma 74104  
918-631-2245

The University of Tulsa  
Campus Map

PROJECT NO:  
TU-08-Campus  
DATE ISSUED:  
7/10/12  
DRAWN BY:  
SCH  
SCALE:  
As Noted  
REVISIONS:

CAMPUS EVENT PARKING

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