



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Celebrating North Tulsa Graduates 2020 Date(s) of Event: June 13, 2020
Location Address: 175 E 2ND ST S Council District(s): 1, 4
Event Description: A caravan of vehicles to follow a designated map through the North Tulsa streets to celebrate the North Tulsa Graduates of 2020. Lead by a Tulsa Fire Department truck as well picking up the rear of the caravan to show the end.

Event Category: Police Escort

Event Includes: Public Right of Way, Lane Closure, Private Property, Street Closure

Anticipated Attendance: Total: 100 Per Day: 100

Anticipated Participants: Total: 50 Per Day: 50

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Thesha Zeigler Website: NA

Chief Officer of Host Organization: Marcus Harper

Email and Phone: 918-381-9719

Applicant Name: Thesha Zeigler

Email and Phone: thesha_zeigler@yahoo.com 918-595-8413

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Thesha Zeigler Mobile: 918-527-0605

Billing Contact: Thesha Zeigler Phone: 918-595-8413

Billing Address: 560 Tacoma
Tulsa OK 74127

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 06/13/2020 Time: 10:00 am
Street Closure for Event Setup: Date: 06/13/2020 Time: 9:30 am
Street(s) to be Closed for Event Setup: Staging - W 56th St N between MLK Jr Blvd and N Osage Dr

Event Start: Date: 06/13/2020 Time: 11:00 am
Street Closure for Event Start: Date: 06/13/2020 Time: 10:30 am
Street(s) to be Closed for Event Start: Escort - See Map
Run, Walk, Parade Start Time: 11:00 am
Daily Event Hours: 11:00 am-1:00 pm

Event End: Date: 06/13/2020 Time: 1:00 pm
Street Reopens after Event End: Date: 06/13/2020 Time: Noon
Event Teardown: Date: 06/13/2020 Time: 11:30 am
Street Reopens after Event Teardown: Date: 06/13/2020 Time: 11:30 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Officer Marcus Harper (918) 381-9719
mharper@cityoftulsa.org, Volunteers from the Black
Officers Coalition

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): No sponsors

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: To have a caravan of vehicles to follow a mapped area of North Tulsa to celebrate the
achievements of North Tulsa Graduates.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time: 0

Finish Time: 0

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Participants are welcome to use posters, noise makers from inside of their vehicles to celebrate graduates.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: No clean up needed

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 06/02/2020 Date routed: 06/10/2020 Date for review: 06/10/2020

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

Date routed to Council: _____

City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form and map revised 06/10/2020

5550 Martin Luther King Junior Boulevard

[Escort Route Map](#)

 **19 min**
7.2 miles

322 North Greenwood Avenue

