



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: AutismOklahoma PieceWalk Date(s) of Event: April 25, 2020
Location Address: 201 N ELGIN AVE E Council District(s): 1, 4
Event Description: Autism awareness event inside the ballpark with a walk around the ballpark on public streets

Event Category: Athletic/Recreation

Event Includes: Private Park, Public Right of Way, Street Closure

Anticipated Attendance: Total: 2000 Per Day: 2000

Anticipated Participants: Total: 2000 Per Day: 2000

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Roughnecks/Drillers Website: https://piecewalk.org/one-piecewalk-two-cities/tulsa-piecewalk-day-schedule/
Chief Officer of Host Organization: Michael Melega
Email and Phone: 918-286-1339
Applicant Name: Crystal Frost
Email and Phone: crystal@autismoklahoma.org 405-315-6337
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Crystal Frost Mobile: 405-315-6337
Billing Contact: Michael Melega Phone: 918-286-1339
Billing Address: 9909 E 85th Pl S
Tulsa OK 74133

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/25/2020 Time: 6 am
Street Closure for Event Setup: Date: 04/25/2020 Time: 6 am
Street(s) to be Closed for Event Setup: Assembly Area - Elgin Ave between Archer St and Reconciliation Way

Event Start: Date: 04/25/2020 Time: 7:30 am
Street Closure for Event Start: Date: 04/25/2020 Time: 8:30 am
Street(s) to be Closed for Event Start: Route: North on Elgin Ave from Reconciliation Way to John Hope Franklin Blvd., then East on John Hope Franklin Blvd from Elgin Ave and Greenwood Ave, then South on Greenwood Ave from John Hope Franklin Blvd to Archer St and then West on Archer St back to Elgin Ave.

Run, Walk, Parade Start Time: 9 am

Daily Event Hours: 7:30 am to 11 am (all inside the ballpark except for the walk which starts at 9 am and should be done no later than 10 am on the public streets.

Event End: Date: 04/25/2020 Time: 11 am
Street Reopens after Event End: Date: 04/25/2020 Time: 10 am
Event Teardown: Date: 04/25/2020 Time: 10:30 am
Street Reopens after Event Teardown: Date: 04/25/2020 Time: 10 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit - cwitt@cityoftulsa.org
(918)586-6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: We will have a First Aid tent available inside the ballpark attended by registered nurses.

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Parking not available

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): AutismOklahoma

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: 7:30 AM Gates and Resource Fair Open
 8:45 AM Opening Ceremonies
 9:00 AM PieceWalk Starts
 10:45 AM PieceWalk Closes

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Everything will be inside the ballpark except for the walk. We will have committee members ride the routes behind the walkers to pick up any trash that may have fallen.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/27/2020 Date routed: 02/17/2020 Date for review: 03/22/2020

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form & map revised 02/17/2020.



Start/Finish Line
Walk Clockwise

21 min
1.1 miles

198-150 North Elgin Avenue
3 North Elgin Avenue

E Jasper St

Pioneer Plaza

E Independence St
Plaza Apartments

Tulsa Housing Authority

OSU-Tulsa
Conference Center

Ellis Walker
Woods Memorial

Osage Prairie Trailhead

E John Hope Franklin Blvd

Subway

Oklahoma State
University-Tulsa

OETA

Helmerich
Research Center

Mt Zion Baptist Church

Greenwood
Cultural Center

Vernon Chapel
AME Church

Highway 412

John Hope Franklin
Reconciliation Park

John Hope Franklin
Reconciliation Park

Gypsy Coffee House

Griffin Communications
Media Center

Elgin Park

ONEOK Field

Fat Guy's Burger Bar

Wanda J's Next
Generation

198-150 North
Elgin Avenue

3 North Elgin Avenue

Oklahoma Eagle
Publishing Co

Allied Refrigeration

Start/Finish Line
Walk Clockwise

21 min
1.1 miles

U-Haul Moving
& Storage of...

Lefty's on Greenwood

Technology
Solutions MSP, Inc

Artisan
Brewpub

Woody Guthrie Center

Lone Wolf Banh Mi

Hogan Assessment
Systems

Tulsa Bike

Club Majestic

ahha Tulsa

SP+ Parking

James E. McNellie's Pub

Whiskey 918

Center of the Universe

Oklahoma Jazz
Hall of Fame

Joe Momma's

El Guapo's

The Edge At East Village

IDL Ballroom

Hurts Donut Tulsa

Yokozuna

Dilly Diner

The Bond