



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Kibo Group Run to the Well Date(s) of Event: April 18, 2020
Location Address: 101 W 81ST ST S Council District(s): 2
Event Description: 5k, 15k and Fun Run. The 15k race primarily in the city of Jenks. Race will start/finish at the Riverwalk Crossing in Jenks. It will go north on Elm St., west on 81st St. (Tulsa) and south on Elwood Ave. back into Jenks.

Event Category: Athletic/Recreation

Event Includes: Tent/Canopy, Public Right of Way, Lane Closure

Anticipated Attendance: Total: 600 Per Day: 600

Anticipated Participants: Total: 500 Per Day: 500

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Kibo Group International Website: https://www.kibogroup.org/run

Chief Officer of Host Organization: Mary-Margaret Watson

Email and Phone: mwatson@metroca.com 918-232-1727

Applicant Name: Mary-Margaret Watson

Email and Phone: run@kibogroup.org 918-232-1727

Professional Event Organizer: TBD

Email and Phone:

On-site Contact: Todd Watson Mobile: 918-760-3092

Billing Contact: Mary-Margaret Watson Phone: 918-232-1727

Billing Address: 12716 Ash Ave
Jenks OK 74037

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/18/2020 Time: 7:00 am
Street Closure for Event Setup: Date: 04/18/2020 Time: 7:30 am
Street(s) to be Closed for Event Setup: Elm St./Peoria Ave., 81st St. (Tulsa), Elwood Ave. route in primarily city of Jenks, wraps around north side of R.L. Jones, Jr. Airport.

Event Start: Date: 04/18/2020 Time: 8:00 am
Street Closure for Event Start: Date: 04/18/2020 Time: 7:30 am
Street(s) to be Closed for Event Start: See race course maps
Run, Walk, Parade Start Time: 15k 8:00 am
Fun Run 8:05 am
5k 8:40 am

Daily Event Hours: 8:00 am - 11:00 am

Event End: Date: 04/18/2020 Time: 11:00 am
Street Reopens after Event End: Date: 04/18/2020 Time: 11:00 am

Event Teardown: Date: 04/18/2020 Time: 11:00 am
Street Reopens after Event Teardown: Date: 04/18/2020 Time: 11:00 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 4-6 Provider and Phone: 10x10 in size. Kibo Group. 918.232.1727
Number of Inflatables: 1 Provider and Phone: Jumpin Jimmy. 918.291.5867,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Jenks Police Dept. provides primary security.
918.299.6311
Tulsa Police Dept. Special Events Unit.
918.586.6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: Jenks Police have 1st responder training.

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Kibo Group International

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: Porta Johns of Tulsa. 918.836.8657

Total Number of Portable Toilets: 4 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 04/17/2020 Time: 5:00 pm

Equipment Pickup: Date: 04/18/2020 Time: 12:00 pm

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 am

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

Sound is located at the Riverwalk Crossing in Jenks. Event will have a PA and recorded music.

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Road signs along the course in the grass warning cars of runners and providing race course direction.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We have volunteers that will collect the road signs, water station supplies, and help clean up the start/finish area at the Riverwalk Crossing.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 3

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Places of Worship

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 12/3/2019 Date routed: 02/15/2020 Date for review: 02/26/2020

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

Date routed to Council: _____

City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form revised 02/15/2020.



USATF Certification
OK17011DG

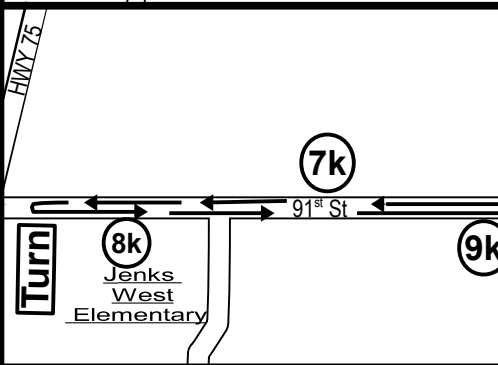
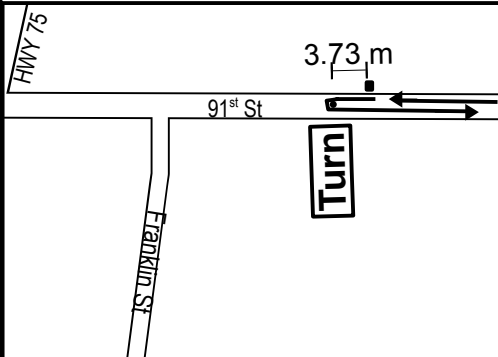
Jenks Riverwalk 15k # 2
Jenks, OK – 15,000 meters

Effective Dates
3/20/17-12/31/27

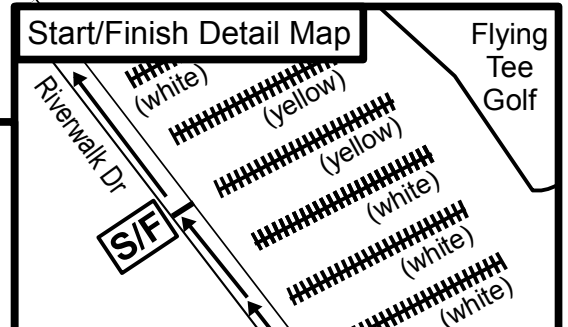
- 1k:** On K Place, 2.3 m east of the 6th expansion seam east of the driveway of 107 K Place.
- 2k:** On Elm St, 2.4 m S of the southern edge of the Baker Pools sign on the side of the Baker Pools Building
- 3k:** On Elm St, 32.3 m S of the southern most yellow arrow sign just before the rd turns W and becomes 81st St
- 4k:** On 81st St, 94.8 m NE of the 25 MPH sign on the N side of 81st St
- 5k:** On Elwood Ave, 4 m north of the north edge of the northern most driveway of 8155 S Elwood Ave.
- 6k:** On Elwood Ave, 25.3m S of the telephone pole on the E side of rd just south of the Jones Airport Entrance
- 7k:** On 91st St, going west, 22.3 m east of the west edge of the driveway of 801 W 91st St
- 8k:** On 91st St, going E, 5.8m W of the west edge of the east entrance to Building A of Jenks West Elementary
- 9k:** On K Place, 19 m west of the 2nd power from the intersection of K and Elwood on the south side of the road

1st Turnaround Detail Map

The 1st turn is 3.73 m west of the "35 MPH" & "End of School Zone" signs not far from the HWY 75 overpass



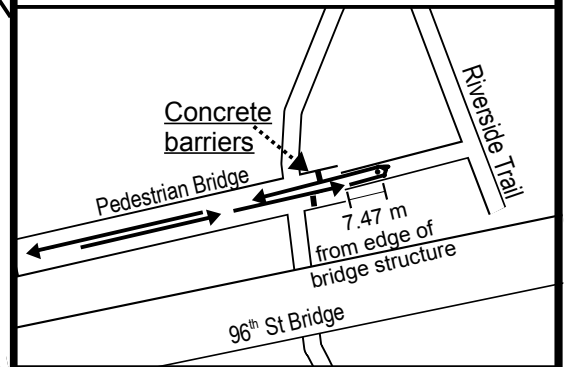
- 10k:** At the west edge of the intersection of 91st and Juniper St
- 11k:** On K place, at the center of the Birch & K Place Intersection
- 12k:** On B St, 3.4 m east of the the blue water pipe cover on the NE corner of Birch St & B St.
- 13k:** On B St, 8.8 m W of the speed limit sign just before the course turns S into parking lot
- 14k:** On the pedestrian bridge going back W, 12.5m E of 7th light pole from the W end of bridge



S/F is on Riverwalk Dr, next to Flying Tee Golf. There are two sets of parking spots that are yellow. S/F is in line w/ the expansion seam of the median in line w/ the southern most of the two sets of yellow parking spots

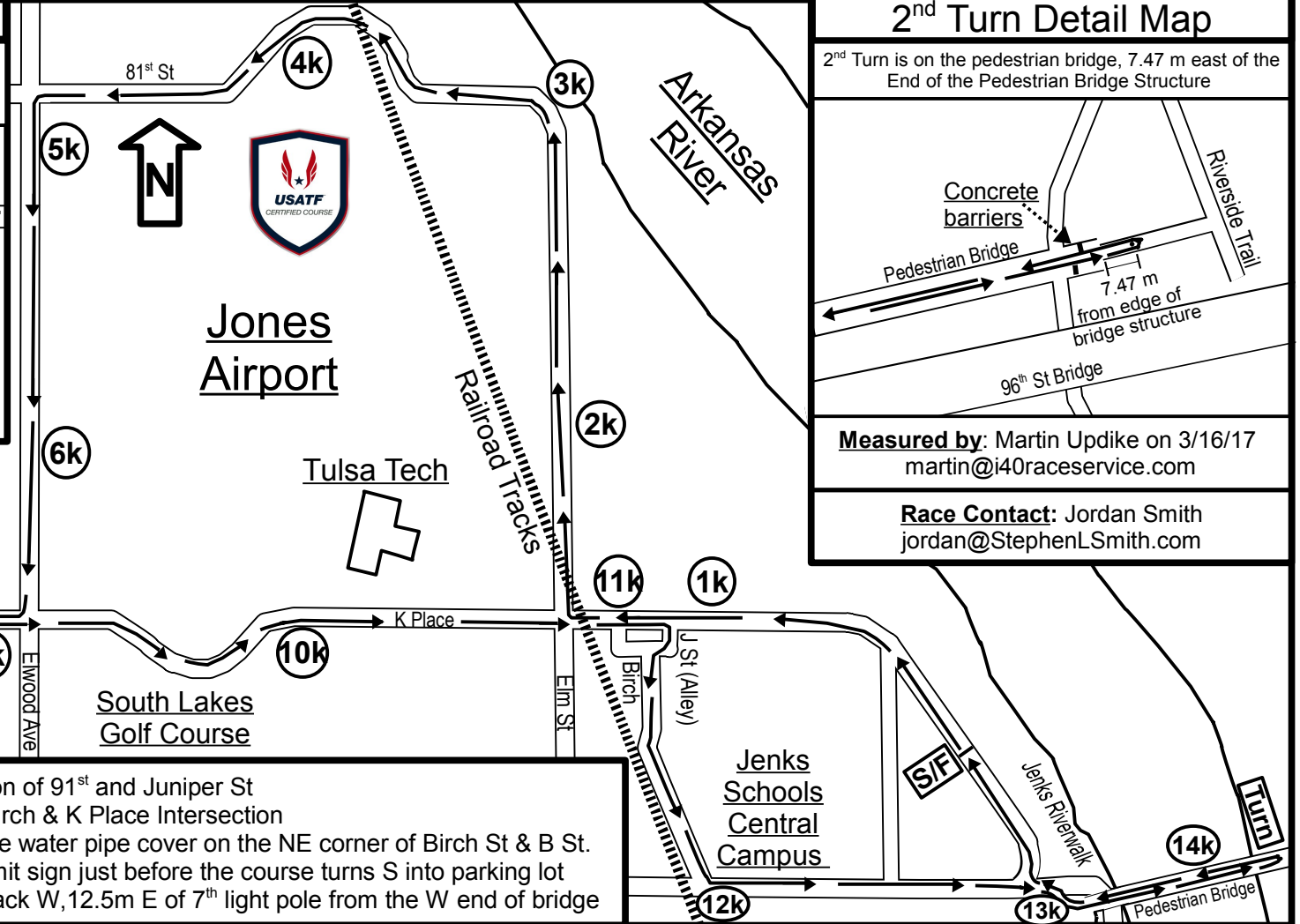
2nd Turn Detail Map

2nd Turn is on the pedestrian bridge, 7.47 m east of the End of the Pedestrian Bridge Structure



Measured by: Martin Updike on 3/16/17
martin@i40raceservice.com

Race Contact: Jordan Smith
jordan@StephenLSmith.com





Run to the Well - 15K Course Map

Start/Finish location: 300 Riverwalk Terrace, Jenks, OK 74037

Course Length: 15 Kilometers

Course is USATF certified

