



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Dark Mode Beer Festival Date(s) of Event: February 22, 2020
Location Address: 114 W ARCHER ST N Council District(s): 4
Event Description: A Dark Beer Festival celebrating craft dark beer from Welltown Brewing as well as several other local breweries. Live music and outdoor games will also be ongoing during the event.
Event Category: Festival/Celebration
Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Open Flame, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Street Closure
Anticipated Attendance: Total: 1400 Per Day: 1400
Anticipated Participants: Total: 1400 Per Day: 1400
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Welltown Brewing Website: https://www.welltownbrewing.com/
Chief Officer of Host Organization: Jeremy Diamond
Email and Phone: jeremy@welltownbrewing.com 918-500-2163
Applicant Name: Allison Andersen
Email and Phone: allison@welltownbrewing.com 918-221-8893
Professional Event Organizer: Destiny Green
Email and Phone: destiny@route66marathon.com 918-210-7504
On-site Contact: May West Mobile: 918-221-8893
Billing Contact: Welltown Brewing Phone: 918-221-8893
Billing Address: 114 Archer St
Tulsa OK 74103

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 02/21/2020 Time: 1:00 pm
Street Closure for Event Setup: Date: 02/21/2020 Time: 1:00 pm
Street(s) to be Closed for Event Setup: Archer Street from Boulder Ave to Cincinnati Ave

Event Start: Date: 02/22/2020 Time: Noon
Street Closure for Event Start: Date: 02/22/2020 Time: 1:00 pm
Street(s) to be Closed for Event Start: Archer Street from Boulder Ave to Cincinnati Ave
Run, Walk, Parade Start Time: NA
Daily Event Hours: Noon to Midnight

Event End: Date: 02/22/2020 Time: Midnight
Street Reopens after Event End: Date: 02/23/2020 Time: 10:00 am
Event Teardown: Date: 02/23/2020 Time: 1:30 am
Street Reopens after Event Teardown: Date: 02/23/2020 Time: 10:00 am

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales
Number of Food Vendors: 2
Number of Food Trucks: 1
Food Cooked on-site: Yes Fuel(s) to be used: Gas
Number of Item Vendors: 1 Number of Service Vendors: 0
Number of Tents/Canopies: 1 - 40x100 Provider and Phone: ABCO (918) 583-6557
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: First Strike, Ron Owens (918) 955-2502

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: RoadSafe Traffic Systems (918) 425-4550

Equipment Setup: Date:02/21/2020 Time: 1:00 pm Equipment Pickup: Date: 02/23/2020 Time: 10:00 am

Crowd Management Fencing Company: Contact, Email and Phone: At Your Service - 918.272.0568, aysteam@aysrentals.com

Equipment Setup: Date:02/21/2020 Time: 4:00 pm Equipment Pickup: Date: 02/23/2020 Time: 10:00 am

Parking Type: Street, ADA parking not available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): N/A

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: At Your Service - 918.272.0568, aysteam@aysrentals.com

Total Number of Portable Toilets: 6 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: 02/22/2020 Time: 9:00 am

Equipment Pickup: Date: 02/23/2020 Time: 12:00 pm

Other information: NA

Entertainment and Related Activities

Number of Stages: 1

Number of Performers/Bands: 3-4

Performer/Band name and music type: Folk / Rock

Sound Amplification: Yes

Start Time: 12:30 pm

Finish Time: 11:30 pm

Please describe the sound equipment that will be used for your event:

4 Speakers and amplifiers

Sound checks conducted prior to the event: Yes

Start Time: 10:30 am

Finish Time: 11:30 am

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Event banners and stringed lights inside and outside of the main tent

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Street clean will be on-going during the event as well as a total clean immediately following the event end.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 01/27/2020 Date routed: 02/05/2020 Date for review: 02/12/2020

Special Events Committee Recommendation: _____

Yes No

Date routed to Mayor: _____

Mayor's Recommendation: _____

Yes No

Date routed to Council: _____

City Council Approval: _____

Yes No

Date Permit Issued: _____

Comments: Form revised 02/05/2020. TCP map pending.



Entrance

VIP Tent
VIP Tent
AREA

Heated Tent

WELLTOWN
BREWING

Restrooms

Entrance

Entrance

Axe Throwing

Corn Hole

Disk Golf

Entrance

S Boulder Ave

N Cheyenne Ave

ROAD CLOSURE

ROAD CLOSURE

Portable Toilets

Welltown Brewing
40 x 80
Beer Vendor Tent

W Archer St

Trash

Trash

Trash

Trash

Trash

Trash

N Boulder Ave

