



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Oklahoma Aquarium Date(s) of Event: April 4, 2020
Location Address: 300 S AQUARIUM DR E Council District(s): 9, 2
Event Description: The Aquarium Run is a 5K, 10K, Half Marathon, and 1 Mile Fun Run that begins and ends at the Oklahoma Aquarium, but crosses the 96th Street Bridge into Tulsa

Event Category: Athletic/Recreation

Event Includes: Public Right of Way, Public Park, Lane Closure, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 2000 Per Day: 2000

Anticipated Participants: Total: 2000 Per Day: 2000

Number of Events for Monthly Event: N/A

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Oklahoma Aquarium Website: www.okaquarium.org/178/Aquarium-Run
Chief Officer of Host Organization: Andrea Leitch
Email and Phone: 918-528-1501
Applicant Name: Andrea Leitch
Email and Phone: aleitch@okaquarium.org 918-528-1501
Professional Event Organizer: TBD
Email and Phone:
On-site Contact: Danielle Beck Mobile: 918-557-5658
Billing Contact: Oklahoma Aquarium Phone: 918-528-1501
Billing Address: 300 Aquarium Drive
Jenks OK 74037

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 04/04/2020 Time: 8 a.m.
Street Closure for Event Setup: Date: 04/04/2020 Time: 7:30 a.m.
Street(s) to be Closed for Event Setup: Tulsa areas: Southbound Lanes of Riverside Dr from Casino Dr to 96th St.
Westbound Lanes of the 96th St. Bridge (two-way traffic in the eastbound lanes)

Event Start: Date: 04/04/2020 Time: 8 a.m.
Street Closure for Event Start: Date: 04/04/2020 Time: 7:30 a.m.
Street(s) to be Closed for Event Start: See Racecourse Maps
Run, Walk, Parade Start Time: 8:00 a.m. Half-Marathon
8:20 a.m. 10K & 5K Runs
8:25 a.m. 1-Mile Fun Run/Walk

Daily Event Hours: 8 a.m.-12 p.m.

Event End: Date: 04/04/2020 Time: 12 p.m.
Street Reopens after Event End: Date: 04/04/2020 Time: 12 p.m.

Event Teardown: Date: 04/04/2020 Time: 12 p.m.
Street Reopens after Event Teardown: Date: 04/04/2020 Time: 12 p.m.

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: N/A
Number of Inflatables: 0 Provider and Phone: N/A
Number of Amusement Rides: 0 Provider and Phone: N/A
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: N/A

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: JPD Special Events Unit (918) 556-7481
bshouse@jenksok.org.
TPD Special Events Unit (918) 586-6054/6067
cwitt@citoftulsa.org.

Medical and/or First Aid Services: Contact, Email and Phone: We have certified first aid on staff and we'll use a third-party group as well.

Traffic Control Barricade Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: N/A

Sponsor and Other Event Information

Event Sponsor(s): BKD

Name of Park and Location, if applicable: Tulsa River Parks between 91st St and 51st St along Riverside Dr

Drone: No

Portable Toilets: Provider and Phone: At Your Service Rentals (918) 272-0568

Total Number of Portable Toilets: 20 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 04/03/2020 Time: 8 a.m.

Equipment Pickup: Date: 04/04/2020 Time: 12 p.m.

Other information: Online registration closes 7:30 a.m. on race day.

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: Yes

Start Time: 8 a.m.

Finish Time: 10 a.m.

Please describe the sound equipment that will be used for your event:

Mic, speaker, music

Sound checks conducted prior to the event: Yes

Start Time: 7 a.m.

Finish Time: 7:30 a.m.

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Signs along Riverside with mileage

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We'll clean up during and immediately following the event.

Number of Trash Receptacles: 10

Number of Dumpsters: 5

Number of Recycling Containers: 5

Cleanup Service Provider and Phone, if applicable: Waste Management at (866) 909-4458

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 12/17/2019 Date routed: 02/15/2020 Date for review: 02/26/2020

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

Date routed to Council: _____

City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form revised 02/14/2020.



USATF Certification
OK18019DG

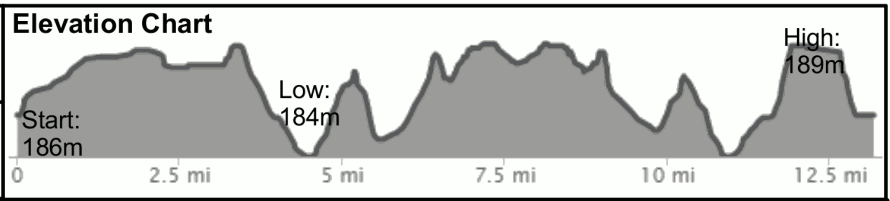
Aquarium Half Marathon #3
Jenks, OK – 21.0975 KM

Effective Dates
3/18/18-12/31/28

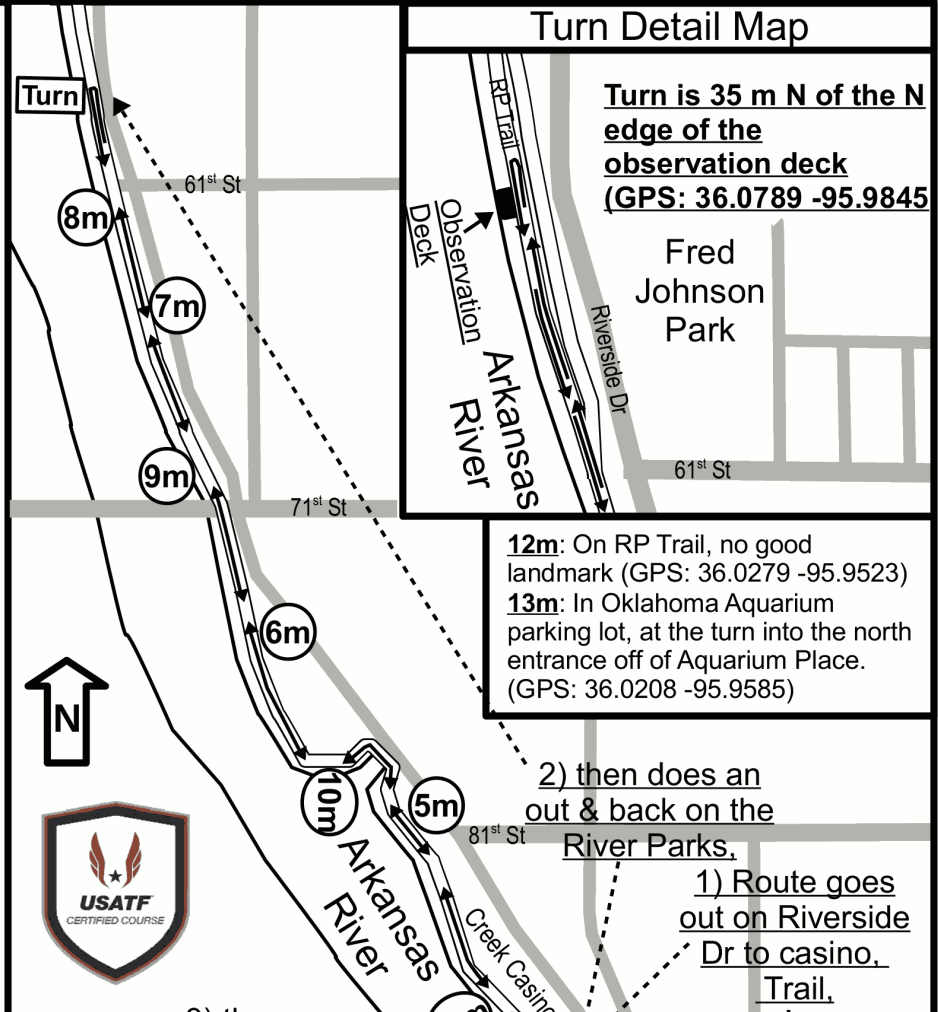


Measured by: Martin Updike, I:40 Race Service Measured on 3/14/2018 918-577-1956, martin@i40raceservice.com

Race Contact:
Kara Lovell – OK Aquarium
klovell@okaquarium.org



- 1m:** On B st, 50 m E of Birch St (GPS: 36.0246 -95.9703)
- 2m:** On 3rd St, 25 m N of F St (GPS: 36.0284 -95.9667)
- 3m:** On 96th St Bridge, 15 m E of the center light pole on the bridge (GPS: 36.0247 -95.9544)
- 4m:** On Riverside Dr, 108 m S of the turn onto the RP trail. (GPS:36.0357 -95.9544)
- 5m:** On RP Trail, At the center of the pre-fab buildings in Casino north parking lot(GPS:36.04783-95.9774)
- 6m:** Well S of 71st St, no good landmark (GPS: 36.0562-95.9763)
- 7m:** On RP trail, 65 m S of seating area north of 66th Place (GPS:36.0696 -95.9816)
- 8m:** On RP trail, 126 m S of the the American Flag Pole at the 61st and Riverside Drive plaza (GPS: 36.0744 -95.9229)
- 9m:** On RP Trail, 4 m N of the north edge of the 71st Bridge. (GPS: 36.0609 -95.9756)
- 10m:** At the middle of the curve in the trail N of the spillway, just N of the casino (GPS: 36.0496 -95.9729)
- 11m:** On RP Trail, 15 m S of the S edge of the Creek Casino. (GPS: 36.0390 -95.9626)

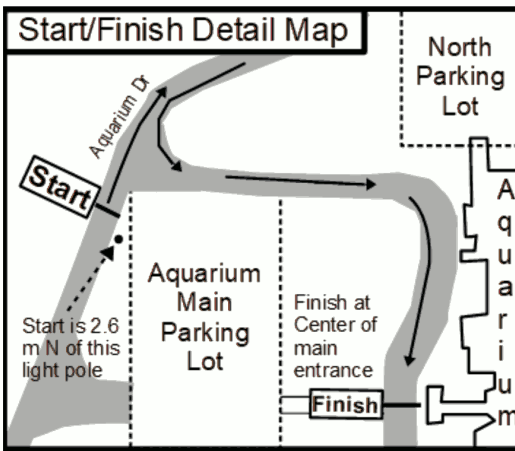




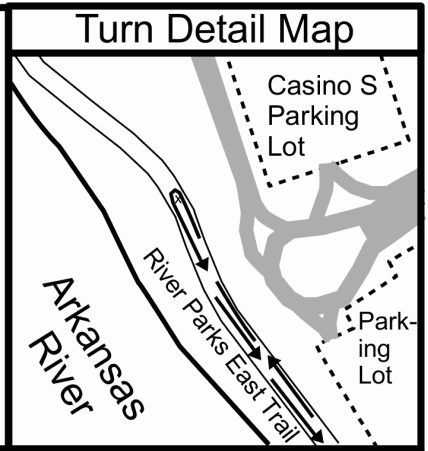
USATF Certification
OK18018DG

Aquarium 10k #3
Jenks, OK – 10,000 meters

Effective Dates
3/18/18-12/31/28



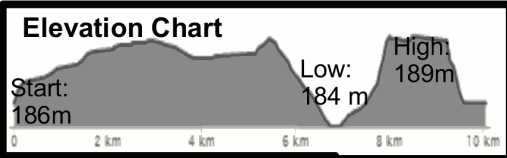
Start: On Aquarium Dr, 2.6 m N of the light pole in the NW corner of the parking lot. (GPS: 36.0204 -95.9585)
Finish: On road in front of OK Aquarium, directly in line with the center of the main entrance. (GPS 36.0199 -95.9575)
Turnaround: On River Parks trail, 85 meters N of the Large Power line poles. Also at north edge of planters around traffic circle in Casino South parking lot (GPS 36.0379 -95.9610)



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Race Contact: Kara Lovell – OK Aquarium klovell@okaquarium.org

8k: ON RP trail, directly across from the Crown Woods Apt Sign. (GPS 36.0298-95.9528)
9k: On Pedestrian bridge, 26.7 W of the 4th light pole from the W end of the bridge. (GPS:36.0298-95.9528)



1k: On Main St, 4 m E of the stop sign at 4th & Main St. (GPS 36.0225-95.9657)
2k: On Birch St, 3 m N of the fire hydrant at the north entrance to the parking lot by the music building (GPS: 36.0275 -95.9725)
3k: On 3rd St, 9 m N of the right field foul pole of the Jenks HS Baseball Field (GPS: 36.0261 -95.9717)
4k: On B St, at the center of duplex at 725/731 East B St. (GPS:36.0246-95.9618)
5k: On the 96th St Bridge, 1 m W of where the white curb paint starts on W end of bridge (GPS 36.0254 -95.9516)
6k: On Riverside Dr. 5.5 m S of powerbox "1108" on W side of rd. (GPS:36.0331-95.9557)
7k: On RP trail coming back, 7 m E of end of Black Fence (GPS:36.0368-95.9592)

