



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Dr. Martin Luther King Jr. Parade Date(s) of Event: January 20, 2019  
Location Address: 700 N GREENWOOD AVE E Council District(s): 1, 4  
Event Description: Parade with floats, marchers, bands, cars, drill teams

**Event Category:** Parade

**Event Includes:** Tent/Canopy, Public Right of Way, No Parking Signage, Street Closure

Anticipated Attendance: Total: 10000 Per Day: 10000

Anticipated Participants: Total: 5000 Per Day: 5000

Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Martin Luther King Jr. Commemoration Society Website: https://www.mlktulsa.com/

Chief Officer of Host Organization: Pleas Thompson

Email and Phone: mlktulsa@gmail.com 918-492-9495

Applicant Name: Pleas Thompson

Email and Phone: mlktulsa@gmail.com 918-492-9495

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Jayme Broome Mobile: 918-261-0069

Billing Contact: Martin Luther King Jr. Commemoration Society Phone: 918-492-9495

Billing Address: PO Box 14025  
Tulsa OK 74159

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 01/20/2020 Time: 0530  
Street Closure for Event Setup: Date: 01/20/2020 Time: 0630  
Street(s) to be Closed for Event Setup: See attached map. Same as 2019 parade

**Event Start:** Date: 01/20/2020 Time: 0600  
Street Closure for Event Start: Date: 01/20/2020 Time: 1000  
Street(s) to be Closed for Event Start: See attached map. Same as 2019 parade  
Run, Walk, Parade Start Time: 1100  
Daily Event Hours: NA

**Event End:** Date: 01/20/2020 Time: 1400  
Street Reopens after Event End: Date: 01/20/2020 Time: 1430

**Event Teardown:** Date: 01/20/2020 Time: 1400  
Street Reopens after Event Teardown: Date: 01/20/2020 Time: 1430

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies 1-10x10 & 2-40x40 Provider and Phone: BAMA Pie is coordinating  
Number of Inflatables: 0 Provider and Phone: NA  
Number of Amusement Rides: 0 Provider and Phone: NA  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: NA

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: IHS 918-230-2830  
OSU-Tulsa 918-594-8123  
TPD Special Events Unit 918-586-6054

Medical and/or First Aid Services: Contact, Email and Phone: Tulsa Fire Department 918-596-9415  
EMSA 918-596-3500

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: COT Streets & Stormwater will provide crowd control barriers 918-576-5636

Equipment Setup: Date: 01/20/2020      Time: 0630      Equipment Pickup: Date: 01/20/2020      Time: 1430

Parking Type: Street, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): MLK Commemoration Society

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:      Provider and Phone: At Your Service 918-212-9696

Total Number of Portable Toilets: 24                      Number of ADA Accessible Portable Toilets: 6

Equipment Setup: Date:      01/20/2020                      Time: 06:00

Equipment Pickup: Date:      01/20/2020                      Time: 15:00

Other information: Starts at MLK Jr. Blvd and John Hope Franklin Blvd and ends at Archer St. and Detroit Ave

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: TBD

Performer/Band name and music type: TBD

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banners of participating contributors throughout the parade route

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Horses are required to have tail bags or be scoped. We have secured the HOW Foundation to remove all debris from the streets and sidewalks.

Number of Trash Receptacles: 30

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: HOW Foundation

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Pending

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 12/17/2019      Date routed: 12/19/2019      Date for review: 01/08/2020

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_      City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_      Comments: Form, map revised & outstanding fees 12/19/2019.



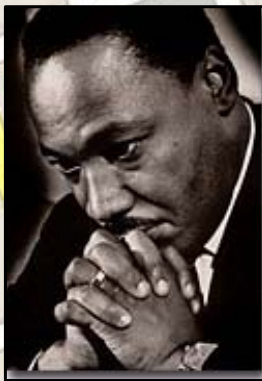
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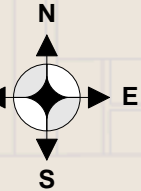
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- MLK Jr. Parade 11 a.m.**
- █ **Staging Area**  
Road Closure 6:30 a.m. to 1 p.m.
  - █ **Assembly Area**  
Road Closure 6:30 a.m. to 1 p.m.
  - S **Start of March**
  - █ **March Route**  
Road Closure 10 a.m. to 1:30 p.m.
  - E **End of March**
  - █ **Disbanding Area**  
Road Closure 10:30 a.m. to 2 p.m.  
Unauthorized vehicles subject to tow.
- [WIN Special Events](#)



**Streets:** N Cheyenne Ave, N Main St, N Boulder Ave, N Denver Ave, N Elgin Ave, N Frankfort Ave, N Greenwood Ave, N Detroit Ave, S Frankfort Ave, S Detroit Ave, S Cincinnati Ave, S Archer St, S Greenwood Ave, E Latimer Pl, E Latimer St, E King St, E Jasper St, E Independence St, E Cameron St, E Brady St, E 1st St, E 2nd St, E 3rd St, W Fairview St, W Easton St, W Cameron St, W 1st St, W 2nd St, W 3rd St, W 4th St, W 5th St, W 6th St, W 7th St, W 8th St, W 9th St, W 10th St, W 11th St, W 12th St, W 13th St, W 14th St, W 15th St, W 16th St, W 17th St, W 18th St, W 19th St, W 20th St, W 21st St, W 22nd St, W 23rd St, W 24th St, W 25th St, W 26th St, W 27th St, W 28th St, W 29th St, W 30th St, W 31st St, W 32nd St, W 33rd St, W 34th St, W 35th St, W 36th St, W 37th St, W 38th St, W 39th St, W 40th St, W 41st St, W 42nd St, W 43rd St, W 44th St, W 45th St, W 46th St, W 47th St, W 48th St, W 49th St, W 50th St, W 51st St, W 52nd St, W 53rd St, W 54th St, W 55th St, W 56th St, W 57th St, W 58th St, W 59th St, W 60th St, W 61st St, W 62nd St, W 63rd St, W 64th St, W 65th St, W 66th St, W 67th St, W 68th St, W 69th St, W 70th St, W 71st St, W 72nd St, W 73rd St, W 74th St, W 75th St, W 76th St, W 77th St, W 78th St, W 79th St, W 80th St, W 81st St, W 82nd St, W 83rd St, W 84th St, W 85th St, W 86th St, W 87th St, W 88th St, W 89th St, W 90th St, W 91st St, W 92nd St, W 93rd St, W 94th St, W 95th St, W 96th St, W 97th St, W 98th St, W 99th St, W 100th St.