



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: McNellie's St. Patrick's Day Celebration 2020 Date(s) of Event: March 17-18, 2020
Location Address: 409 E 1ST ST S Council District(s): 4
Event Description: McNellie's St. Patrick's Day Celebration 2020

Event Category: Street/Block Party

Event Includes: Amplified Sound, Tent/Canopy, Beer/Alcohol Sales, Public Right of Way, Food Sales, No Parking Signage, Street Closure

Anticipated Attendance: Total: 1500 Per Day: 1500

Anticipated Participants: Total: 1500 Per Day: 1500

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: McNellies Website: www.mcnellies.com

Chief Officer of Host Organization: Jim O'Connor

Email and Phone: jim@mcnellies.com

Applicant Name: Scott Sipes

Email and Phone: scottasipes@gmail.com 918-382-7468

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Scott Sipes Mobile: 918-740-7225

Billing Contact: McNellies Phone: 918-382-7468

Billing Address: 409 East 1st Street
Tulsa OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 03/16/2020 Time: 1:00pm
Street Closure for Event Setup: Date: 03/16/2020 Time: 10:00am
Street(s) to be Closed for Event Setup: 1st Street between Greenwood Ave and Elgin Ave

Event Start: Date: 03/17/2020 Time: 10:00am
Street Closure for Event Start: Date: 03/16/2020 Time: 10:00am
Street(s) to be Closed for Event Start: 1st Street between Greenwood Ave and Elgin Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: 10:00am (3/17) to 12:30am (3/18)

Event End: Date: 03/18/2020 Time: 12:30am
Street Reopens after Event End: Date: 03/18/2020 Time: 8:00pm

Event Teardown: Date: 03/18/2020 Time: 6:00am
Street Reopens after Event Teardown: Date: 03/18/2020 Time: 8:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales, Alcohol Sales
Number of Food Vendors: 1
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 1 Provider and Phone: 40X100 Tent - Party Pro Rents (918) 622-8102
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Quinton Hoauk (918) 406-6039

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: Road Safe Traffic Control (918) 425-4550

Equipment Setup: Date:03/16/2020 Time: 10:00am Equipment Pickup: Date: 03/18/2020 Time: 8:00pm

Crowd Management Fencing Company: Contact, Email and Phone: At Your Service (918) 272-0568

Equipment Setup: Date:03/16/2020 Time: 1:00pm Equipment Pickup: Date: 03/18/2020 Time: 7:00am

Parking Type: Street, Unpaved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): NA

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 20 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 03/16/2020 Time: 4:00pm

Equipment Pickup: Date: 03/18/2020 Time: 7:00am

Other information: If there is a potential inclement weather forecast for 03/17, then set-up on 03/13 or 03/14 and event on 03/14-15 or 03/15-16 respectively.

Requesting hooding of parking meters for closed city streets.

The roads may reopen earlier all at the same time when all three venues are clear and cleaned after the tent and fencing are removed. Chris Armstrong will notify the barricade co. if the roads can reopen earlier or later due to unforeseen circumstances.

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 2

Performer/Band name and music type: DJ Variety

Sound Amplification: Yes

Start Time: 4:00pm

Finish Time: 11:00pm

Please describe the sound equipment that will be used for your event:

Speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: McNellie's will rent a dumpster and staff will be in charge of cleanup

Number of Trash Receptacles: 20

Number of Dumpsters: 1

Number of Recycling Containers: 1

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Business Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/14/2020 Date routed: 02/03/2020 Date for review: 02/12/2020

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form and Map revised 02/03/2020.

Archer Street

Archer Street

Detroit Avenue Bridge



Date: March 16-18, 2020 **Project:** Downtown St. Patrick's Day

Comments:
 Phase I Closure: 10 a.m. (03/16) to 7 a.m. (03/17)
 Event Hours: 10 a.m. (3/17) to 2 a.m. (03/18)
 Parking & Bike Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity

Review 1st St TCP Map #2

1st Street



RideShare Lane

Review 2nd St TCP Map #1

Detroit Avenue



Elgin Avenue
Open Venue

Red's Venue
Beer Garden

Arnie's Venue
Beer Garden

Arnie's 60X120 Tent

Band Parking

2nd Street



Frankfort Avenue

3rd Street



ROAD CLOSED AHEAD N of Alley

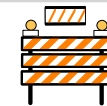


ROAD CLOSED AHEAD NE Corner 4th & Elgin

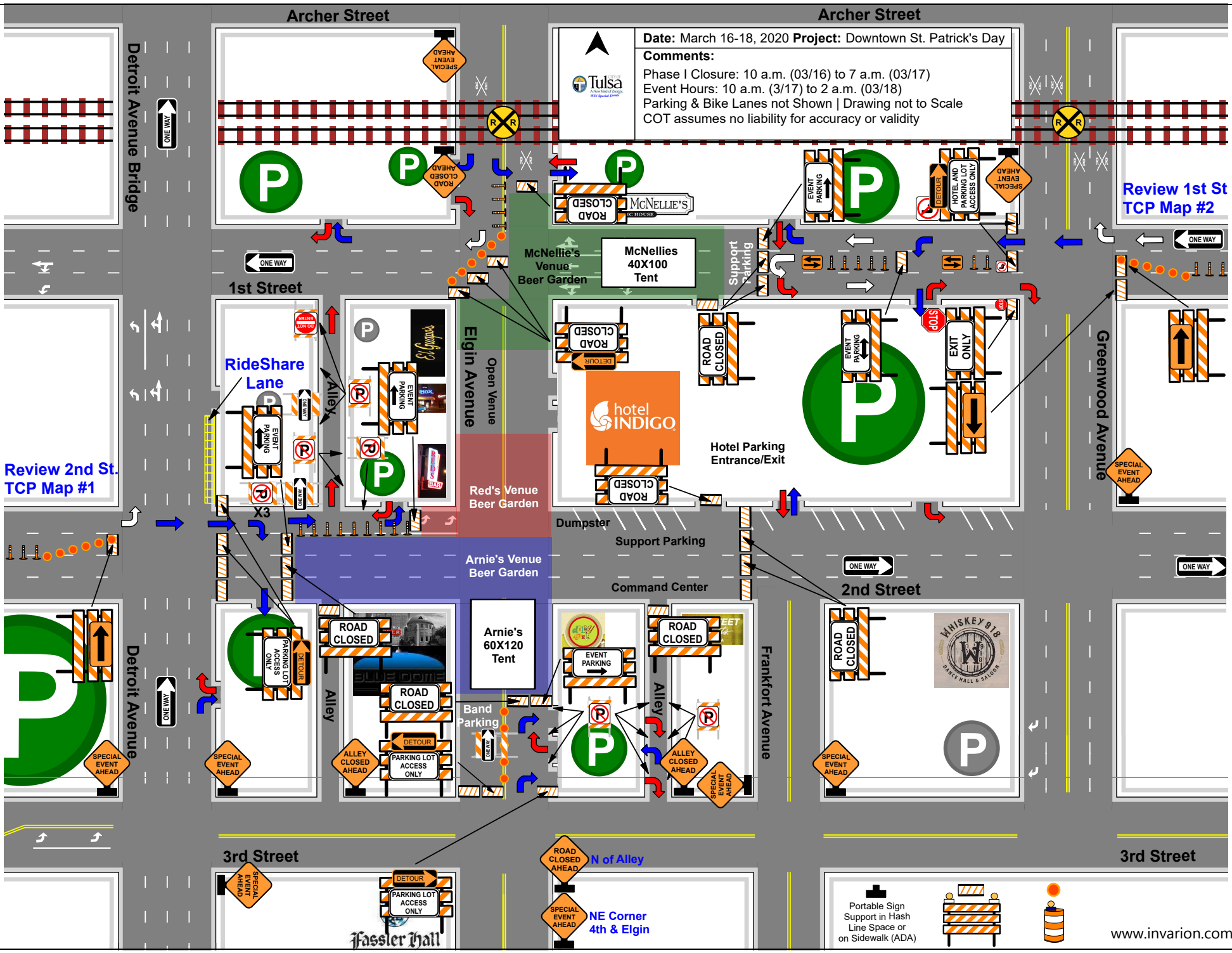


3rd Street

Portable Sign Support in Hash Line Space or on Sidewalk (ADA)



www.invarion.com



Archer Street

Archer Street

Detroit Avenue Bridge

Date: March 16-18, 2020 **Project:** Downtown St. Patrick's Day
Comments:
 Phase II Closure: 7 a.m. (3/17) to 8 p.m. (3/18)
 Event Hours: 10 a.m. (3/17) to 2 a.m. (3/18)
 Parking & Bike Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity

Review 1st St TCP Map #2

Review 2nd St TCP Map #1

1st Street

RideShare Lane

Elgin Avenue
Open Venue

Red's Venue
Beer Garden

Arnie's Venue
Beer Garden

Arnie's 60X120 Tent

Command Center

2nd Street

Detroit Avenue

Frankfort Avenue

3rd Street

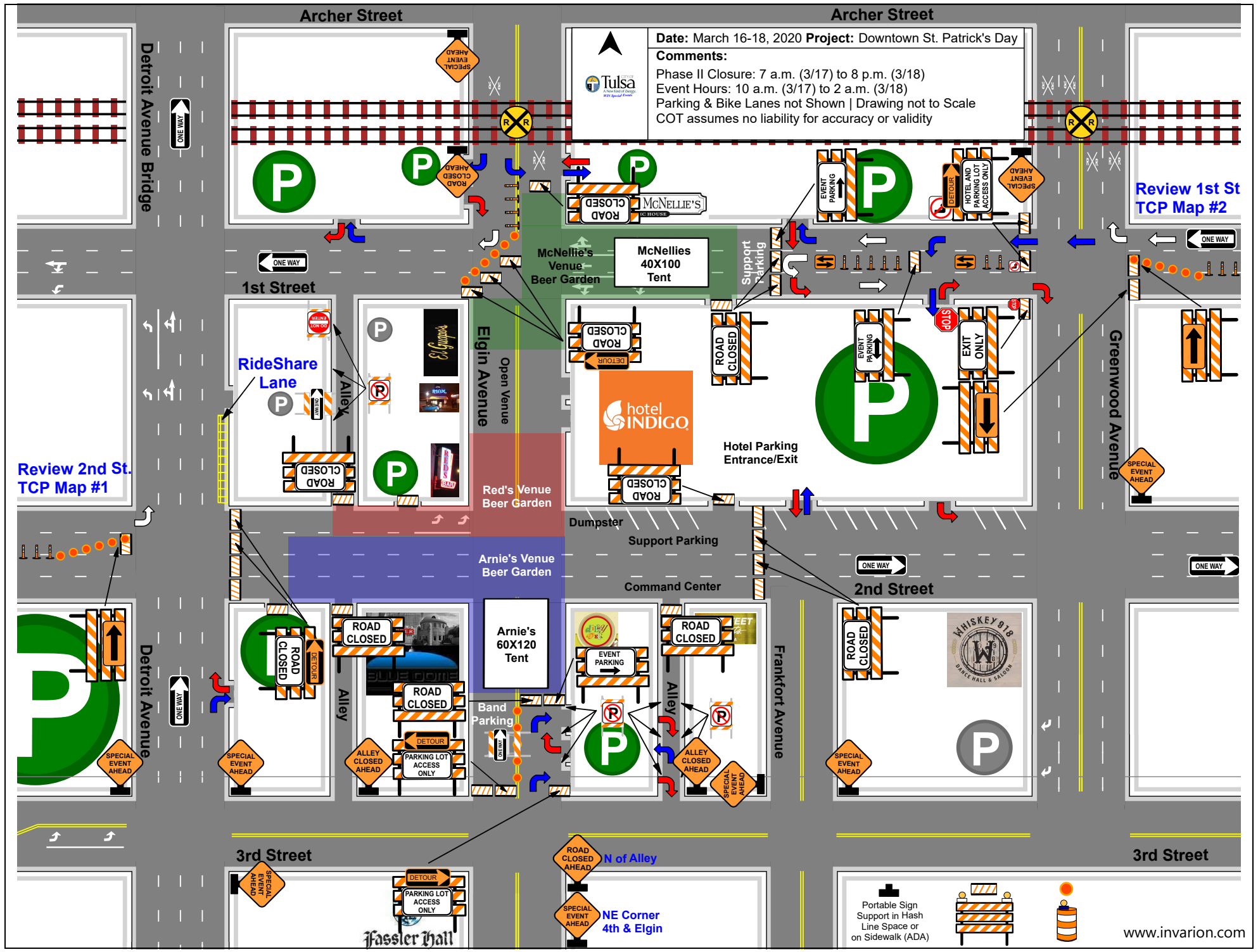
3rd Street

Fassler Hall

N of Alley
NE Corner
4th & Elgin

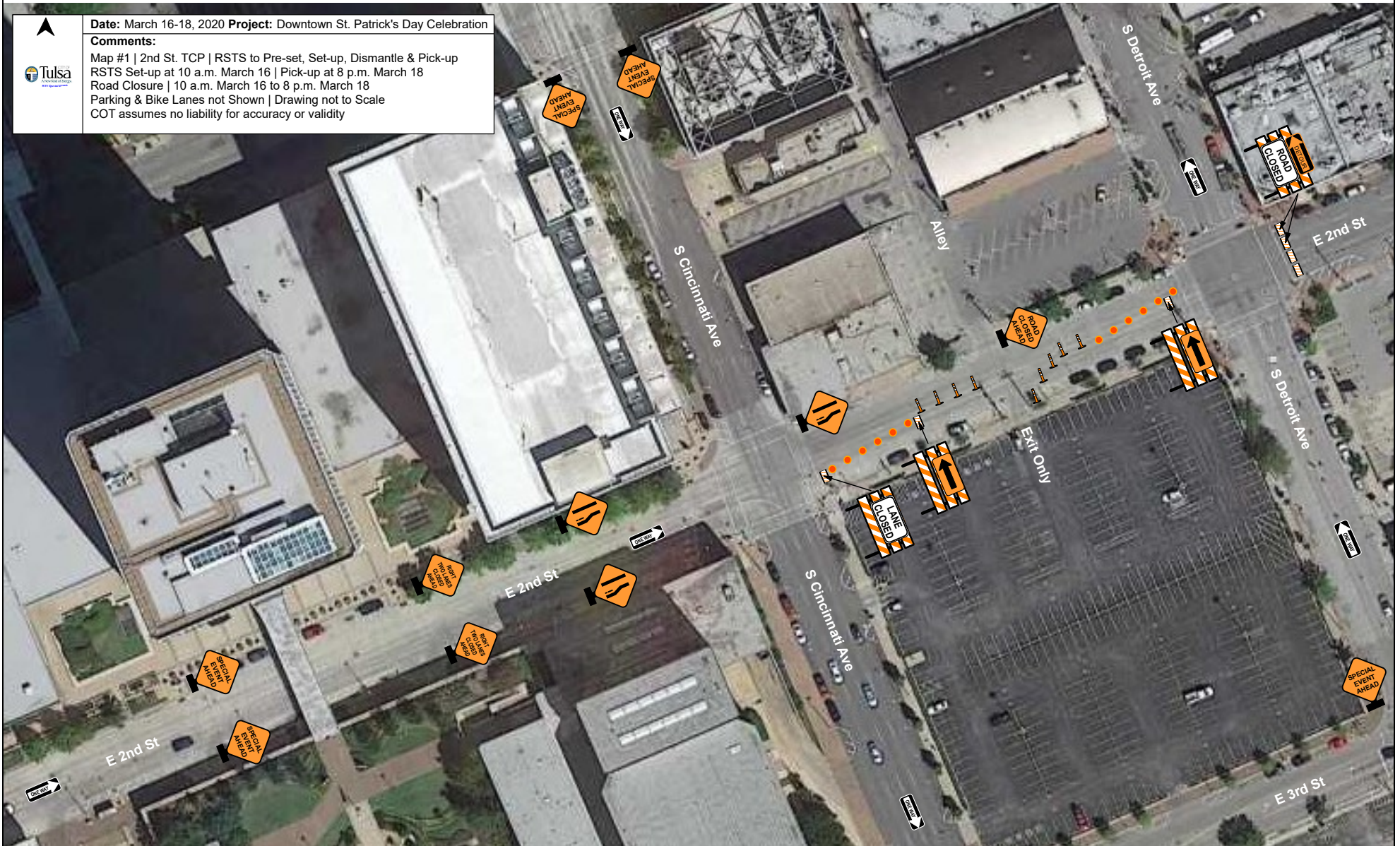
Portable Sign Support in Hash Line Space or on Sidewalk (ADA)

www.invarion.com




Date: March 16-18, 2020 **Project:** Downtown St. Patrick's Day Celebration

Comments:
 Map #1 | 2nd St. TCP | RSTS to Pre-set, Set-up, Dismantle & Pick-up
 RSTS Set-up at 10 a.m. March 16 | Pick-up at 8 p.m. March 18
 Road Closure | 10 a.m. March 16 to 8 p.m. March 18
 Parking & Bike Lanes not Shown | Drawing not to Scale
 COT assumes no liability for accuracy or validity





 **Date:** March 16-18, 2019 **Project:** Downtown St. Patrick's Day Celebration
Comments:
Map #2 | 1st St. TCP | RSTS to Pre-set, Set-up, Dismantle & Pick-up
RSTS Set-up at 10 a.m. March 16 | Pick-up at 8 p.m. March 18
Road Closure | 10 a.m. March 16 to 8 p.m. March 18
Parking & Bike Lanes not Shown | Drawing not to Scale
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SPECIAL EVENT AHEAD

ROAD CLOSED

ROAD CLOSED

ROAD CLOSED

LET TRAFFIC GO FIRST

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD

SPECIAL EVENT AHEAD
NE Corner of
2nd St/Greenwood

SPECIAL EVENT AHEAD

ONE WAY

S Greenwood Ave

S Hartford Ave

E 1st St

E 1st St

E 1st St

E 1st St

S Greenwood Ave

E 2nd St

E 2nd St

S Kenosha Ave