



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Hasty Bake Bowl for Muscular Dystrophy Association Date(s) of Event: February 2, 2020
Location Address: 325 E RECONCILIATION WAY N Council District(s): 4
Event Description: BBQ competition aimed at fundraising for Muscular Dystrophy Association. The event would only utilize the parking spaces in front of said addresses, on a day that parking is not charged for. Barricades would be utilized to enclose the event around said addresses.

Event Category: Street, Lane, or Sidewalk Closure

Event Includes: Beer/Alcohol Sales, Public Right of Way, Lane Closure, Sidewalk Closure

Anticipated Attendance: Total: 150 Per Day: 0

Anticipated Participants: Total: 0 Per Day: 0

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Elgin Park Brewery Website: https://www.elginparkbrewery.com/

Chief Officer of Host Organization: James Lewis

Email and Phone: 918-630-2290

Applicant Name: Benjamin Birney

Email and Phone: brewerben@elginparkbrewery.com 918-407-8483

Professional Event Organizer: NA

Email and Phone:

On-site Contact: Benjamin Birney Mobile: 918-407-8483

Billing Contact: Elgin Park Brewery Phone: 918-407-8483

Billing Address: 325 E Matthew B Brady St
Tulsa OK 74120

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 02/01/2020 Time: 11:00pm
Street Closure for Event Setup: Date: 02/01/2020 Time: 11:00pm
Street(s) to be Closed for Event Setup: PARKING SPACES ONLY from 325 E Reconciliation Way to 307 E Reconciliation Way.

Event Start: Date: 02/02/2020 Time: 11:00am
Street Closure for Event Start: Date: 02/01/2020 Time: 11:00pm
Street(s) to be Closed for Event Start: 325 E Reconciliation Way to 307 E Reconciliation Way. Parking spaces along south side of buildings only. No street closure.

Run, Walk, Parade Start Time: NA
Daily Event Hours: 11:00am- 9:00pm

Event End: Date: 02/02/2020 Time: 9:00pm
Street Reopens after Event End: Date: 02/02/2020 Time: 10:00pm

Event Teardown: Date: 02/02/2020 Time: 9:00pm
Street Reopens after Event Teardown: Date: 02/02/2020 Time: 10:00pm

Secondary Permits Required

Beer Sales, Alcohol Sales: High point beer sales
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: Yes Fuel(s) to be used: Charcoal
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 10-20 Provider and Phone: Brought by participants 10x10 tents
Number of Inflatables: 0 Provider and Phone: NA,
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: NA

Medical and/or First Aid Services: Contact, Email and Phone: NA

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Hasty Bake
Muscular Dystrophy Association

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: EVENT SCHEDULE
11 am - Event opens
12 pm - Food tasting begins
12 pm - 2 pm - People's Choice voting
4 pm - Award presentation
5:30 pm - Kick-off
Half-time - GRAND PRIZE DRAWINGS

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Taking down roped area, removing equipment that participants brought.

Number of Trash Receptacles: 5

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: No street closure

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 12/30/2020 Date routed: 01/25/2020 Date for review: 01/29/2020

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 01/25/2020.