



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Fleet Feet Firecracker 5 Date(s) of Event: July 4, 2020
Location Address: 418 E 2ND ST S Council District(s): 4
Event Description: Annual 5k Run. For 2020, a new course will be used, with a separate start and finish line to allow for social distancing, as well as a wave start system.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Lane Closure, Private Property, Street Closure

Anticipated Attendance: Total: 1800 Per Day: 1800

Anticipated Participants: Total: 1800 Per Day: 1800

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Fleet Feet Sports Tulsa Website: https://www.fleetfeet.com/s/tulsa

Chief Officer of Host Organization: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Applicant Name: Timothy Dreiling

Email and Phone: tim@fleetfeettulsa.com 918-492-3338

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Timothy Dreiling Mobile: 918-230-5760

Billing Contact: Fleet Feet Sports Tulsa Phone: 918-492-3338

Billing Address: 5968 S Yale AVE
Tulsa OK 74135

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 07/04/2020 Time: 5:00 am
Street Closure for Event Setup: Date: 07/04/2020 Time: 5:00 am
Street(s) to be Closed for Event Setup: 2nd St from Elgin Ave to Greenwood Ave. Frankfort Ave from 2nd St to 3rd St.

Event Start: Date: 07/04/2020 Time: 7:00 am
Street Closure for Event Start: Date: 07/04/2020 Time: 6:30 am
Street(s) to be Closed for Event Start: See new course map for 2020
Run, Walk, Parade Start Time: Rolling start to allow for social distancing from 7 am to 8 am
Daily Event Hours: NA

Event End: Date: 07/04/2020 Time: 9:30 am
Street Reopens after Event End: Date: 07/04/2020 Time: 9:30 am

Event Teardown: Date: 07/04/2020 Time: 9:30 am
Street Reopens after Event Teardown: Date: 07/04/2020 Time: 10:30 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 4 10X10 Provider and Phone: Fleet Feet Owned
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054.

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: Fleet Feet owned barricades

Equipment Setup: Date: 07/04/2020 Time: 5:00 am Equipment Pickup: Date: 07/04/2020 Time: 10:00 am

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Fleet Feet Tulsa

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa (918) 836-2134

Total Number of Portable Toilets: 12 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 07/03/2020 Time: 3:00 pm

Equipment Pickup: Date: 07/04/2020 Time: 11:00 am

Other information: For 2020, a new course will be used, with a separate start and finish line to allow for social distancing, as well as a wave start system. Revised social distancing and sanitation guidelines will be uploaded.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 6:30 am

Finish Time: 9:00 am

Please describe the sound equipment that will be used for your event:

Small portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Staff and volunteers to clean up all trash after event

Number of Trash Receptacles: 10

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/12/2020 Date routed: 06/09/2020 Date for review: 06/24/2020

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

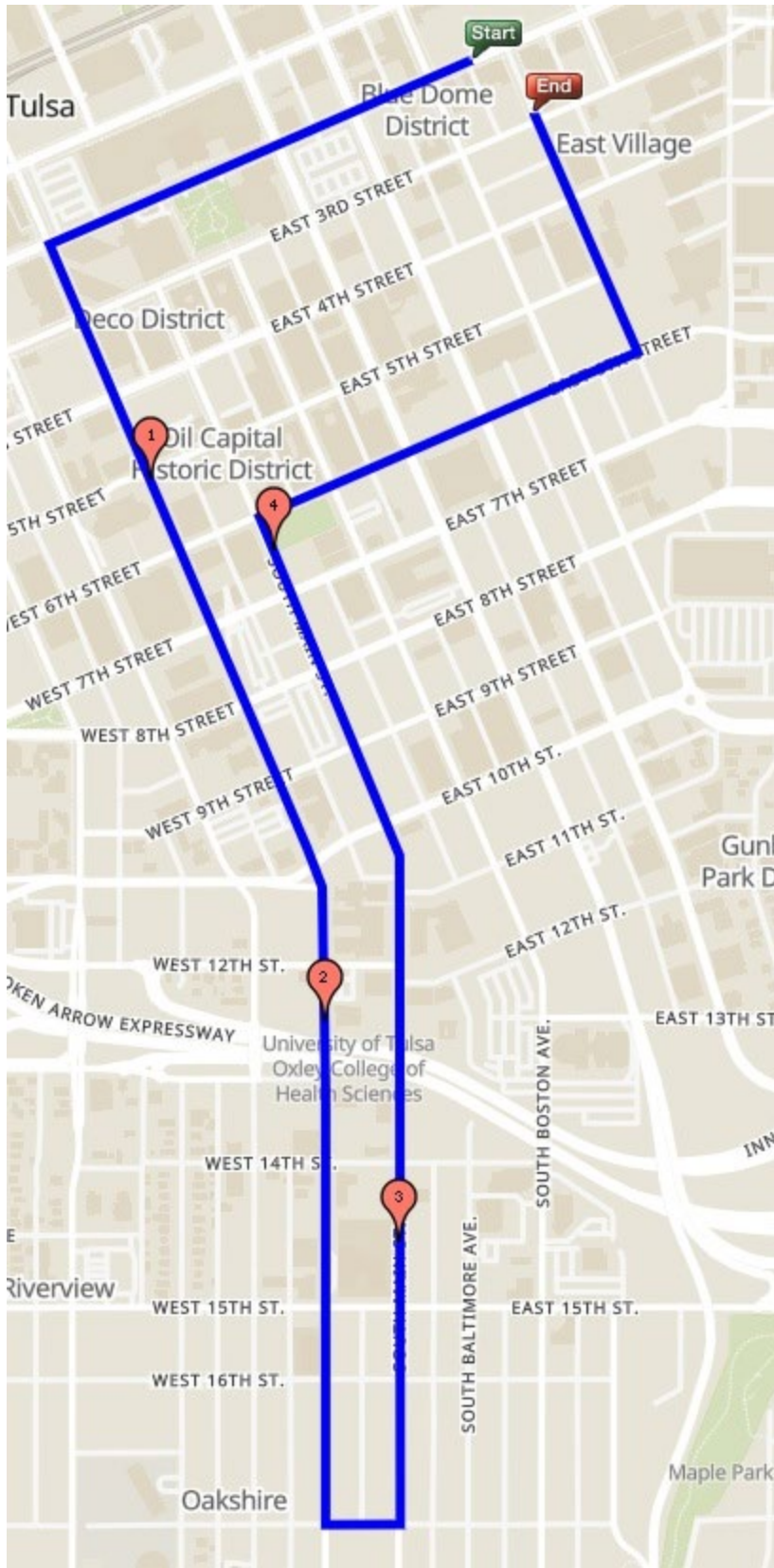
Date routed to Council: _____

City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form revised 06/09/2020



2020 Fleet Feet Firecracker 5k

Start Plan:

- 7:25 AM – Wave 1
 - 7:30 AM – Wave 2
 - 7:35 AM – Wave 3
 - 7:40 AM – Wave 4
 - 7:45 AM – Wave 5
 - 7:50 AM – Wave 6
 - 7:55 AM – Wave 7
- Waves begin every 5 minutes
Final Wave begins at 7:55 AM

No on-course water stop.

Proposed race modifications to mitigate COVID-19 – Firecracker 5, July 4, 2020

1. Clearly communicate to all race participants and volunteers/staff that they should not participate or work the event if they are sick or have a fever of 100.4 F or more. Offer refunds to participants who are sick and cannot participate (normally entries are non-refundable)
2. Check the temperature of all staff and volunteers when they arrive. Anyone with a fever of 100.4 F or more will be sent home.
3. Change the normal mass race start to a wave start. Group participants into smaller waves of no more than 250, and start each wave separately separated by 5 minutes. This will allow for 6' separation to occur in the start corral and will allow for social distancing to be observed during the first part of the race which is normally the most congested part of a race. Normally after the runners have covered ½ mile, they become spread out and distancing is not an issue. By using a wave start system we will be able to spread out the start.
4. Encourage participants to wear face masks, particularly in the start corral, and after they finish the race and are near others. Encourage participants to practice social distancing at all times during the event.
5. Eliminate the on-course water stop(s). Tell all participants they must carry their own hydration (handheld water bottle, waist belt, or hydration pack).
6. Finish line volunteers to wear face masks and gloves.
7. Make the post-race bottled water distribution in the finish chute self-serve. Volunteers to monitor but will not hand out the bottled water.
8. Make the post-race finisher medal distribution in the finish chute self-serve. Volunteers to monitor but will not hand out the medals.
9. Make the post-race food and drink distribution self-serve – food to be pre-prepared and pre-packaged. Drinks to be pre-packaged. Volunteers to monitor but will not hand out items.
10. Eliminate the post-race party. Race awards to be made available at a post-race tent staffed by volunteers, but no awards ceremony will be held, to reduce congestion. Award winners to practice social distancing when collecting their award at the awards tent.