



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: BOK Center December 2019 Events Date(s) of Event: December 1-31, 2019  
Location Address: 200 S DENVER AVE W Council District(s): 4  
Event Description: Load-ins, concerts, hockey games, basketball games, load-outs  
**Event Category:** Street, Lane, or Sidewalk Closure  
**Event Includes:** Public Right of Way, Lane Closure, Street Closure  
Anticipated Attendance: Total: 46550 Per Day: 0  
Anticipated Participants: Total: 46550 Per Day: 0  
Number of Events for Monthly Event: 11

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: ASM Tulsa Website: www.bokcenter.com  
Chief Officer of Host Organization: Casey Sparks  
Email and Phone: 918-894-4210  
Applicant Name: Sarah Rogers  
Email and Phone: srogers@smgtulsa.com 918-894-4272  
Professional Event Organizer: Same  
Email and Phone:  
On-site Contact: Sarah Rogers Mobile: 918-406-5395  
Billing Contact: ASM Tulsa Phone: 918-894-4272  
Billing Address: 200 S Denver AVE  
Tulsa OK 74103

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 12/01/2019 Time: N/A  
Street Closure for Event Setup: Date: 12/01/2019 Time: N/A  
Street(s) to be Closed for Event Setup: South curb parking lane of 1st St between Denver Ave & Frisco Ave

**Event Start:** Date: 12/01/2019 Time: N/A  
Street Closure for Event Start: Date: 12/01/2019 Time: N/A  
Street(s) to be Closed for Event Start: South curb parking lane of 1st St between Denver Ave & Frisco Ave  
Run, Walk, Parade Start Time: N/A  
Daily Event Hours: See Schedule

**Event End:** Date: 12/31/2019 Time: N/A  
Street Reopens after Event End: Date: 12/31/2019 Time: N/A

**Event Teardown:** Date: 12/31/2019 Time: N/A  
Street Reopens after Event Teardown: Date: 12/31/2019 Time: N/A

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Not Applicable  
Number of Food Vendors: 0  
Number of Food Trucks: 0  
Food Cooked on-site: No Fuel(s) to be used:  
Number of Item Vendors: 0 Number of Service Vendors: 0  
Number of Tents/Canopies: Varies Provider and Phone: Different media outlets will set up 10x10 tents on the Grand Plaza, varying from event to event  
Number of Inflatables: 0 Provider and Phone: N/A,  
Number of Amusement Rides: 0 Provider and Phone: N/A  
Use of fireworks, rockets, lasers, or other pyrotechnics: No  
Provider and Phone: N/A,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Dan Brown, dbrown@asmtulsa.com, 918.894.4395

Medical and/or First Aid Services: Contact, Email and Phone: N/A

Traffic Control Barricade Company: Contact, Email and Phone: ASM owns all needed barricade and cones for closures.

Equipment Setup: Date:                      Time: N/A      Equipment Pickup: Date:                      Time: N/A

Crowd Management Fencing Company: Contact, Email and Phone: N/A

Equipment Setup: Date:                      Time: N/A      Equipment Pickup: Date:                      Time: N/A

Parking Type: Parking Garage, Street, Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Ride Share

Transportation Service: Contact, Email and Phone: Uber/Lyft drop-off and pick-up located at the corner of 1st Street and Denver Ave.

## **Sponsor and Other Event Information**

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Event Sponsor(s): N/A

Name of Park and Location, if applicable: N/A

Drone: No

Portable Toilets:      Provider and Phone: N/A

Total Number of Portable Toilets: 0                      Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date:                      Time: N/A

Equipment Pickup: Date:                      Time: N/A

Other information: 3rd St. between Denver Ave. and Frisco Ave. will already be closed due to Arvest Winterfest. TPD traffic control generally during BOK Center large events. Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police will close streets and intersections as needed. See map.

**Entertainment and Related Activities**

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Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: N/A

Sound Amplification: No

Start Time: N/A

Finish Time: N/A

Please describe the sound equipment that will be used for your event:

N/A

Sound checks conducted prior to the event: No

Start Time: N/A

Finish Time: N/A

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

N/A

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: ASM Employees will cleanup

Number of Trash Receptacles: 6

Number of Dumpsters: 0

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: ASM Employees will cleanup

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 10/31/2019      Date routed: 11/30/2019      Date for review: Email/Website

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_      Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_      City Council Approval: \_\_\_\_\_  Yes  No

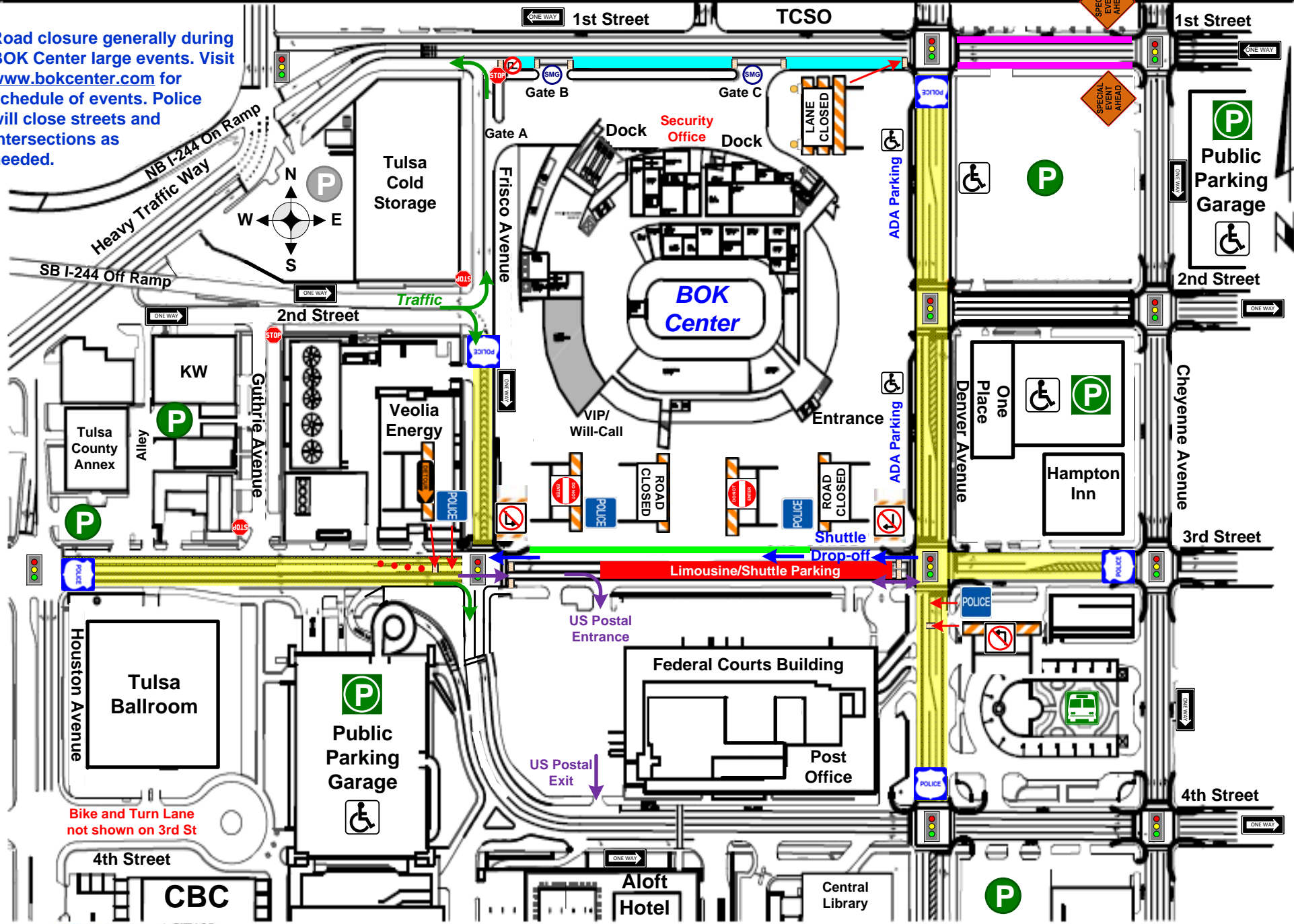
Date Permit Issued: \_\_\_\_\_      Comments: Form revised 11/30/2019.

## BOK CENTER CONCERT STREET CLOSINGS FOR DECEMBER 2019

<u>DATE</u>	<u>EVENT TIME</u>	<u>DOOR TIME</u>	<u>NAME OF EVENT</u>	<u>ESTIMATED ATTENDANCE</u>	<u>STREET CLOSED</u>	<u>STREET OPENED</u>	<u>CLOSURE LOCATIONS</u>
1-Dec	4:00 PM	3:00 PM	Tulsa Oilers vs. Allen Americans	2,000	7am	7am	3rd Street & 1st Street
6-Dec	7:00 PM	6:00 PM	Tulsa Oilers vs. Fort Wayne Komets	2,000	7am	7am	3rd Street & 1st Street
7-Dec	6:00 PM	5:00 PM	Cody Johnson	7,000	7am	7am	3rd Street & 1st Street
13-Dec	7:00 PM	6:00 PM	Tulsa Oilers vs. Wichita Thunder	2,000	7am	7am	3rd Street & 1st Street
14-Dec	7:00 PM	6:00 PM	Tulsa Oilers vs. Wichita Thunder	2,000	7am	7am	3rd Street & 1st Street
15-Dec	4:00 PM	3:00 PM	Tulsa Oilers vs. Wichita Thunder	2,000	7am	7am	3rd Street & 1st Street
18-Dec	N/A	N/A	OSU Basketball Practice	50	7am	7am	3rd Street & 1st Street
19-Dec	7:00 PM	6:00 PM	Tulsa Oilers vs. Utah Grizzlies	2,000	7am	7am	3rd Street & 1st Street
20-Dec	8:00 PM	7:00 PM	Trans Siberian Orchestra	10,000	7am	7am	3rd Street & 1st Street
21-Dec	4:30 PM	3:30 PM	Basketball Showdown Doubleheader	10,000	7am	7am	3rd Street & 1st Street
27-Dec - 30-Dec	Varies	Varies	Paw Patrol	1,500 per show	7am	7am	3rd Street & 1st Street

These are estimated event times only.

Road closure generally during BOK Center large events. Visit [www.bokcenter.com](http://www.bokcenter.com) for schedule of events. Police will close streets and intersections as needed.



- Road Closure Depending on Crowd Size before Event Starts and before Event Ends
- N Curb Parking Lane Closure
- S Curb Parking/Traffic Lane Closure
- Road Closure with Shuttle Access
- Rideshare Lane Closure by Police

Bike and Turn Lane not shown on 3rd St