



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Preach, Praise, Parking lot Fellowship Date(s) of Event: Sept. 25, 2020  
Location Address: 1609 N Evanston Pl Council District(s): 1  
Event Description: Having a church service in our main parking lot  
**Event Category:** Street, Lane, or Sidewalk Closure  
**Event Includes:** Public Right of Way, Private Property, Street Closure  
Anticipated Attendance: Total: 100 Per Day: 100  
Anticipated Participants: Total: 75 Per Day: 75  
Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Full Gospel Family Outreach Ministries Website: http://fgfom.weebly.com/  
Chief Officer of Host Organization: Bishop Harold Jones  
Email and Phone: Felicia Clay  
Applicant Name: Full Gospel Family Outreach Ministries  
Email and Phone: felicia\_clay@bcbsok.com 918-834-3222  
Professional Event Organizer: NA  
Email and Phone:  
On-site Contact: Billy Ridge Mobile: 918-798-8802  
Billing Contact: Full Gospel Family Outreach Ministries Phone: 918-834-3222  
Billing Address: 1609 N EVANSTON PL E Tulsa  
Tulsa OK 74110

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 09/25/2020 Time: 5:30 pm  
Street Closure for Event Setup: Date: 09/25/2020 Time: 6:00 pm  
Street(s) to be Closed for Event Setup: Queen St between Evanston Pl and College Ave

**Event Start:** Date: 09/25/2020 Time: 7:00 pm  
Street Closure for Event Start: Date: 09/25/2020 Time: 6:00pm  
Street(s) to be Closed for Event Start: Queen St between Evanston Pl and College Ave  
Run, Walk, Parade Start Time: NA  
Daily Event Hours: 7 to 10 p.m.

**Event End:** Date: 09/25/2020 Time: 10:00 pm  
Street Reopens after Event End: Date: 09/25/2020 Time: 10:00 pm  
**Event Teardown:** Date: 09/25/2020 Time: 10:00 pm  
Street Reopens after Event Teardown: Date: 09/25/2020 Time: 10:00 pm

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: We own and purchased 10X10 Tent  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: 09/25/2020 Time: 6:00 pm Equipment Pickup: Date: 09/25/2020 Time: 10:00 pm

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): NA

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:00 pm

Finish Time: 9:00 pm

Please describe the sound equipment that will be used for your event:

Church speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers will clean up the event

Number of Trash Receptacles: 4

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: Our deacon and Ministers will clean up any area

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Places of Worship

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 09/17/2020      Date routed: 09/23/2020      Date for review: Email Review

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_      City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_      Comments: TCP map created and form revised 09/23/2020.



**Date:** Sept. 25, 2020 **Project:** Preach, Praise, Parking Lot Fellowship  
**Comments:**  
 Road Closure | 6 to 10 p.m. *Full Gospel Outreach Ministries*  
 Event Hours | 7 to 10 p.m.  
 Parking Lanes not Shown | Drawing not to Scale  
 COT assumes no liability for accuracy or validity

