



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Gurthrie Green Events Date(s) of Event: March 7, 13, 14, 28, 2020
Location Address: 111 E RECONCILIATION WAY N Council District(s): 4
Event Description: Irish Fest (03/13-14/2020) and 2 Runs (03/07/2020 & 03/28/ 2020 - separate permits)
Event Category: Concert/Performance
Event Includes: Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Live Entertainment, Food Sales, No Parking Signage, Street Closure
Anticipated Attendance: Total: 5000 Per Day: 1000
Anticipated Participants: Total: 0 Per Day: 0
Number of Events for Monthly Event: 4

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Guthrie Green Website: https://www.guthriegreen.com
Chief Officer of Host Organization: Heather Wimberly
Email and Phone: 918-591-2458
Applicant Name: Rob Wallace
Email and Phone: rob@guthriegreen.com 918-640-6645
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Robert Wallace Mobile: 918-640-6645
Billing Contact: Guthrie Green Phone: 918-640-6645
Billing Address: 111 East Brady Street East Mathew B. Brady Street
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/13/2020 Time: 9am
Street Closure for Event Setup: Date: 03/13/2020 Time: 6am
Street(s) to be Closed for Event Setup: See map

Event Start: Date: 03/13/2020 Time: 3pm
Street Closure for Event Start: Date: 03/13/2020 Time: 6am
Street(s) to be Closed for Event Start: See map
Run, Walk, Parade Start Time: NA
Daily Event Hours: Irish Fest
03/13/2020 - 3 to 8 p.m.
03/14/2020 - Noon to 8 p.m.

Event End: Date: 03/14/2020 Time: 8pm
Street Reopens after Event End: Date: 03/14/2020 Time: 10pm

Event Teardown: Date: 02/14/2020 Time: 8pm
Street Reopens after Event Teardown: Date: 03/14/2020 Time: 10pm

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales
Number of Food Vendors: 10
Number of Food Trucks: 10
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 10 Number of Service Vendors: 0
Number of Tents/Canopies: TBD Provider and Phone: TBD
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Owl Night Security (918) 794-7003

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone:

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): TBD

Name of Park and Location, if applicable: Guthrie Green 111 E Reconciliation Way

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: TBD

Performer/Band name and music type: Irish music

Sound Amplification: Yes

Start Time: 3pm

Finish Time: 8pm

Please describe the sound equipment that will be used for your event:

TBD

Sound checks conducted prior to the event: Yes

Start Time: 2pm

Finish Time: 3pm

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

TBD

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Semper Fi

Number of Trash Receptacles: 30

Number of Dumpsters: 2

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 02/07/2020 Date routed: 02/19/2020 Date for review: 02/26/2020

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

Date routed to Council: _____

City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form revised 02/16/2020. Maps revised 02/19/2020.



Cameron Street

PARKING

the dock

the lawn

the stage

Boston Avenue

PARKING

MLK Jr. Boulevard

Reconciliation Way

IRISH FEST 2020

W Easton St

www.tulsa.gov



Event Field



Date: March 13-14, 2020 **Project:** Tulsa Irish Festival

Comments:
 Road Closure | 6 a.m. 03/13 to 10 p.m. 03/14
 Event Hours | 3 to 8 p.m. 03/13 & Noon to 8 p.m. 03/14
 Bike/Parking Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity



Entrance

Exit



Public Parking @ the
 Parking Garage located @
 1st Street & Main Street.



N Boulder Ave

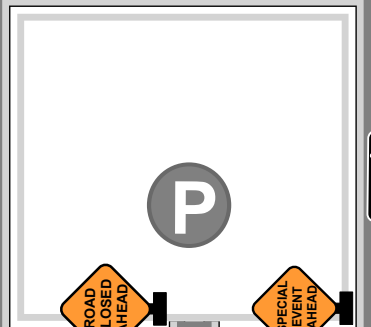
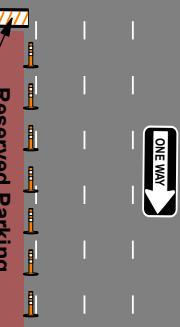
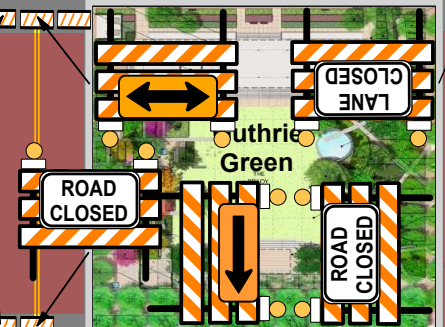
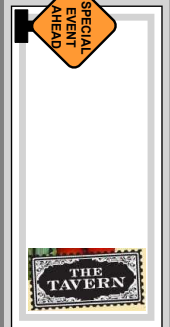
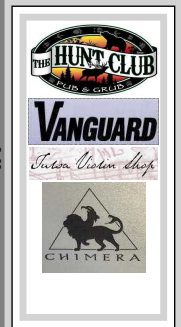
N Main St

N Boston Ave

N Detroit Ave

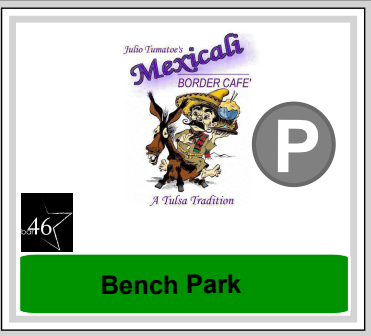
W Cameron St

E Cameron St

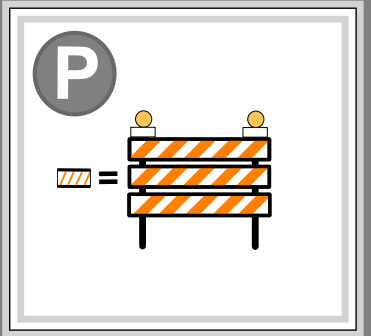
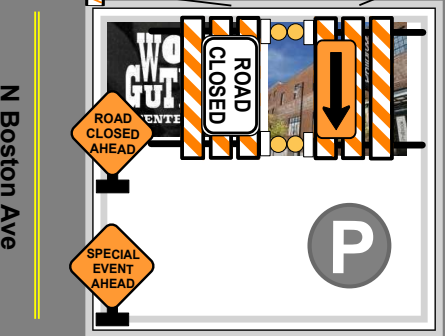
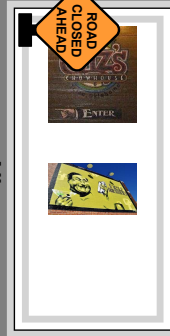


Reconciliation Way

Reconciliation Way



Bench Park



N Boulder Ave

N Main St

N Boston Ave

M L King Jr Blvd

N Detroit Ave

E Archer St

E Archer St

Guthrie Green Events - March 2020

Separate Permits						Blue	
Road Closure						Green	
Date	Event Time	Name of Event	Estimated Attendance	Street Closed	Street Open	Closure Location	Event Description
3/7/20	8am - 12pm	Tulsa Public schools Pride Race	500	7am	10am	Boston Ave between Reconciliation Way and MLK Jr Blvd and parking	5K Bike Ride, 5K Run and 1 Mile Fun Run- Fundraiser benefiting Tulsa Public Schools Physical Education
3/13/20	3pm - 8pm	Irish Fest	1,000	6am	15th at 1pm	Boston Ave and Reconciliation Way, and parking on MLK Jr Blvd and Cameron St	Irish Heritage Fest, St. Patty celebration, Food
3/14/20	12pm - 8pm	Irish Fest	1,500	still closed	15th at 1pm	Boston Ave and Reconciliation Way, and parking on MLK Jr Blvd and Cameron St	Irish Heritage Fest, St. Patty celebration, Food
3/28/20	8am - 1:30pm	Colon Cancer GYRIG Run	1,250	6:30 AM	3pm	Start/Finish Line - Boston Ave between Reconciliation Way and Cameron St	GYRIG-Tulsa is a 5K for Colon Cancer Awareness. Monies raised stay in Tulsa to fight this highly preventable cancer.