



# City of Tulsa

## SPECIAL EVENT PERMIT APPLICATION

### **Summary of Event**

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Name of Event: Tulsa Federal Credit Union Tulsa Run Date(s) of Event: October 26, 2019  
Location Address: 320 S BOSTON AVE E Council District(s): 4, 9  
Event Description: Road Race, Finish Line Festival

**Event Category:** Athletic/Recreation

**Event Includes:** Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Food Sales, Merchandise Sales, No Parking Signage, Private Property, Street Closure

Anticipated Attendance: Total: 8000 Per Day: 8000

Anticipated Participants: Total: 8000 Per Day: 8000

Number of Events for Monthly Event: NA

### **Host Organization, Applicant and Professional Event Organizer Information**

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Host Organization: Tulsa Regional Tourism Website: https://runsignup.com/Race/OK/Tulsa/TulsaRun

Chief Officer of Host Organization: Laura Porth

Email and Phone: LauraPorth@tulsasports.org 732-567-1271

Applicant Name: James Krajsa

Email and Phone: james@ultramaxsports.com 816-778-9728

Professional Event Organizer: Same

Email and Phone:

On-site Contact: James Krajsa Mobile: 816-778-9728

Billing Contact: Ultramax Sports Phone: 816-778-9728

Billing Address: 7430 W Hwy 40  
Columbia MO 65202

## ***Event Timeline and Lane/Street Closure Information***

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**Event Setup:** Date: 10/25/2019 Time: 6:00 AM  
Street Closure for Event Setup: Date: 10/25/2019 Time: 6:00 AM  
Street(s) to be Closed for Event Setup: - Third St between Cincinnati Ave and Boulder Ave  
- Boston Ave between 3rd St and 4th St  
- Boston Ave southbound lanes from 4th St to 5th St  
- Main St between 3rd St and 4th St

**Event Start:** Date: 10/26/2019 Time: 7:30 AM  
Street Closure for Event Start: Date: 10/26/2019 Time: 12:01 AM  
Street(s) to be Closed for Event Start: - Third St between Cincinnati Ave and Boulder Ave - Boston Ave between 3rd St and 4th St  
- Boston Ave from 4th St to 6th St  
- Main St between 3rd St and 4th St  
- Rolling road block as detailed in the TPD Operations Plan

Run, Walk, Parade Start Time: 7:40am Wheelchair 5k  
7:45am 5k Open  
8:15am 2k Fun Run  
8:40am Wheelchair 15k  
8:50am USA Track and Field Masters 15k  
9:00am 15k Open

Daily Event Hours: 7:30am through 1:00pm

**Event End:** Date: 10/26/2019 Time: 1:00 PM  
Street Reopens after Event End: Date: 10/26/2019 Time: 4:00 PM

**Event Teardown:** Date: 10/26/2019 Time: 1:00 PM  
Street Reopens after Event Teardown: Date: 10/26/2019 Time: 4:00 PM

## ***Secondary Permits Required***

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Beer Sales, Alcohol Sales: Free low point Beer

Number of Food Vendors: 2

Number of Food Trucks: 4

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 2 Number of Service Vendors: 5

Number of Tents/Canopies: 4 Provider and Phone: 10x10 10x20, 20x20, 20x40  
ABCO 918-583-6557

Number of Inflatables: 3 Provider and Phone: Tulsa Drillers  
918-744-5901,

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

## **Security, Medical, Traffic Control, Crowd Management and Parking Plans**

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Security and/or Police: Contact, Email and Phone: Chris Witt  
Tulsa Police Department  
cwitt@cityoftulsa.org  
918-591-4116

Mike Lowry  
Signal 88  
mlowry@signal88.com  
918-289-6835

Medical and/or First Aid Services: Contact, Email and Phone: St. John  
Tammy Cox t  
ammy.cox@ascension.org  
918-577-8958

EMSA  
Kim Richards richardsk@emsa.net 918-596-3055

Traffic Control Barricade Company: Contact, Email and Phone: Ultramax Sports  
James Krajsa  
james@ultramaxsports.com  
816-788-9728

Equipment Setup: Date: 10/25/2019 Time: 8:00 AM Equipment Pickup: Date: 10/25/2019 Time: 8:00 AM

Crowd Management Fencing Company: Contact, Email and Phone: Ultramax Sports  
James Krajsa  
james@ultramaxsports.com  
816-788-9728

Equipment Setup: Date: 10/25/2019 Time: 8:00 AM Equipment Pickup: Date: 10/25/2019 Time: 8:00 AM

Parking Type: Parking Garage, Street, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

## **Sponsor and Other Event Information**

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Event Sponsor(s): Tulsa Federal Credit Union, ONEOK, ONEGAS, McAlister's Deli, Tulsa World, Tulsa Community College, River Spirit Casino, St. John, BKD

Name of Park and Location, if applicable: Veterans Park  
1875 S Boulder Ave

Woodward Park  
2100 S Peoria Ave

Drone: No

Portable Toilets: Provider and Phone: Port-a-John of Tulsa  
918-838-0636

Total Number of Portable Toilets: 85 Number of ADA Accessible Portable Toilets: 10

Equipment Setup: Date: 10/25/2019 Time: 12:00 PM

Equipment Pickup: Date: 10/25/2019 Time: 12:00 PM

Other information: TPD Special Events Unit and Tulsa Run will provide a timeline of the road closures for each race.

**Entertainment and Related Activities**

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Number of Stages: 1

Number of Performers/Bands: 8-12

Performer/Band name and music type: DJ Connection/Variou  
Out Cold Band/Variety of New and Old Salvation Army Band/Brass  
Band  
City of Tulsa Pipes and Drums  
George Allen Band/Variety of New and Old

Sound Amplification: Yes

Start Time: 7:00 AM

Finish Time: 1:00 PM

Please describe the sound equipment that will be used for your event:

Speaker System at Start/Finish Line. Will have basic amplification on race course. The bands will not start playing on the course until the race begins and runners pass

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Basic race banners for directional purposes and sponsorship recognition

**Mitigation of Impact**

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Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: We will be hiring Shikoba Recycling as our cleanup group. They have done Tulsa Run since 2012. We will have garbage cans on the start/finish line/finish line fest footprint and we will also sweep the race course to make sure that all things are picked up

Number of Trash Receptacles: 50

Number of Dumpsters: 2

Number of Recycling Containers: 20

Cleanup Service Provider and Phone, if applicable: Shikoba

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Residents, Schools, Businesses, Business Association, Neighborhood Association, Places of Worship

**Avidavit of Applicant**

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I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

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**For City of Tulsa Special Events Committee Use Only**

Date received: 09/04/2019      Date routed: 10/15/2019      Date for review: 10/23/2019

Special Events Committee Recommendation: \_\_\_\_\_  Yes  No

Date routed to Mayor: \_\_\_\_\_ Mayor's Recommendation: \_\_\_\_\_  Yes  No

Date routed to Council: \_\_\_\_\_ City Council Approval: \_\_\_\_\_  Yes  No

Date Permit Issued: \_\_\_\_\_ Comments: Form revised, maps received and outstanding fees 10/15/2019.

# #RUN TULSA RUN



15K

5K

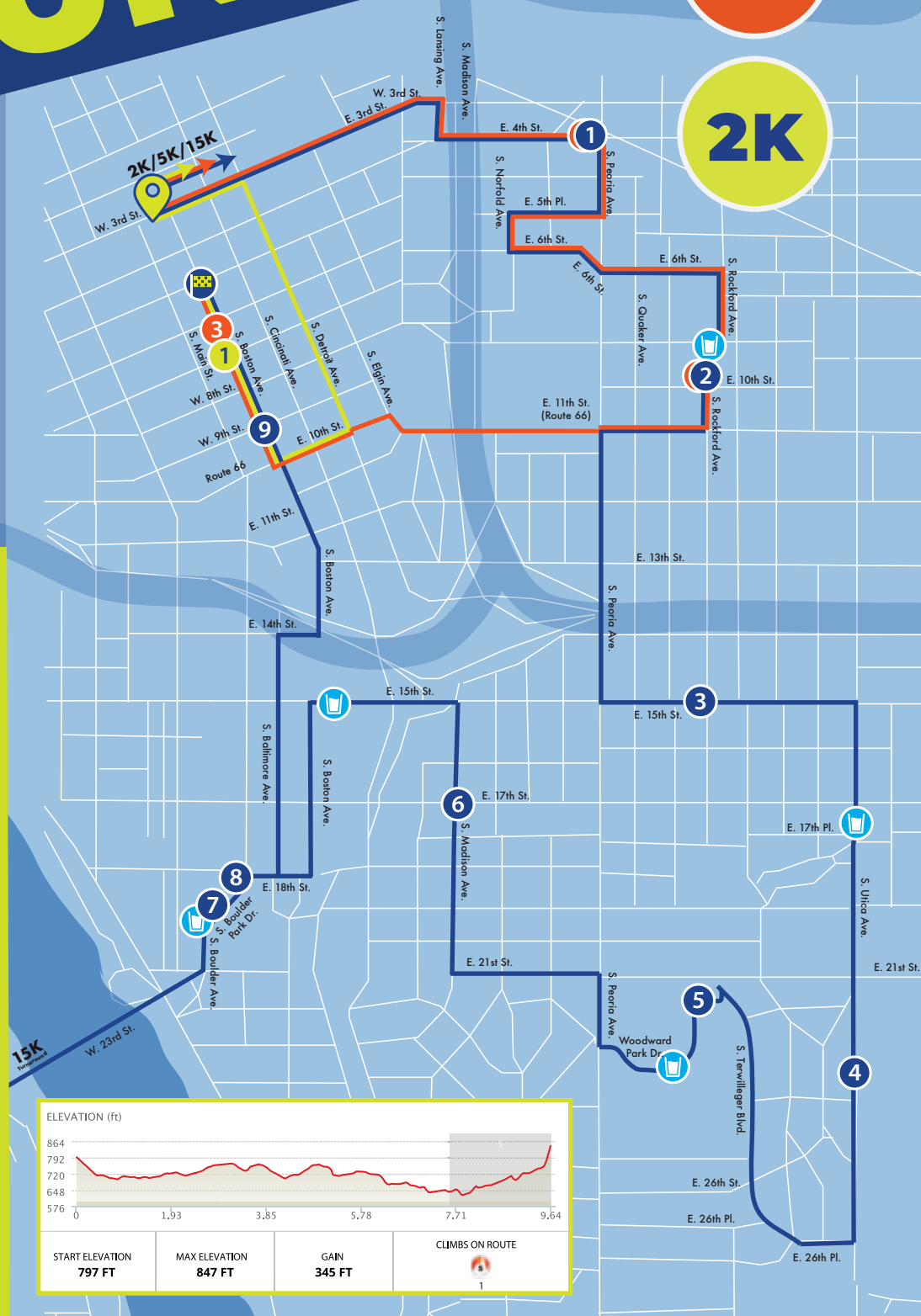
2K

## Start Times:

- 7:40am 5K Wheelchair
- 7:45am 5K Open
- 8:15am 2K
- 8:40am 15K Wheelchair
- 8:50am 15K USATF Masters
- 9:00am 15K Open

## Start Location:

8 E. 3rd Street  
Tulsa, OK 74013



10.26.19



15K

5K

2K

**REGISTER NOW!**

TULSARUN.COM • #RUNTULSARUN

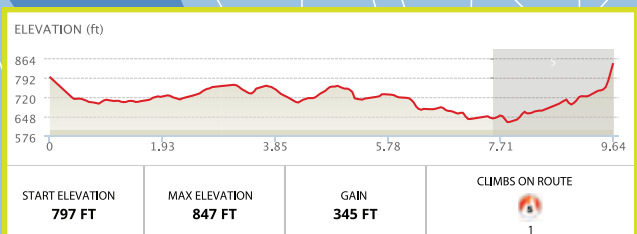
TITLE SPONSOR



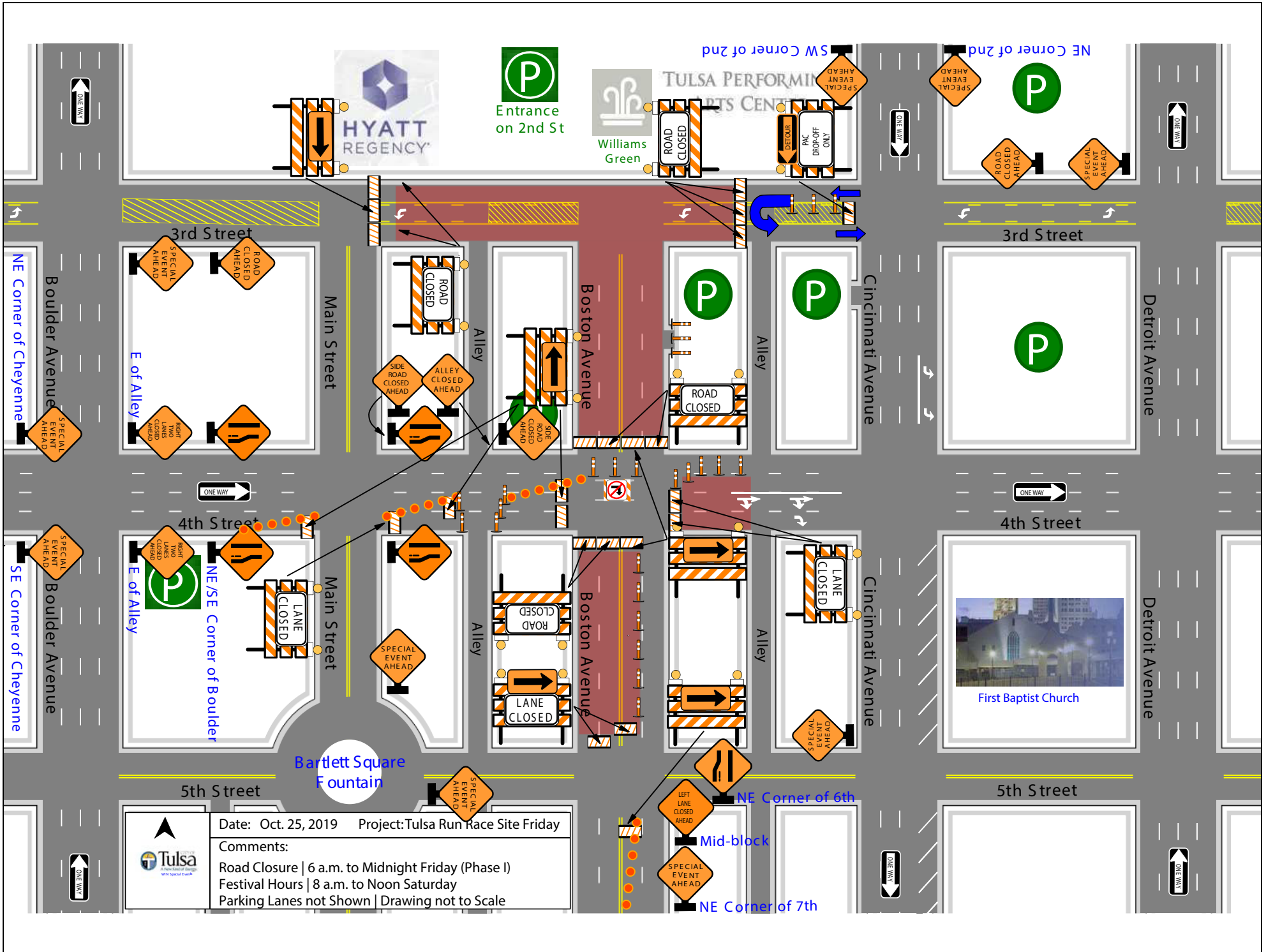
**TULSA FEDERAL CREDIT UNION**


PRESENTING SPONSORS

- BKD CPAs & Advisors
- McALISTER'S DELI
- ONE Gas
- ONEOK
- RIVER SPIRIT CASINO RESORT TULSA
- SemGroup
- St. John
- TULSA COMMUNITY COLLEGE
- TULSA WORLD MEDIA COMPANY
- Ascension



Visit [TulsaRun.com](http://TulsaRun.com) to check for any changes in service on race day.




 Date: Oct. 25, 2019    Project: Tulsa Run Race Site Friday  
 Comments:  
 Road Closure | 6 a.m. to Midnight Friday (Phase I)  
 Festival Hours | 8 a.m. to Noon Saturday  
 Parking Lanes not Shown | Drawing not to Scale

  
 HYATT  
 REGENCY

  
 Entrance  
 on 2nd St

  
 Williams  
 Green

TULSA PERFORMING  
 ARTS CENTER



3rd Street

3rd Street

4th Street

4th Street

5th Street

5th Street

Bartlett Square  
Fountain

Mid-block

NE Corner of 7th

SW Corner of 2nd

NE Corner of 2nd

E of Alley

Alley

Alley

E of Alley

Alley

Alley

NE/SE Corner of Boulder

ONE WAY

ONE WAY

ONE WAY

ONE WAY

ONE WAY

ONE WAY

NE Corner of  
Cheyenne

SE Corner of  
Cheyenne

Cincinnati Avenue

Cincinnati Avenue

Detroit Avenue

Detroit Avenue

Main Street

Main Street

Boston Avenue

Boston Avenue

