



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Commitment Day 5k Date(s) of Event: 1/1/19
Location Address: 10642 S MEMORIAL DR E Council District(s): 8
Event Description: 5K Timed Race
Event Category: Athletic/Recreation
Event Includes: Public Right of Way, Lane Closure, Private Property, Street Closure
Anticipated Attendance: Total: 550 Per Day: 550
Anticipated Participants: Total: 550 Per Day: 550
Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Life Time Website: <https://www.facebook.com/events/life-time-fitness-south-tulsa/commitment-day-5k/422429821807113/>
Chief Officer of Host Organization: Kelly Corado
Email and Phone: kcorado@lt.life 918-361-5594
Applicant Name: Kelly Corado
Email and Phone: kcorado@lt.life 918-361-5594
Professional Event Organizer: Same
Email and Phone:
On-site Contact: Kelly Corado Mobile: 919-361-5594
Billing Contact: Life Time Phone: 918-361-5594
Billing Address: 10642 South Memorial Drive
Tulsa OK 74133

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 01/01/2020 Time: 8:00am
Street Closure for Event Setup: Date: 01/01/2020 Time: 9:00am
Street(s) to be Closed for Event Setup: NA - Parking Lot

Event Start: Date: 01/01/2020 Time: 9:30am
Street Closure for Event Start: Date: 01/01/2020 Time: 9:30am
Street(s) to be Closed for Event Start: See Map. Runners in the southbound lanes of Memorial Dr. Northbound lanes on Memorial Dr open to northbound traffic. Runners in the eastbound lane of 101st St. Westbound lane on 101st St open to traffic. Police traffic control.

Run, Walk, Parade Start Time: 10:00am

Daily Event Hours: 9:00am - Noon

Event End: Date: 01/01/2020 Time: Noon
Street Reopens after Event End: Date: 01/01/2020 Time: 11:00am
Event Teardown: Date: 01/01/2020 Time: Noon
Street Reopens after Event Teardown: Date: 01/01/2020 Time: Noon

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 0
Number of Food Trucks: 0
Food Cooked on-site: No Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 0 Provider and Phone: NA
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Tulsa Police Chris Witt
918-527-0025
cwitt@cityoftulsa.org

Medical and/or First Aid Services: Contact, Email and Phone: Kaitlin Keller
Life Time
kkeller@lt.life

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone:

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Life Time Fitness

Name of Park and Location, if applicable: NA

Drone: No

Portable Toilets: Provider and Phone: NA

Total Number of Portable Toilets: 0 Number of ADA Accessible Portable Toilets: 0

Equipment Setup: Date: Time:

Equipment Pickup: Date: Time:

Other information: NA

Entertainment and Related Activities

Number of Stages: 0

Number of Performers/Bands: 0

Performer/Band name and music type: NA

Sound Amplification: Yes

Start Time: 9:45am

Finish Time: 11:00am

Please describe the sound equipment that will be used for your event:

Microphone and Music

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

NA

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: All trash will be put in onsite dumpster

Number of Trash Receptacles: 20

Number of Dumpsters: 2

Number of Recycling Containers: 10

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 10/15/2019 Date routed: 12/11/2019 Date for review: 12/18/2019

Special Events Committee Recommendation: _____ Yes No
Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised and outstanding fees 12/11/2019.



USATF Certification
OK15045DG

Life Time Fitness 5k
Tulsa, OK – 5,000 Meters

Effective Dates
12/9/15 – 12/31/25

Start/Finish: At the NE corner of Life Time Fitness, located directly in line with the center of yellow fire hydrant on the corner. Start going west, finish at the same point going east as shown in the detail map below.
 1k/4k: On Memorial Dr, just north of the Life Time Fitness Entrance and directly in line with the 1st Priority Bank Sign.
 2k/3k: On E 101st St, at the center of the 3rd shopping center entrance west of the 101st St and Memorial Dr intersection.
 2.5k Turnaround: On E 101st St, at the E 101st and S 74th E Ave intersection. Located 1.3 meters east of the 101st and 74th E Ave street signs and stop sign.

Race Contact: Bridgette McIver, Life Time Fitness
918-519-9775, bmciver@lifefitness.com

Measured by: Martin Updike on 12/4/15
918-577-1956, martin@i40raceservice.com

