



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: #TrueForYou Census Caravan

Date(s) of Event: July 25, 2020

Location Address: 2401 E 11TH ST S

Council District(s): 1, 3, 4

Event Description: The Census Partnership Specialists, the Outreach Team and I are planning a Census caravan for Saturday morning (the 25th). It will be a parade of cars decorated with Census signs that drive through neighborhoods that are still seeing low response rates, in order to encourage people to respond. We will also have a DJ and music.
We will meet in our cars at the parking lot northwest of 11th and Lewis (across Lewis from KC Motorsport, whose address is 2401 E 11th St, Tulsa, 74104). We will decorate cars as early as 10:15, and drive the neighborhood from 11 to 12. We will generally be in the Kendall-Whittier, Cherokee Heights, and Independence areas—borders will be Utica to the west, 11th to the south, Harvard to the east, and Pine to the north.
There will be no street closures, and we will follow the rules of the road.

Event Category: Parade

Event Includes: Amplified Sound, Generator/Electricity, Public Right of Way

Anticipated Attendance: Total: 50

Per Day: 0

Anticipated Participants: Total: 50

Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Regional Complete Count Committee Website: NA

Chief Officer of Host Organization: Kyle Ofori

Email and Phone: kofori@cityoftulsa.org 539-302-3521

Applicant Name: Kyle Ofori

Email and Phone: kofori@cityoftulsa.org 539-302-3521

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Kyle Ofori Mobile: 330-465-2060

Billing Contact: Tulsa Regional Complete Count Committee Phone: 539-302-3521

Billing Address: 175 E 2ND ST S Tulsa
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 07/25/2020 Time: 10:20am
Street Closure for Event Setup: Date: Time:
Street(s) to be Closed for Event Setup: NA

Event Start: Date: 07/25/2020 Time: 11:00am
Street Closure for Event Start: Date: Time:
Street(s) to be Closed for Event Start: NA
Run, Walk, Parade Start Time: 11:00am
Daily Event Hours: NA

Event End: Date: 07/25/2020 Time: Noon
Street Reopens after Event End: Date: Time:

Event Teardown: Date: 07/25/2020 Time: Noon
Street Reopens after Event Teardown: Date: Time:

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Tulsa Regional Complete Count Committee

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: Starting Address: 2401 S Lewis Ave
 Ending Address: 1901 N College Ave

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 11:00am

Finish Time: 12:00pm

Please describe the sound equipment that will be used for your event:

DJ sound system

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: The parade will not leave any trash or have anything.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No Road Closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 07/21/2020 Date routed: 07/22/2020 Date for review: Email Review

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 07/22/2020.

