



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Paranormal Cirque Date(s) of Event: August 20-30, 2020
Location Address: 7021 S MEMORIAL DR E Council District(s): 7
Event Description: This is a temporary 9-day event in the mall parking lot that has no animals. This is strictly acrobatic performance under a stunning Black & Red Big Top Tent that is returning from last year. The tent setup is in the mall parking lot near JCPenney side of the mall. No rides, no alcohol, no fair, no street closures, no carnival, no pyro, no fireworks.

Event Category: Circus

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Food Sales, Merchandise Sales, Private Property

Anticipated Attendance: Total: 2700 Per Day: 300

Anticipated Participants: Total: 35 Per Day: 35

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Cirque Entertainment III, LLC Website: https://www.fwbchamber.org/list/member/cirque-entertainment-ii-llc-sarasota-10687
Chief Officer of Host Organization: Chante DeMoustes
Email and Phone: chante@cirqueitalia.com 352-502-3162
Applicant Name: Chante DeMoustes
Email and Phone: cdemoustes.cirqueitalia@gmail.com 352-502-3162
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Olivia Mattice Mobile: 251-599-7383
Billing Contact: Cirque Entertainment LLC Phone: 352-502-3162
Billing Address: 310 Whitfield Ave
sarasota FL 34243

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/17/2020 Time: 8 am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 08/20/2020 Time: 6 pm
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA - Parking Lot
Run, Walk, Parade Start Time: NA
Daily Event Hours: August 20 – Thursday: 7:30pm
August 21 – Friday: 7:30pm
August 22 – Saturday: 6:30pm & 9:30pm
August 23 – Sunday: 5:30pm & 8:30pm
August 24 – Monday: 7:30pm
August 27– Thursday: 7:30pm
August 28– Friday: 7:30pm
August 29– Saturday: 6:30pm & 9:30pm
August 30 – Sunday: 5:30pm & 8:30pm

Event End: Date: 08/30/2020 Time: 10:30pm
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 08/31/2020 Time: 8 am
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 2
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used: Electric
Number of Item Vendors: 10 Number of Service Vendors: 2
Number of Tents/Canopies: 2 Provider and Phone: 59 ft x 83 ft and 124 ft round. We own the tent and will set up as well.
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): private- Cirque Italia hosting event and Simon properties are our licensor.

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Local sanitation company for the ADA porta potty. We have a restroom trailer that will be serviced daily on event days.

Total Number of Portable Toilets: 12 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 08/17/2020 Time: 8 am

Equipment Pickup: Date: 08/31/2020 Time: 8 am

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 12 pm

Finish Time: 10 pm

Please describe the sound equipment that will be used for your event:

We keep the sound under the decibel since the audio is under a tent. The speakers are facing down. The sound is controlled and monitored with the device

Sound checks conducted prior to the event: Yes

Start Time: 12 pm

Finish Time: 3 pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Our Team cleans up every night after the show. We have a 30 yd Dumpster on-site the duration on the event stay.

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 08/07/2020 Date routed: 08/17/2020 Date for review: 08/19/2020

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

Date routed to Council: _____

City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form revised 08/17/2020

Woodland Hills Mall, South Memo

Woodland Hills Mall
4.3 ★★★★★ · 5,220 reviews
Shopping mall

Directions

SAVE NEARBY SEND TO YOUR PHONE SHARE

7021 S Memorial Dr, Tulsa, OK 74133

3479+88 Tulsa, Oklahoma

simon.com

(918) 252-7511

Open now: 10AM-9PM

Add a label

Suggest an edit

Popular times Tuesdays

LIVE Not too busy

6a 9a 12p 3p 6p

Photos

NOTES:

Both Tents have NO SMOKING Signs throughout & Fire Extinguishers throughout and at all exits.

Exit signs- light up at every exit with generator on and backup light in a emergency comes on.

No Fire performances in show and NO Pyrotechnics! NO ANIMALS!

Main Tent is round- 124 FT

Entrance tent is rectangular- 59 FT X 83 FT

Tent Capacity is 948 SEATS

Front tent has concession- NO COOKING UNDER TENT! PRE MADE & BOUGHT PRODUCT.

Anchoring Tent is with Stakes all the way around tents.

access areas for public/ emergency access

-Parking is directed by staff that runs show. They are parked in rows of 50 parallel.

-Designated ADA parking in front area of parking closest to tent with signs in ground showing area.

DUMPSTER- We have a 30 yd dumpster on site the duration of the event. The event area is cleaned nightly with cleanup crew.

Restroom trailer- 12 stalls & we rent 1 ADA PORTA POTTY LOCALLY. Restroom trailer is cleaned and serviced duration of event by local sanitation company. Restroom trailer has sinks and has holding tank for grey and black water.

Equipment Trailer- 25-30 feet away from tent

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NO ACCESS AREA for General Public! Fenced off area that is temporary event fencing. This is fenced off area of show operation equipment and RV'S parking for show staff.

- The fence is 5 feet tall and has privacy screen which is temporary. Doesn't go into the ground.

This is staging area as well for operation and show staff.

