



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Greenwood Rising Ground Breaking Ceremony Date(s) of Event: August 21 2020
Location Address: 10 N GREENWOOD AVE E Council District(s): 4
Event Description: Ground breaking ceremony and celebrating the beginning of construction for the new Greenwood Rising History Center.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Live Entertainment, No Parking Signage, Sidewalk Closure, Private Property, Street Closure

Anticipated Attendance: Total: 150 Per Day: 150

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: 1921 Tulsa Race Massacre Centennial Commission Website: https://www.tulsa2021.org/

Chief Officer of Host Organization: Phil Armstrong

Email and Phone: p.armstrong@tulsa2021.org 918-231-6211

Applicant Name: Phil Armstrong

Email and Phone: p.armstrong@tulsa2021.org 918-231-6211

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Phil Armstrong Mobile: 918-231-6211

Billing Contact: 1921 Tulsa Race Massacre Centennial Commission Phone: 918-231-6211

Billing Address: 10 N Greenwood Ave Greenwood 102
Tulsa OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 08/21/2020 Time: 8:00am
Street Closure for Event Setup: Date: 08/21/2020 Time: 9:00am
Street(s) to be Closed for Event Setup: Archer Street between Greenwood Avenue and Lansing Street

Event Start: Date: 08/21/2020 Time: Noon
Street Closure for Event Start: Date: 08/21/2020 Time: 9:00am
Street(s) to be Closed for Event Start: Archer Street between Greenwood Avenue and Lansing Street
Run, Walk, Parade Start Time: NA
Daily Event Hours: NA

Event End: Date: 08/21/2020 Time: 1:00pm
Street Reopens after Event End: Date: 08/21/2020 Time: 2:00pm

Event Teardown: Date: 08/21/2020 Time: 1:00pm
Street Reopens after Event Teardown: Date: 08/21/2020 Time: 2:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 1 Provider and Phone: 40x40 Tent, Party Pro (918) 637-9355
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Coordinating with TPD Chief Wendell Franklin

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): 1921 Tulsa Race Massacre Centennial Commission

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Parking vehicles on Archer St. from Greenwood Ave east towards Lansing Ave
One TPD officer posted at Archer St and Greenwood Ave and one TPD officer posted at Archer St and Lansing Ave for traffic control.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: Noon

Finish Time: 1:00pm

Please describe the sound equipment that will be used for your event:

Speaker Equipment

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Volunteers to remove any trash and help collect folding chairs for pickup from rental company

Number of Trash Receptacles: 2

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

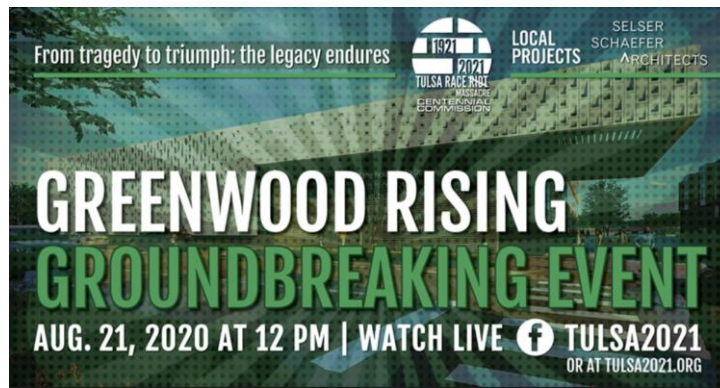
Date received: 08/14/2020 Date routed: 08/14/2020 Date for review: 08/19/2020

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

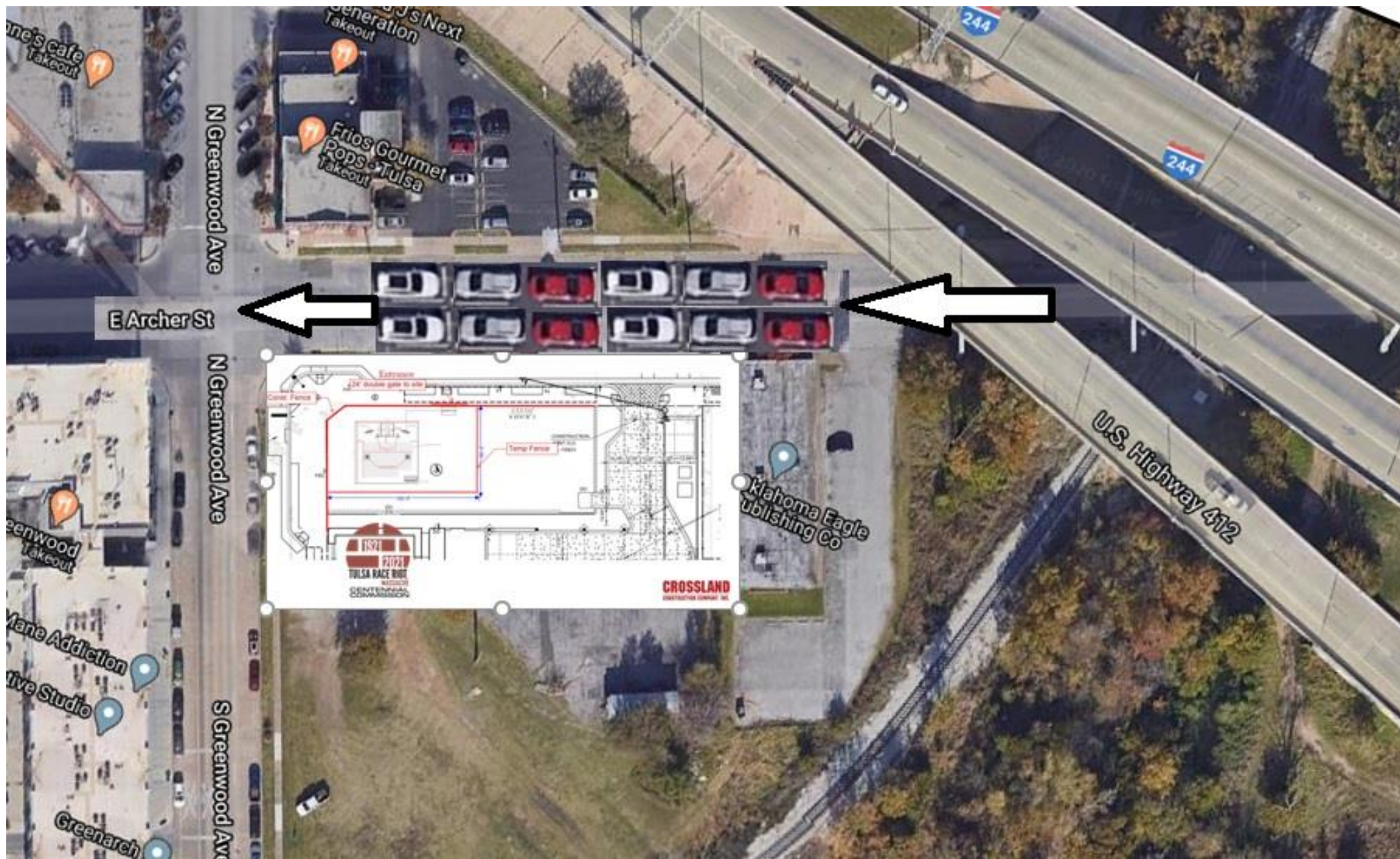
Date Permit Issued: _____ Comments: Form revised 08/14/2020.



Parking Plan:

- RSVP attendees sent MAP and directions two (2) days prior to event.
- Access the event from N. Peoria Avenue. Turning onto Archer Street (heading West on Archer)
- Continue Heading West on Archer Street from Peoria Ave
- Following the road as it winds past the Future BMX Park site
- Continue towards Greenwood Ave & Archer
- Archer will be blocked off from Public traffic from 9am till 1:30pm
- Parking Volunteers will direct cars ON Archer street in single file line up. (All cars Facing West).
- Park and exit vehicles and Volunteers direct attendees onto the grounds to the tent
- At the conclusion of the Event, the Cars will proceed and can make left onto S. Greenwood, continue West on Archer towards Downtown, or N. on Greenwood to make there way back to their destinations.
- Recommend TPD Patrol Officer to be positioned at Greenwood Ave. & Archer Street for the duration to assist with traffic mitigation before and after event.









Greenwood Rising Ground Breaking Event 8.21.20

← Archer Street →

↑ Greenwood Ave ↓

