



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Ascension St. John ZooRun Date(s) of Event: October 5, 2019
Location Address: 6421 E 36TH ST N Council District(s): 1
Event Description: Tulsa Zoo hosting the 50th annual Ascension St. John ZooRun which includes 5k, 10k, and St. John 1-mile Fun Run. The 5k and 10k races begin in Mohawk Park and finish inside the zoo. The 1-mile Fun Run takes place entirely on zoo grounds.

Event Category: Athletic/Recreation

Event Includes: Amplified Sound, Tent/Canopy, Public Right of Way, Public Park, Live Entertainment

Anticipated Attendance: Total: 4000 Per Day: 4000

Anticipated Participants: Total: 3000 Per Day: 3000

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Zoo Management, Inc. Website: https://tulsazoo.org/

Chief Officer of Host Organization: Terrie Correll

Email and Phone: 918-669-6600

Applicant Name: Sarah Bowen

Email and Phone: sbowen@tulsazoo.org 918-669-6224

Professional Event Organizer: Same

Email and Phone:

On-site Contact: Sarah Bowen Mobile: 918-633-9331

Billing Contact: Tulsa Zoo Management, Inc. Phone: 918-669-6224

Billing Address: 6421 E. 36th Street North
Tulsa OK 74115

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/05/2019 Time: 5:00 am
Street Closure for Event Setup: Date: 10/05/2019 Time: 5:00 am
Street(s) to be Closed for Event Setup: See Map

Event Start: Date: 10/05/2019 Time: 6:30am
Street Closure for Event Start: Date: 10/05/2019 Time: 5:00 am
Street(s) to be Closed for Event Start: All roads and shelters inside Mohawk Park have been reserved from 5:00 am to Noon on Saturday, October 5 through the City of Tulsa Parks Department.

Run, Walk, Parade Start Time: 1-mile Fun Run begins at 8:00 am.
5k race begins at 8:30 am.
10k race begins at 9:00 am.

Daily Event Hours: 6:30 am - 12:00 pm

Event End: Date: 10/05/2019 Time: 12:00 pm
Street Reopens after Event End: Date: 10/05/2019 Time: 10:00 am

Event Teardown: Date: 10/05/2019 Time: 12:00 pm
Street Reopens after Event Teardown: Date: 10/05/2019 Time: 10:00 am

Secondary Permits Required

Beer Sales, Alcohol Sales: Not Applicable

Number of Food Vendors: 0

Number of Food Trucks: 0

Food Cooked on-site: No Fuel(s) to be used:

Number of Item Vendors: 0 Number of Service Vendors: 0

Number of Tents/Canopies: 8 Provider and Phone: (2) 20x20 tents, (5) 10x10 tents, (1) 80x120 tent
(2) 20x20 tents provided by City of Tulsa (918) 596-2527
(5) 10x10 tents and (1) 80x120 tent set-up by Integrity Party Rentals (918) 369-9494.

Number of Inflatables: 2 Provider and Phone: Jumpin Jiminty (918) 291-5867,

Number of Amusement Rides: 0 Provider and Phone: NA

Use of fireworks, rockets, lasers, or other pyrotechnics: No

Provider and Phone: NA,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Tulsa Police Department Special Events, Sgt. Chris Witt,
cwitt@cityoftulsa.org,
(918) 527-0025

Medical and/or First Aid Services: Contact, Email and Phone: We will have a dedicated EMSA unit on site (918)
569-3100.
St. John Health System will provide 2 nurses for
first aid tents. Contact is Kimberly Will at
kimberly.will@ascension.org.

Traffic Control Barricade Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Crowd Management Fencing Company: Contact, Email and Phone: NA

Equipment Setup: Date: Time: Equipment Pickup: Date: Time:

Parking Type: Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: No service

Transportation Service: Contact, Email and Phone: NA

Sponsor and Other Event Information

Event Sponsor(s): Ascension St. John, New Balance Tulsa

Name of Park and Location, if applicable: Mohawk Park
5701 E. 36th Street North
Tulsa, OK 74115

Drone: No

Portable Toilets: Provider and Phone: At Your Service (918) 272-0568

Total Number of Portable Toilets: 18 Number of ADA Accessible Portable Toilets: 2

Equipment Setup: Date: 10/04/2019 Time: By 3:00 pm

Equipment Pickup: Date: 10/07/2019 Time: By 10:00 am

Other information: We rent the Tulsa Parks mobile stage.

Entertainment and Related Activities

Number of Stages: 3

Number of Performers/Bands: 3

Performer/Band name and music type: We will be using a DJ on all three stages to play music, make announcements, conduct awards ceremony, etc.

Sound Amplification: Yes

Start Time: 7:00 am

Finish Time: 11:00 am

Please describe the sound equipment that will be used for your event:

DJ equipment

Sound checks conducted prior to the event: No

Start Time:

Finish Time:

Describe hot air balloons, fire lanterns or similar devices used at event:

NA

Describe the use of any signs, banners, decorations, or special lighting used at event:

Event signage includes directional signage for runners, parking signs, sponsor banners, etc.

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Tulsa Zoo staff, event staff, and volunteers will be in charge of all trash and recycling clean up and disposal.

Number of Trash Receptacles: 70

Number of Dumpsters: 4

Number of Recycling Containers: 40

Cleanup Service Provider and Phone, if applicable: NA

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Other entities

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

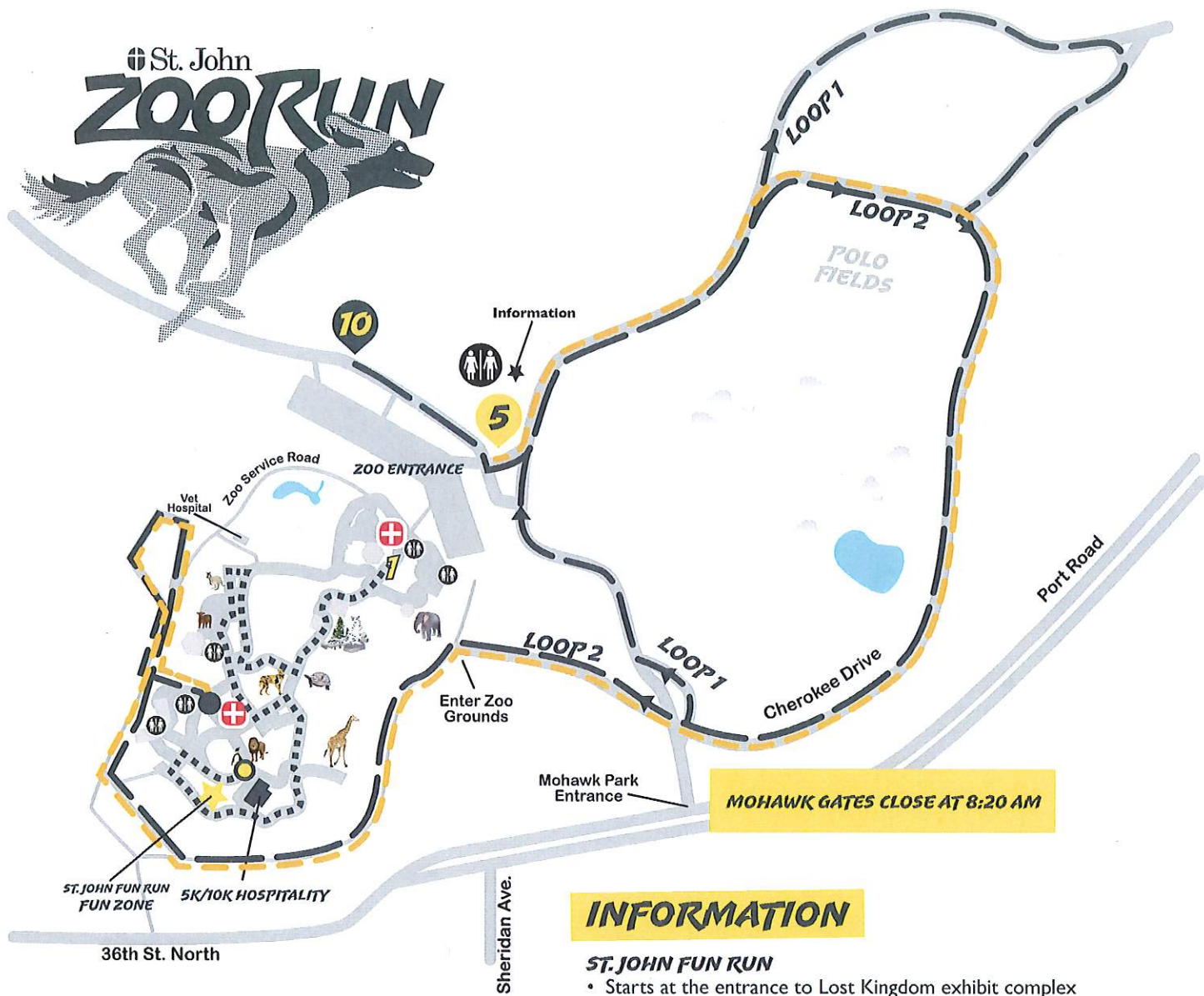
Date received: 07/23/2019 Date routed: 10/01/2019 Date for review: Email/Website

Special Events Committee Recommendation: _____ Yes No

Date routed to Mayor: _____ Mayor's Recommendation: _____ Yes No

Date routed to Council: _____ City Council Approval: _____ Yes No

Date Permit Issued: _____ Comments: Form revised 10/01/2019.



ST. JOHN FUN RUN FUN ZONE
 5K/10K HOSPITALITY
 36th St. North

- First Aid
- Restroom
- Hospitality, Awards
- 5k Race Start
- 10k Race Start
- 5k Route
- 10k Route
- 5k Finish
- 10k Finish
- St. John Fun Run Start
- St. John Fun Run Route
- St. John Fun Run Finish

INFORMATION

ST. JOHN FUN RUN

- Starts at the entrance to Lost Kingdom exhibit complex and ends in Penguin Plaza
- St. John Fun Run Fun Zone is located near Penguin Plaza. This area includes educational family activities, face painting, jupiter jumps, refreshments, and more!

5K AND 10K RACES

- Starts outside of the zoo in Mohawk Park and ends in front of the Conservation Center.
- 5k and 10k runners hospitality area will be located at the H.A. Chapman Event Lodge.

TITLE SPONSOR 	PACKET PICK-UP SPONSOR New Balance - Tulsa	INDIVIDUAL SPONSORS Linda Brown - real estate Robert E. Patterson	WATER STOP SPONSOR Admiral Express
--------------------------	--	--	--

SPECIAL THANKS to these zoo partners for building a better zoo through their continued support.



**Tulsa Zoo 5K
Tulsa, OK**

**USATF Certification
OK15056KH**

**Effective
09-10-15 to 12-31-25**

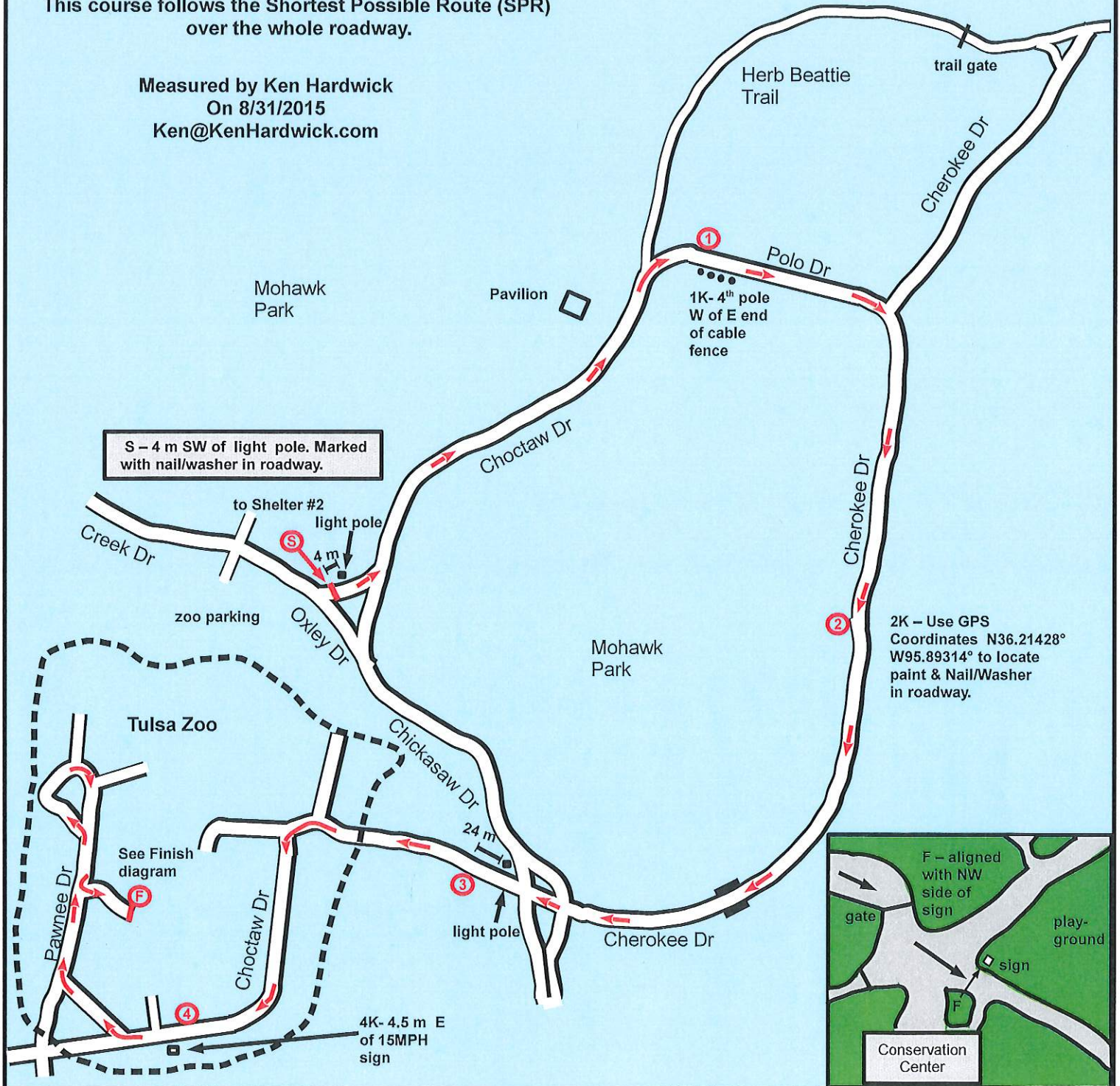
GPS coordinates are given ONLY
to get close to documented locations.

- S N36.21564° W95.90676°
- 1K N36.22056° W95.89675°
- 2K N36.21428° W95.89314°
- 3K N36.21016° W95.90057°
- 4K N36.20767° W95.90819°
- F N36.20980° W95.90914°



This course follows the Shortest Possible Route (SPR)
over the whole roadway.

Measured by Ken Hardwick
On 8/31/2015
Ken@KenHardwick.com

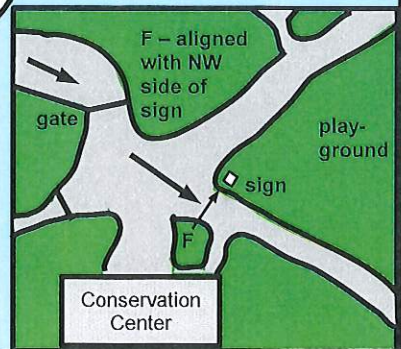


S - 4 m SW of light pole. Marked
with nail/washer in roadway.

1K- 4th pole
W of E end
of cable
fence

2K - Use GPS
Coordinates N36.21428°
W95.89314° to locate
paint & Nail/Washer
in roadway.

4K- 4.5 m E
of 15MPH
sign



Tulsa Zoo 10K
Tulsa, OK

USATF Certification
OK15055KH

Effective
09-10-15 to 12-31-25

GPS coordinates are given ONLY to get close to documented locations.

S	N36.21564°	W95.90676°
1K	N36.21941°	W95.89826°
2K	N36.22419°	W95.89114°
3K	N36.21798°	W95.89228°
4K	N36.20998°	W95.89608°
5K	N36.21440°	W95.90379°
6K	N36.22056°	W95.89675°
7K	N36.21428°	W95.89314°
8K	N36.21016°	W95.90057°
9K	N36.20767°	W95.90819°
F	N36.20980°	W95.90914°

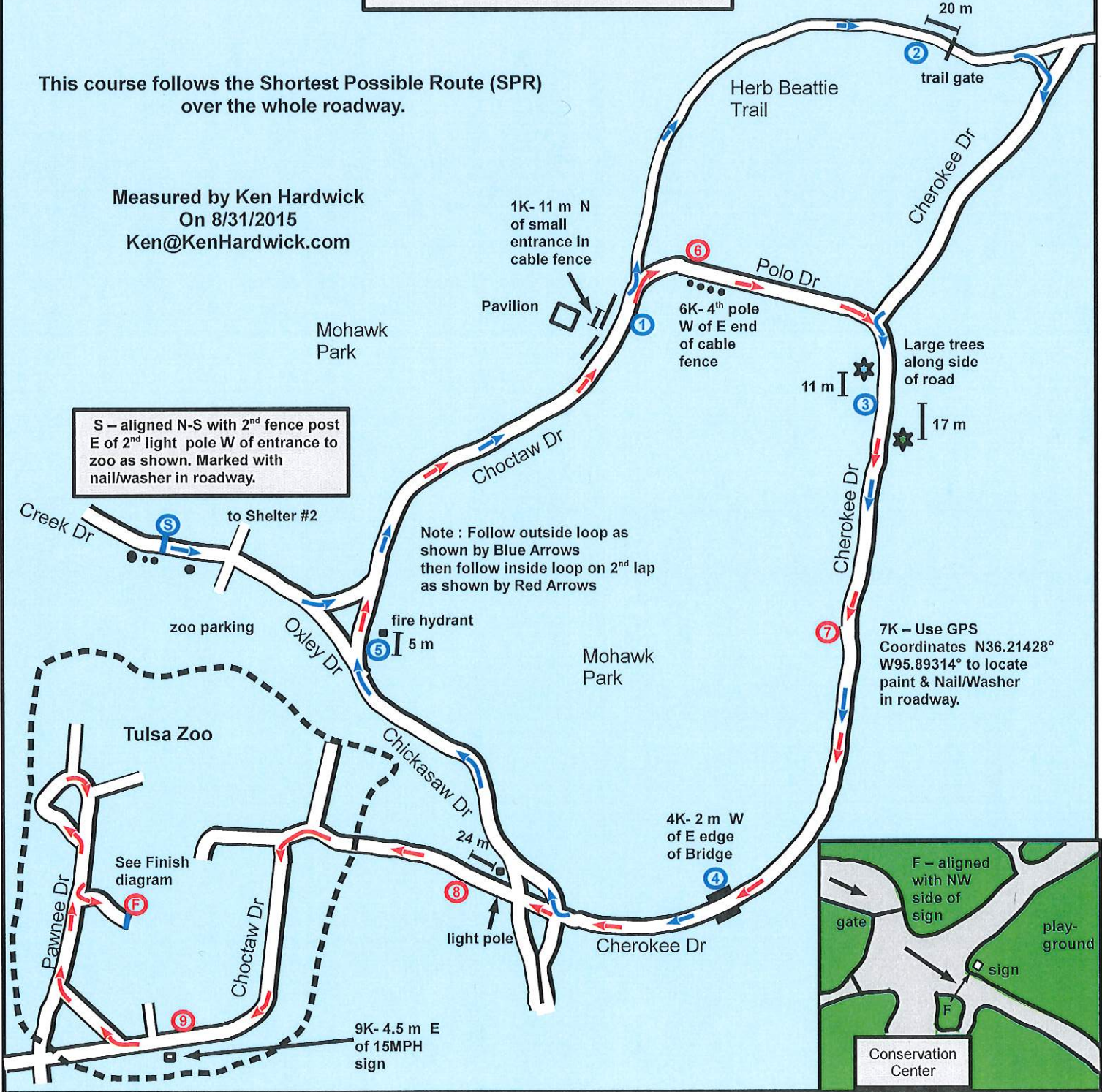


This course follows the Shortest Possible Route (SPR) over the whole roadway.

Measured by Ken Hardwick
On 8/31/2015
Ken@KenHardwick.com

S – aligned N-S with 2nd fence post E of 2nd light pole W of entrance to zoo as shown. Marked with nail/washer in roadway.

Note : Follow outside loop as shown by Blue Arrows then follow inside loop on 2nd lap as shown by Red Arrows



7K – Use GPS Coordinates N36.21428° W95.89314° to locate paint & Nail/Washer in roadway.

