



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: MLK Walk in Peace Date(s) of Event: January 19, 2020  
Location Address: 701 S CINCINNATI AVE E Council District(s): 4  
Event Description: Processional  
**Event Category:** Procession/March  
**Event Includes:** Public Right of Way, Street Closure  
Anticipated Attendance: Total: 200 Per Day: 200  
Anticipated Participants: Total: 200 Per Day: 200  
Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Martin Luther King Jr. Commemoration Society Website: <https://www.mlktulsa.com/>  
Chief Officer of Host Organization: Pleas Thompson  
Email and Phone: mlktulsa@gmail.com  
Applicant Name: Pleas Thompson  
Email and Phone: mlktulsa@gmail.com  
Professional Event Organizer: NA  
Email and Phone:  
On-site Contact: Jayme Broome Mobile: (918) 261-0069  
Billing Contact: Martin Luther King Jr. Commemoration Society Phone: (918) 492-9495  
Billing Address: PO Box 14025  
Tulsa OK 74159

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 01/19/2020 Time: 1700

Street Closure for Event Setup: Date: 01/19/2020 Time: 1700

Street(s) to be Closed for Event Setup: Cincinnati Ave from 7th St to 8th St

**Event Start:** Date: 01/19/2020 Time: 1730

Street Closure for Event Start: Date: 01/19/2020 Time: 1715

Street(s) to be Closed for Event Start: Cincinnati Ave from 8th St to 13th St and 13th St between Cincinnati Ave and Boston Ave

Run, Walk, Parade Start Time: 1730

Daily Event Hours: 1700 to 1830

**Event End:** Date: 01/19/2020 Time: 1815

Street Reopens after Event End: Date: 01/19/2020 Time: 1815

**Event Teardown:** Date: 01/19/2020 Time: 1815

Street Reopens after Event Teardown: Date: 01/19/2020 Time: 1815

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 0 Provider and Phone: NA

Number of Inflatables: 0 Provider and Phone: NA

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA

**Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: TPD Special Events Unit  
918-586-6054

Medical and/or First Aid Services: Contact, Email and Phone: EMSA  
918-596-3100

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date:                      Time:                      Equipment Pickup: Date:                      Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

**Sponsor and Other Event Information**

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Event Sponsor(s): Dr. Martin Luther King Jr. Commemoration Society

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets:    Provider and Phone: NA

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time:

Equipment Pickup: Date:                      Time:

Other information: Starts at 701 S Cincinnati Ave and ends at 1301 S Boston Ave

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: No

Start Time:

Finish Time:

Please describe the sound equipment that will be used for your event:

NA

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Cleanup will not be necessary for this event as none of the aforementioned will be used.

Number of Trash Receptacles: 0

Number of Dumpsters: 0

Number of Recycling Containers: 0

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Places of Worship

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

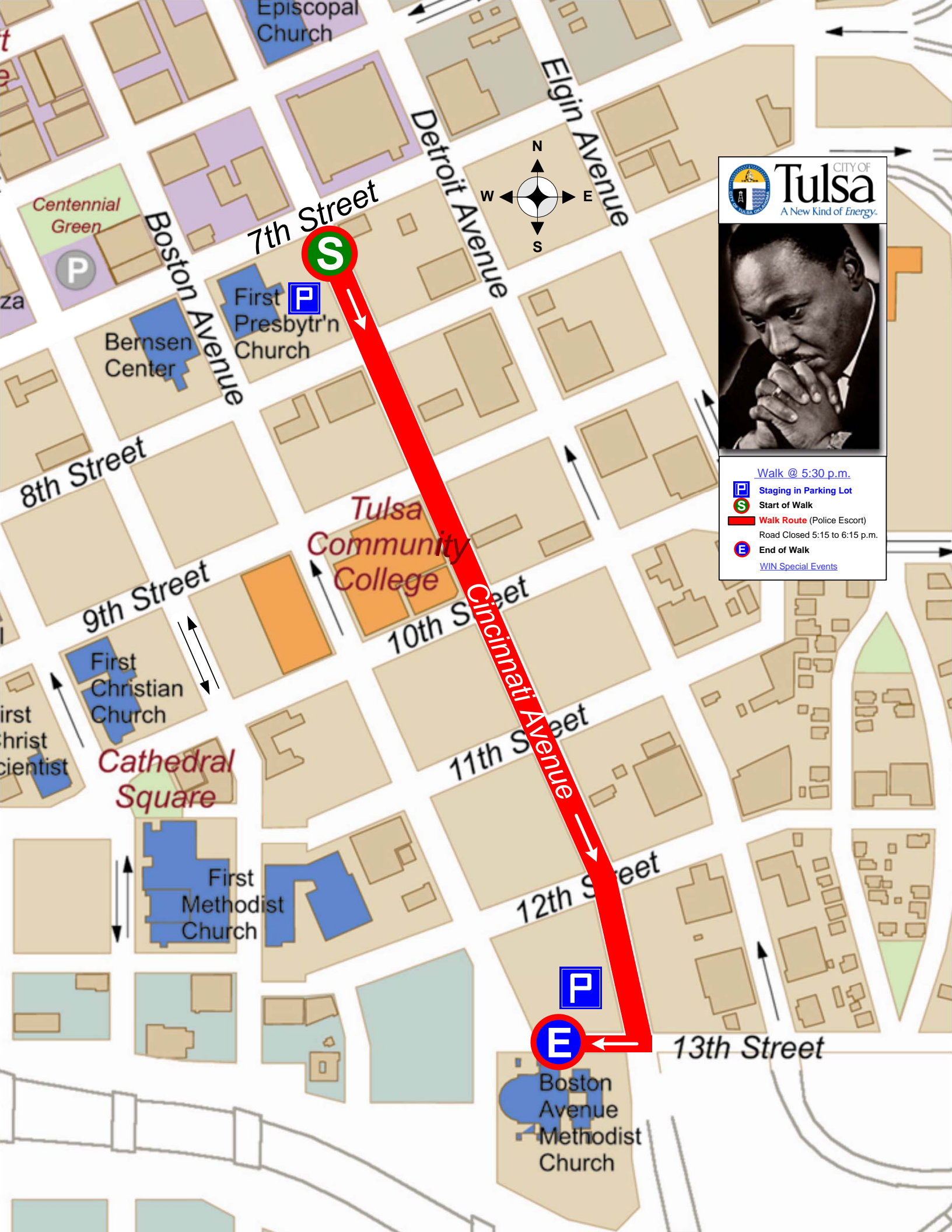
Date received: 12/16/2019      Date routed: 12/18/2019      Date for review: 01/08/2020

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised and outstanding fees 12/18/2019.



**CITY OF Tulsa**  
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[Walk @ 5:30 p.m.](#)

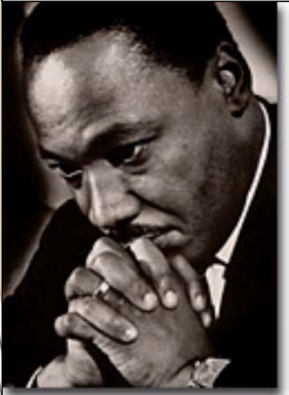
Staging in Parking Lot

Start of Walk

Walk Route (Police Escort)  
Road Closed 5:15 to 6:15 p.m.

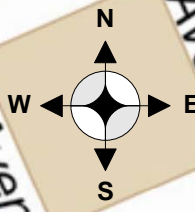
End of Walk

[WIN Special Events](#)



Centennial Green

7th Street



Elgin Avenue

Detroit Avenue

Boston Avenue

First Presbytr'n Church

Bernsen Center

8th Street

Tulsa Community College

9th Street

10th Street

First Christian Church

Cathedral Square

11th Street

First Methodist Church

12th Street

P

E

13th Street

Boston Avenue Methodist Church