



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Tulsa Christmas Parade Date(s) of Event: Dec. 14, 2019
Location Address: 700 S BOSTON AVE E 200 Council District(s): 4
Event Description: Parade

Event Category: Parade

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Public Right of Way, Public Park, Live Entertainment, Food Sales, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 50000 Per Day: 50000

Anticipated Participants: Total: 50000 Per Day: 50000

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: American Waste Control Website: https://tulsachristmasparade.org/

Chief Officer of Host Organization: Paul Ross

Email and Phone: paul@awcok.com 918-446-0023

Applicant Name: Anne Yokum

Email and Phone: yokum@awcok.com 918-798-1375

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Paul Ross Mobile: 918-446-0023

Billing Contact: American Waste Control Phone: 918-798-1375

Billing Address: 1420 W. 35th St
Tulsa OK 74107

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 12/14/2019 Time: 8:00 am
Street Closure for Event Setup: Date: 12/14/2019 Time: 8:00 am
Street(s) to be Closed for Event Setup: See Attached Map

Event Start: Date: 12/14/2019 Time: 1:00 pm
Street Closure for Event Start: Date: 12/14/2019 Time: Noon
Street(s) to be Closed for Event Start: See Parade Route Map
Run, Walk, Parade Start Time: 1:00 pm
Daily Event Hours: NA

Event End: Date: 12/14/2019 Time: 4:00 PM
Street Reopens after Event End: Date: 12/14/2019 Time: 4:00 PM
Event Teardown: Date: 12/14/2019 Time: 4:00 PM
Street Reopens after Event Teardown: Date: 12/14/2019 Time: 5:00 PM

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable
Number of Food Vendors: 10
Number of Food Trucks: 10
Food Cooked on-site: Yes Fuel(s) to be used:
Number of Item Vendors: 0 Number of Service Vendors: 0
Number of Tents/Canopies: 1 40x60 Provider and Phone: ABCO Party (918) 583-6557
Number of Inflatables: 0 Provider and Phone: NA
Number of Amusement Rides: 0 Provider and Phone: NA
Use of fireworks, rockets, lasers, or other pyrotechnics: No
Provider and Phone: NA

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: TPD Special Events Unit
Chris Witt
918-527-0025

Medical and/or First Aid Services: Contact, Email and Phone: Tulsa Fire Department
Derek Dixon
918-625-0211

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: Roadsafe Traffic Systems
City of Tulsa Crowd Control Barriers
(918) 425-4550

Equipment Setup: Date: 12/14/2019 Time: 9:00 AM Equipment Pickup: Date: 12/14/2019 Time: 3:00 PM

Parking Type: Street

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): AMERICAN WASTE CONTROL

Name of Park and Location, if applicable: HA Chapman Park 600 South Main St

Drone: No

Portable Toilets: Provider and Phone: BWI SANITAION
(918) 218-3109

Total Number of Portable Toilets: 22 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 12/13/2019 Time: AM

Equipment Pickup: Date: 12/14/2019 Time: PM

Other information: Parade Block Party Closure - 10 a.m. to 5 p.m. | Event Hours 2 to 4:30 p.m.

Entertainment and Related Activities

Number of Stages: 1 (existing at park)

Number of Performers/Bands: 1

Performer/Band name and music type: Team Galaxy

Sound Amplification: Yes

Start Time: 1:00 PM

Finish Time: 4:00 PM

Please describe the sound equipment that will be used for your event:

Speakers

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

BANNERS ON METAL BARRICADES, POSTERS

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: WE WILL HAVE A CREW WALK THE ROUTE AND CLEAN UP. AMERICAN WASTE CONTROL WILL COLLECT DEBRIS LEFT BY CROWD

Number of Trash Receptacles: 6

Number of Dumpsters: 2

Number of Recycling Containers: 6

Cleanup Service Provider and Phone, if applicable: AMERICAN WASTE CONTROL

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to: Pending

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 11/04/2019 Date routed: 11/24/2019 Date for review: 12/04/2019

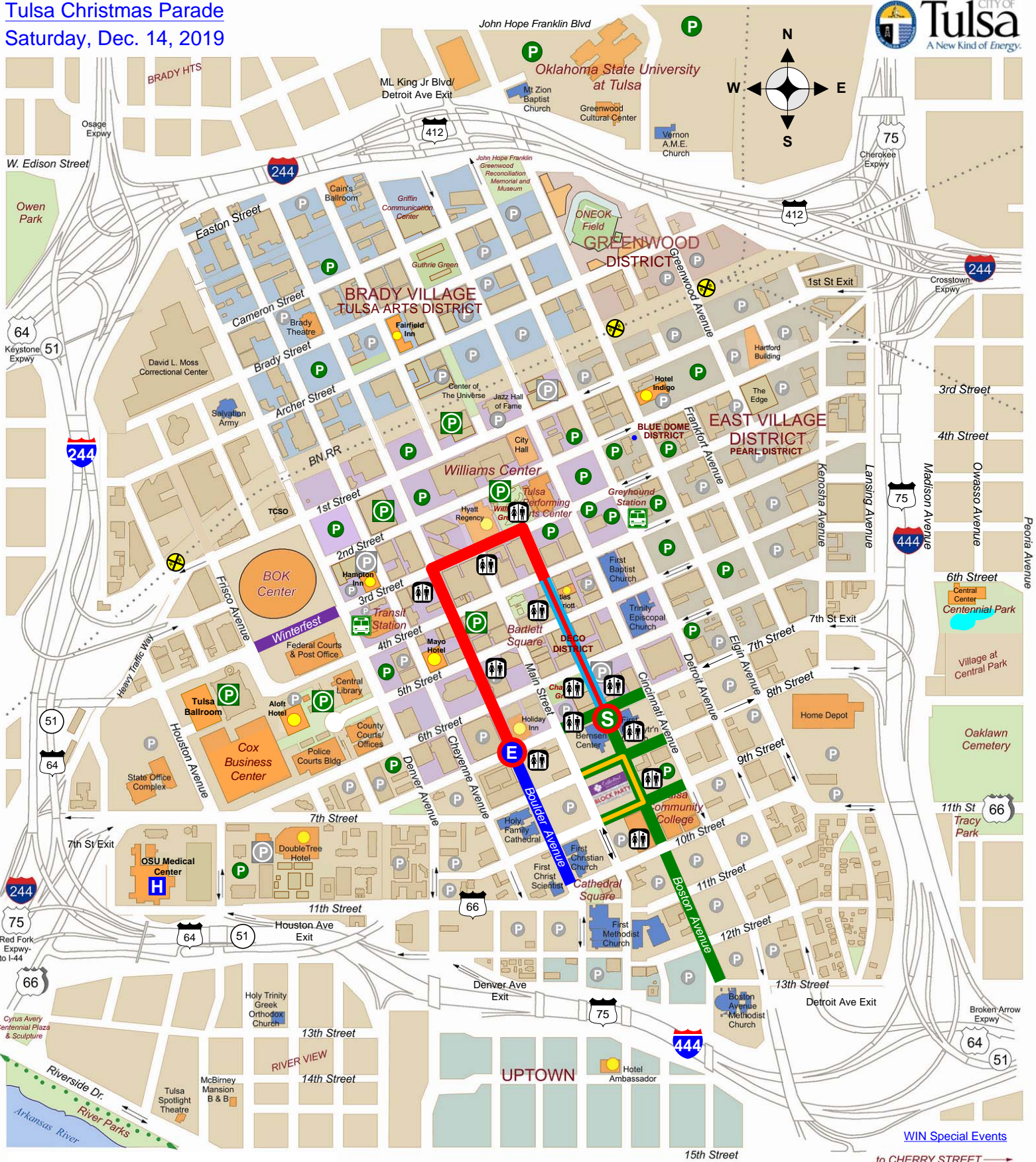
Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form & map revised 11/24/2019

Tulsa Christmas Parade
Saturday, Dec. 14, 2019



- Public Parking Garage
- Private Parking Garage
- Public Parking Lot
- Private Parking Lot
- Winterfest Closure

- Start of Parade | 1 p.m. | End of Parade | 3 p.m.
- TV Viewing Closure | 8 a.m. to 4:30 p.m.
- Staging Closure | 10 a.m. to 4 p.m. | Portable Toilets
- Parade Route Closure | Noon to 4 p.m.
- Disbanding Closure (Varies in Directions) | Noon to 4 p.m.
- Parade Block Party Closure | 10 a.m. to 5 p.m. | Event Hours 2 to 4:30 p.m.

[WIN Special Events](#)

to CHERRY STREET →

