



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Tulsa Public Schools School Pride Race Date(s) of Event: 03/07/2020  
Location Address: 3027 S NEW HAVEN AVE E Council District(s): 1, 4  
Event Description: 5K Bike Ride, 5K Run and 1 Mile Fun Run- Fundraiser benefiting Tulsa Public Schools Physical Education

**Event Category:** Athletic/Recreation

**Event Includes:** Amplified Sound, Private Park, Public Right of Way, Street Closure

Anticipated Attendance: Total: 700 Per Day: 700

Anticipated Participants: Total: 700 Per Day: 700

Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Tulsa Public Schools Website: https://www.bikesignup.com/Race/OK/Tulsa/TulsaSchoolPrideRace5kRunandRide  
Chief Officer of Host Organization: Jen Sanders  
Email and Phone: sandeje2@tulsaschools.org 918-746-6106  
Applicant Name: Jen Sanders  
Email and Phone: sandeje2@tulsaschools.org 918-746-6106  
Professional Event Organizer: Tatur Run Company  
Email and Phone: 918-244-6918  
On-site Contact: Jen Sanders Mobile: 918-316-2189  
Billing Contact: Tulsa Public Schools Phone: 918-746-6106  
Billing Address: 3027 South New Haven Avenue  
Tulsa OK 74114

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 03/07/2020 Time: 6:30AM  
Street Closure for Event Setup: Date: 03/07/2020 Time: 6:00AM  
Street(s) to be Closed for Event Setup: Start/Finish Line - Boston Ave between Cameron St and Reconciliation Way

**Event Start:** Date: 03/07/2020 Time: 7:00AM  
Street Closure for Event Start: Date: 03/07/2020 Time: 8:00AM  
Street(s) to be Closed for Event Start: See Racecourse Map  
Run, Walk, Parade Start Time: 8:00 a.m. 5K Bike Ride  
8:30 a.m. 5K Run  
8:45 a.m. 1 Mile Fun Run

Daily Event Hours: 8:00AM-10:00AM

**Event End:** Date: 03/07/2020 Time: 10:00AM  
Street Reopens after Event End: Date: 03/07/2020 Time: 9:30AM

**Event Teardown:** Date: 03/07/2020 Time: 10:00AM  
Street Reopens after Event Teardown: Date: 03/07/2020 Time: 10:00AM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: 0 Provider and Phone: NA  
Number of Inflatables: 1 Provider and Phone: Tatur Run Company  
(918) 244-6918.  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA.

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit (918) 586-6054/6067

Medical and/or First Aid Services: Contact, Email and Phone: Steve Friebus (918) 521-6339

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: Parking Garage, Street, ADA parking not available, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): Tulsa Public Schools Physical Education

Name of Park and Location, if applicable: Guthrie Green 111 E Reconciliation Way

Drone: No

Portable Toilets:    Provider and Phone: Gurthie Green has restroom facilities

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: Registration 7:00 a.m.  
Awards 9:10 a.m.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: TBD

Finish Time: TBD

Please describe the sound equipment that will be used for your event:

Mega Phone

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Guthrie Green On-Site clean-up  
Road Race Clean up by TPS JROTC

Number of Trash Receptacles: 9

Number of Dumpsters: 2

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Schools, Businesses, Business Association

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 11/05/2020      Date routed: 01/28/2020      Date for review: 02/05/2020

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_      City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_      Comments: Form revised 01/28/2020



USATF Certification  
OK13115DG

Race for Grace 5k  
Tulsa, OK – 5,000 meters

Effective Dates  
12/30/13-12/31/2023



**Start/Finish:** On Boston Ave, 37.7 m from the stop sign at the corner on the NE corner of Boston Ave and Brady St. Also directly in line of the the 3<sup>rd</sup> set of street lights north of the Boston and Brady intersection.  
**1k/4k:** On John Hope Franklin Blvd, at the stop sign on the the NE corner of John Hope Franklin Blvd & Elgin Ave  
**2k/3k:** On Greenwood Ave, 4.9 north of the stop sign on the SW corner of Greenwood Ave and Latimer Place.  
**Turnaround:** On Greenwood Ave, 15.7 m south of the stop sign on the SW corner of Greenwood Ave & Oklahoma St.

Shortest Possible Route was followed over the whole roadway (unrestricted route). Start/Finish, turnaround & km splits are marked with red paint & nails w/ washers.

Measured by Martin Updike of I:40 Race Service on 12/18/2013  
918-577-1956, martin@i40raceservice.com

**Elevations:**  
Start: 215 meters Finish: 215 meters  
Lowest: 207 meters Highest: 225 meters

**Race Contact:**  
Amy Synar, Grace Hospice Foundation  
918-500-9434, ghfoundok@gmail.com

