



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: T-Town Half Date(s) of Event: 03/28/2020  
Location Address: 418 E 2ND ST S Council District(s): 4  
Event Description: 5k and Half Marathon  
**Event Category:** Athletic/Recreation  
**Event Includes:** Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Lane Closure, Private Property, Street Closure  
Anticipated Attendance: Total: 2000 Per Day: 2000  
Anticipated Participants: Total: 1000 Per Day: 1000  
Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Fleet Feet Sports Tulsa Website: https://runsignup.com/Race/OK/Tulsa/TTOWNHalfMarathon  
Chief Officer of Host Organization: Timothy Dreiling  
Email and Phone: tim@fleetfeettulsa.com 918-492-3338  
Applicant Name: Timothy Dreiling  
Email and Phone: tim@fleetfeettulsa.com 918-492-3338  
Professional Event Organizer: Same  
Email and Phone:  
On-site Contact: Timothy Dreiling Mobile: 918-230-5760  
Billing Contact: Fleet Feet Sports Tulsa Phone: 918-492-3338  
Billing Address: 5968 S Yale AVE  
Tulsa OK 74135

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 03/28/2020 Time: 05:00 am  
Street Closure for Event Setup: Date: 03/28/2020 Time: 05:00 am  
Street(s) to be Closed for Event Setup: Frankfort Ave from 2nd St to 3rd St

**Event Start:** Date: 03/28/2020 Time: 7:00 am  
Street Closure for Event Start: Date: 03/28/2020 Time: 7:30 AM  
Street(s) to be Closed for Event Start: See Course Maps  
Run, Walk, Parade Start Time: Half Marathon 8:00 am  
5k 8:15 am

Daily Event Hours: 7:00 to 11:30 am

**Event End:** Date: 03/28/2020 Time: 11:30 AM  
Street Reopens after Event End: Date: 03/28/2020 Time: 11:30 AM  
**Event Teardown:** Date: 03/28/2020 Time: 11:30 AM  
Street Reopens after Event Teardown: Date: 03/28/2020 Time: 12:30 PM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free Alcohol/wine/high point beer  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 6 Provider and Phone: Fleet Feet owned pop up 10x10 tents  
Number of Inflatables: 0 Provider and Phone: NA,  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Equipment Pickup: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Crowd Management Fencing Company: Contact, Email and Phone: Fleet Feet owned barricades

Equipment Setup: Date: 03/28/2020 Time: 5:00 am Equipment Pickup: Date: 03/28/2020 Time: 12:30 pm

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Fleet Feet Tulsa

Name of Park and Location, if applicable: Tulsa Riverparks - West bank trail system

Drone: No

Portable Toilets: Provider and Phone: Porta John of Tulsa  
(918) 836-8657

Total Number of Portable Toilets: 9 Number of ADA Accessible Portable Toilets: 1

Equipment Setup: Date: 03/27/2020 Time: 3:00 pm

Equipment Pickup: Date: 03/28/2020 Time: 12:00 pm

Other information: Registration 7:00 am  
5k awards: 9:15 am  
Half Marathon Awards: 10:45 am

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 7:30 am

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

Small portable sound systems

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Fleet Feet staff and volunteers to collect and properly dispose of all trash.

Number of Trash Receptacles: 8

Number of Dumpsters: 1

Number of Recycling Containers: 2

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 01/17/2020      Date routed: 01/29/2020      Date for review: 02/05/2020

Special Events Committee Recommendation: 01/22/2020       Yes  No

Date routed to Mayor: 01/30/2020      Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: 01/30/2020      City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_      Comments: Form revised 01/29/2020



USATF Certification  
OK17021DG

Fleet Feet Blue Dome 5k #7  
Tulsa, OK – 5,000 Meters

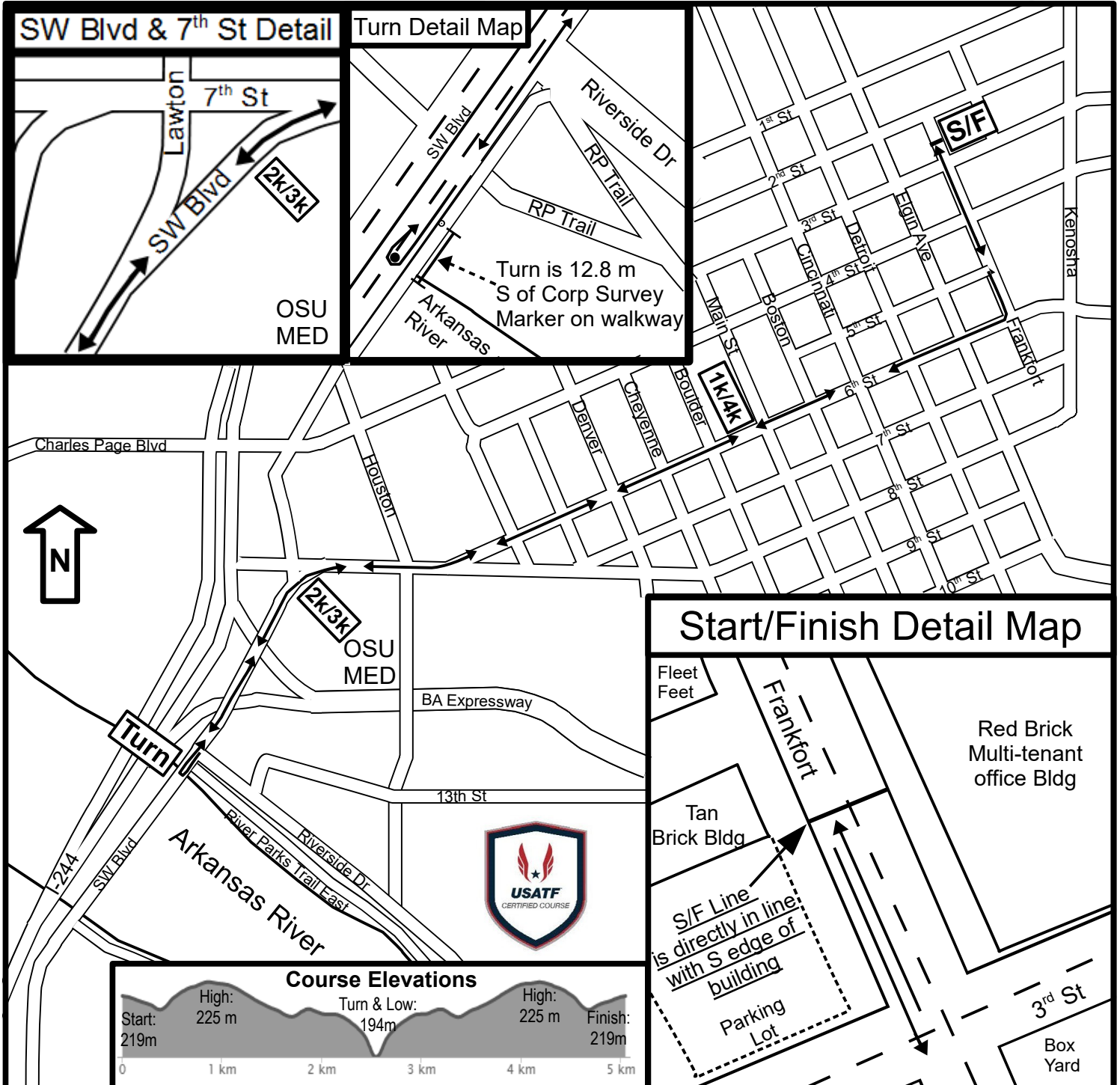
Effective Dates  
5/1/17-12/31/17



**Start/Finish:** On Frankfort, in between 2<sup>nd</sup> and 3<sup>rd</sup> St, directly in line with the south edge of the tan brick building, in between Fleet Feet's parking lot & the parking lot (open lot) on the NW corner of 3<sup>rd</sup> and Frankfort.  
**1k/4k:** On 6<sup>th</sup> St, 32.5 m east of the center of the front doors of the Bank of America Building  
**2k/3k:** On SW Blvd Ramp on to 7<sup>th</sup> St, directly in line with the "Thanks for Visiting / Welcome to Downtown Tulsa" sign on the south side of 7<sup>th</sup> St.  
**2.5k Turnaround:** On SW Blvd Bridge, turnaround is in the roadway and is located 12.8 m S of the Corp of Engineers survey mark where the guard rail goes from 2 ft to 4 ft high. Survey mark is on walkway next to wall

**Race Contact:** Tim Dreiling, tim@fleetfeettulsa.com, 918-492-3338

**Measured by:** Martin Updike, I:40 Race Service, on 4/27/17 918-577-1956, martin@i40raceservice.com

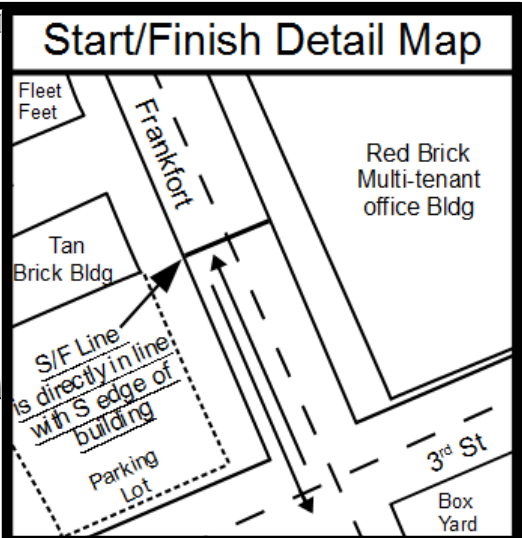
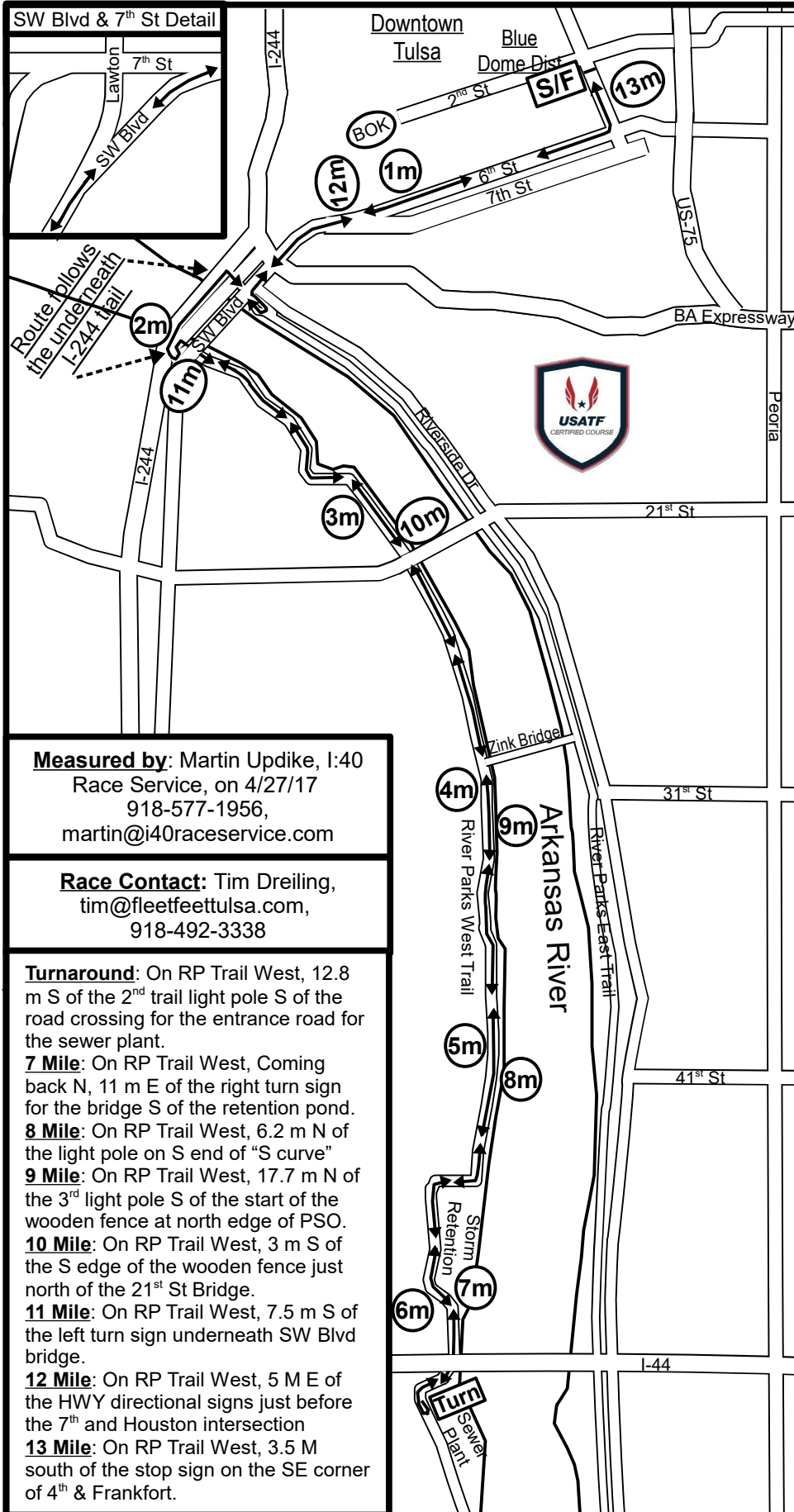




USATF Certification  
OK17022DG

Fleet Feet Blue Dome Half Marathon #2  
Tulsa, OK – 21.0975 Kilometers

Effective Dates  
5/1/17-12/31/17



**Start/Finish:** On Frankfort, in between 2<sup>nd</sup> and 3<sup>rd</sup> St, directly in line with the S edge of the tan brick building, in between Fleet Feet's parking lot & the parking lot (open lot) on the NW corner of 3<sup>rd</sup> and Frankfort.

**1 Mile:** On 7<sup>th</sup> St, at the west edge of the gated entrance to the Cox Conv. Ctr

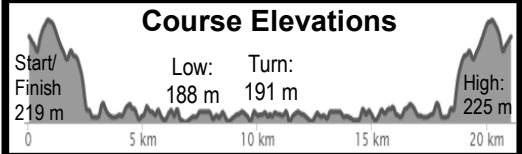
**2 Mile:** On I-44 Underpass trail, 3.5 m N of the S end of the canopy cover over the trail

**3 Mile:** On RP Trail West, 12 m S of the 3<sup>rd</sup> light pole south the Festival Park parking lot

**4 Mile:** On RP Trail West, 4.5 m north of the 2<sup>nd</sup> light pole south of the Zink Pedestrian Bridge

**5 Mile:** On RP Trail West, 27 m S of the 3<sup>rd</sup> light pole S of the Soccer Fields

**6 Mile:** On RP Trail West, at the 90 degree left turn S of the retention ponds.



**Measured by:** Martin Updike, I:40 Race Service, on 4/27/17  
918-577-1956,  
martin@i40raceservice.com

**Race Contact:** Tim Dreiling,  
tim@fleetfeettulsa.com,  
918-492-3338

**Turnaround:** On RP Trail West, 12.8 m S of the 2<sup>nd</sup> trail light pole S of the road crossing for the entrance road for the sewer plant.

**7 Mile:** On RP Trail West, Coming back N, 11 m E of the right turn sign for the bridge S of the retention pond.

**8 Mile:** On RP Trail West, 6.2 m N of the light pole on S end of "S curve"

**9 Mile:** On RP Trail West, 17.7 m N of the 3<sup>rd</sup> light pole S of the start of the wooden fence at north edge of PSO.

**10 Mile:** On RP Trail West, 3 m S of the S edge of the wooden fence just north of the 21<sup>st</sup> St Bridge.

**11 Mile:** On RP Trail West, 7.5 m S of the left turn sign underneath SW Blvd bridge.

**12 Mile:** On RP Trail West, 5 M E of the HWY directional signs just before the 7<sup>th</sup> and Houston intersection

**13 Mile:** On RP Trail West, 3.5 M south of the stop sign on the SE corner of 4<sup>th</sup> & Frankfort.

