



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: University of Tulsa - Homecoming Event Date(s) of Event: 10/13/2020
Location Address: 3150 E 8TH ST S Council District(s): 4
Event Description: Annual Street Painting
Event Category: Street, Lane, or Sidewalk Closure
Event Includes: Public Right of Way, Private Property, Street Closure
Anticipated Attendance: Total: 25 Per Day: 25
Anticipated Participants: Total: 25 Per Day: 25
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: UNIVERSITY OF TULSA Website: https://utulsa.edu/
Chief Officer of Host Organization: Julie Friedel
Email and Phone: julie-friedel@utulsa.edu 918-631-2710
Applicant Name: Julie Friedel
Email and Phone: julie-friedel@utulsa.edu 918-631-2710
Professional Event Organizer: NA
Email and Phone:
On-site Contact: Julie Friedel Mobile: 918-600-8516
Billing Contact: University of Tulsa Campus Security Phone: 918-631-2710
Billing Address: 800 S. Tucker Drive
Tulsa OK 74104

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/13/2020 Time: 5:00pm
Street Closure for Event Setup: Date: 10/13/2020 Time: 5:00pm
Street(s) to be Closed for Event Setup: 8th Street (Glenn Dobbs Drive) between Florence Ave and Gary Avenue

Event Start: Date: 10/13/2020 Time: 5:00pm
Street Closure for Event Start: Date: 10/13/2020 Time: 5:00pm
Street(s) to be Closed for Event Start: See Map
Run, Walk, Parade Start Time: NA
Daily Event Hours: 5 to 9:30 p.m.

Event End: Date: 10/13/2020 Time: 9:30pm
Street Reopens after Event End: Date: 10/13/2020 Time: 10:00pm
Event Teardown: Date: 10/13/2020 Time: 9:30pm
Street Reopens after Event Teardown: Date: 10/13/2020 Time: 10:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: University of Tulsa Campus Security, Julie Friedel, julie-friedel@utulsa.edu, (918) 600-8516

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 10/12/2020 Time: 10:00am Equipment Pickup: Date: 10/14/2020 Time: 10:00am

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): University of Tulsa Student Association

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: Recorded music

Sound Amplification: Yes

Start Time: 5:00pm

Finish Time: 9:30pm

Please describe the sound equipment that will be used for your event:

Portable sound/stereo

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: University of Tulsa Physical Plant and Grounds Crew

Number of Trash Receptacles: 5

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: TU Property

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 09/18/2020 Date routed: 09/28/2020 Date for review: 10/07/2020

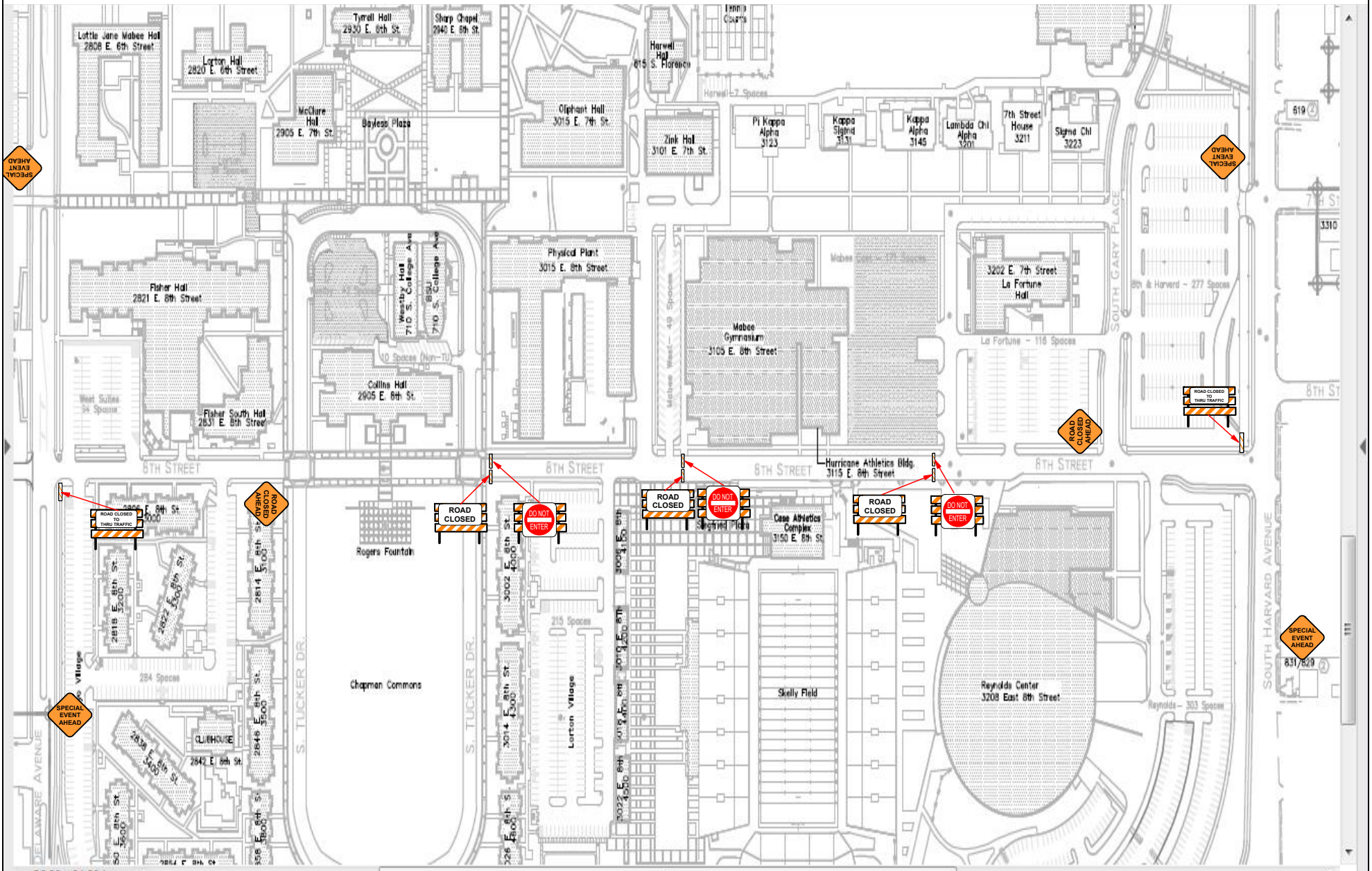
Special Events Committee Recommendation: Email Review* Yes No

Date routed to Mayor: 10/01/2020 Mayor's Recommendation: _____ Yes No

Date routed to Council: 10/01/2020 City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised and TCP map attached 09/28/2020.

*Next SEC Zoom meeting 10/07/2020.



36.00 x 24.00 in