



City of Tulsa

SPECIAL EVENT PERMIT APPLICATION

Summary of Event

Name of Event: Linde Oktoberfest Tulsa Date(s) of Event: October 16-20, 2019
Location Address: 2100 S JACKSON AVE W Council District(s): 2
Event Description: Linde Oktoberfest Tulsa scheduled for October 17-20, 2019 with a private, Gemütlichkeit evening on Wednesday, October 16, 2019.
Police escort to move tractor trailers from 3 N. Lawton Ave. to 2100 S. Jackson on Saturday, Oct. 5 at 1 p.m. using Heavy Traffic Way and Southwest Blvd.

Event Category: Festival/Celebration

Event Includes: Amplified Sound, Tent/Canopy, Generator/Electricity, Beer/Alcohol Sales, Public Right of Way, Public Park, Lane Closure, Live Entertainment, Food Sales, Fireworks/Pyrotechnics, Merchandise Sales, No Parking Signage, Sidewalk Closure, Street Closure

Anticipated Attendance: Total: 60000 Per Day: 10000

Anticipated Participants: Total: 1000 Per Day: 350

Number of Events for Monthly Event: NA

Host Organization, Applicant and Professional Event Organizer Information

Host Organization: Tulsa Oktoberfest, Inc. Website: https://tulsaoktoberfest.org/

Chief Officer of Host Organization: Tonja Carrigg

Email and Phone: tcarrigg@riverparks.org 918-596-2001

Applicant Name: John Downie

Email and Phone: jdownie@riverparks.org 513-615-1474

Professional Event Organizer: Same

Email and Phone:

On-site Contact: John Downie Mobile: 513-615-1474

Billing Contact: Tulsa Oktoberfest, Inc. Phone: 513-615-1474

Billing Address: 2424 East 21st Street 300
Tulsa OK 74114

Event Timeline and Lane/Street Closure Information

Event Setup: Date: 10/01/2019 Time: 0600
Street Closure for Event Setup: Date: 10/16/2019 Time: 1400
Street(s) to be Closed for Event Setup: See TCP map

Event Start: Date: 10/16/2019 Time: 1700
Street Closure for Event Start: Date: 10/16/2019 Time: 1400
Street(s) to be Closed for Event Start: Jackson Ave from 20th St to 23rd St. closed one hour before and one hour after festival opens and closes.
Run, Walk, Parade Start Time: N/A
Daily Event Hours: Wednesday, Thursday: 1700 - 2300
Friday, Saturday: 1000 - 0100 (following day)
Sunday: 1200 - 1800

Event End: Date: 10/20/2019 Time: 1800
Street Reopens after Event End: Date: 10/20/2019 Time: 2000

Event Teardown: Date: 10/20/2019 Time: 1830
Street Reopens after Event Teardown: Date: 10/20/2019 Time: 2000

Secondary Permits Required

Beer Sales, Alcohol Sales: Wine Sales, High point beer sales, Alcohol Sales, Low point Beer Sales
Number of Food Vendors: 32
Number of Food Trucks: 5
Food Cooked on-site: Yes Fuel(s) to be used: Electric, Gas
Number of Item Vendors: 60 Number of Service Vendors: 10
Number of Tents/Canopies: 100+ Provider and Phone: All sizes including largest at 100' x 230'
Marquee Rentals out of Kansas City (816)
765-1444, Andrea Hulse
ahulse@marqueerents.com
Number of Inflatables: 0 Provider and Phone: N/A,
Number of Amusement Rides: 20 Provider and Phone: Evans United Shows, (816) 309-5968, Erin
Evans <erinevans44@aol.com>
Use of fireworks, rockets, lasers, or other pyrotechnics: Yes
Provider and Phone: Hance Fireworks (918) 431 5876, Neil Hance admin@hancefireworks.com,

Security, Medical, Traffic Control, Crowd Management and Parking Plans

Security and/or Police: Contact, Email and Phone: Chris Witt City of Tulsa Police Department (918) 586-6054, cwitt@cityoftulsa.org.
Mark Shelton, ret. City of Tulsa Police Department (918) 671-5481, jeldod1534@gmail.com.

Medical and/or First Aid Services: Contact, Email and Phone: EMSA, Holly Jones, NRP, Special Event & Digital Media Manager (405) 297-7131, jonesh@emsa.net

Traffic Control Barricade Company: Contact, Email and Phone: Roadsafe Traffic Systems, Brad Holder, (918) 425-4550, bholder@roadsafetraffic.com

Equipment Setup: Date: 10/14/2019 Time: 0600 Equipment Pickup: Date: 10/22/2019 Time: 1800

Crowd Management Fencing Company: Contact, Email and Phone: Owasso Fence, Lori Preslar (918) 272-5555, sales@owassofence.com

Equipment Setup: Date: 10/01/2019 Time: 0800 Equipment Pickup: Date: 10/26/2019 Time: 1600

Parking Type: Unpaved Lot, ADA parking available, Paved Lot

Transportation Service: Shuttle Service, Ride Share

Transportation Service: Contact, Email and Phone: 918 Shuttle, Kholter Hunt (918) 313 3313, kholter@918shuttle.com.
Shuttle staging along east curb parking lane of Jackson Ave south of 21st St.

Sponsor and Other Event Information

Event Sponsor(s): See attachment

Name of Park and Location, if applicable: River West Festival Park, 2100 South Jackson Ave.

Drone: No

Portable Toilets: Provider and Phone: At Your Service, Brett Fuller, Office (918) 272.0568 | Mobile (918) 850.0568, brett@aysrentals.com

Total Number of Portable Toilets: 200 Number of ADA Accessible Portable Toilets: 40

Equipment Setup: Date: 10/14/2019 Time: 0800

Equipment Pickup: Date: 10/22/2019 Time: 1800

Other information: "Road Closed/Residents Only" signage plan for adjacent neighborhood.
"Way-Finding" signage plan for directions to parking lots.
East curb parking lane of Jackson Ave between 17th St to 21st St fenced for pedestrian walkway.
Police escort to move tractor trailers from 3 N. Lawton Ave. to 2100 S. Jackson Ave. on Saturday, Oct. 5 at 1 p.m. using Heavy Traffic Way and Southwest Blvd.

Entertainment and Related Activities

Number of Stages: 9

Number of Performers/Bands: 200

Performer/Band name and music type: See attachment

Sound Amplification: Yes

Start Time: 1000

Finish Time: 2200

Please describe the sound equipment that will be used for your event:

2200 Wed/Thur; 0100 Fri/Sat; 1800 Sun

Professional level sound reinforcement inside tents, and on main stage in River West Festival Park

Sound checks conducted prior to the event: Yes

Start Time: 0800

Finish Time: 1000

Describe hot air balloons, fire lanterns or similar devices used at event:

N/A

Describe the use of any signs, banners, decorations, or special lighting used at event:

Banners throughout the event on tents and special banner holders; lights strung throughout the event on tents and along pathways

Mitigation of Impact

Please describe your plan for cleanup and removal of recyclable goods, waste and garbage during and after your event: Complete trash plan implemented throughout the event, with refuse separated from recyclables. Staff of 30 people for overnight cleaning and trash pickup. American Waste provide containers and compactors for trash removal

Number of Trash Receptacles: 200

Number of Dumpsters: 6

Number of Recycling Containers: 200

Cleanup Service Provider and Phone, if applicable: Semper Fi Cleaning, Matt Maynard, Matt Maynard <semperfi>

Equipment Setup: Date:

Time:

Equipment Pickup: Date:

Time:

Presented Event Concept to:

Businesses, Neighborhood Association

Avidavit of Applicant

I certify that the information contained in this Application is true and correct to the best of my knowledge and belief. That I have read, understand, and agree to abide by the rules and regulations governing this Event. I agree to comply with all requirements of the City, County and State, and any other regulatory entity related to this Event. I agree to pay and be financially responsible for any costs and fees that may be incurred by the City of Tulsa due to the Event. I further agree to indemnify and hold harmless the City of Tulsa, and all City of Tulsa officers, employees, agents, representatives, from any claims (including cost of defending such claims) or damages that may arise from activities related to the Event. I understand that a Permit does not excuse my failure to comply with orders of law enforcement personnel, firefighters, City Event personnel, or emergency workers, and does not provide immunity from civil claims of third parties that are based upon injuries sustained at, or in conjunction with this Event.

Initials: On File

For City of Tulsa Special Events Committee Use Only

Date received: 05/30/2019 Date routed: 09/24/2019 Date for review: 10/02/2019

Special Events Committee Recommendation: 09/25/2019 Yes No
Date routed to Mayor: 09/26/2019 Mayor's Recommendation: _____ Yes No

Date routed to Council: 09/26/2019 City Council Approval: _____ Yes No




Date Permit Issued: _____ Comments: Form revised 09/24/2019. TCP map subject to change.

Linde Oktoberfest

FREE Shuttle Route & Paid Parking Map

Linde Oktoberfest Tulsa is located at 2100 S. Jackson Ave.

Shuttle Hours: Wednesday - Sunday, runs continuously from one hour before until one hour after the festival opens & closes each day.

-  SHUTTLE STOP
-  SHUTTLE ROUTE
-  PAID PARKING

**DOUBLETREE BY HILTON
TULSA DOWNTOWN**
616 W. 7th St.

**OSU NORTH CAMPUS
GREENWOOD AVE**

**2ND & MAIN
Near Hyatt
Regency**

**BLUE DOME
DISTRICT
3rd & Elgin**

DOWNTOWN LOOP
SHUTTLES EVERY 20 MINUTES OR LESS

**HOLIDAY INN
TULSA CITY CENTER**
7th & Boulder

**DOWNTOWN
TULSA**

DOWNTOWN LOOP
SHUTTLES EVERY 20 MINUTES OR LESS

NORTH LOOP
SHUTTLES EVERY
30 MINUTES OR LESS
(ROUTE NOT TO SCALE)

**SAVE TIME &
MONEY WITH
THE
FREE SHUTTLE!**

21st
Access to \$20
Paid Parking
via SW Blvd
to 21st St ONLY

Shuttle Dropoff
at Oktoberfest
Front Gates

MIDTOWN LOOP
SHUTTLES EVERY 30 MINUTES OR LESS
(ROUTE NOT TO SCALE)

**TRADE WINDS
I-44 & HARVARD**

23rd Street

\$10

244
HWY 75

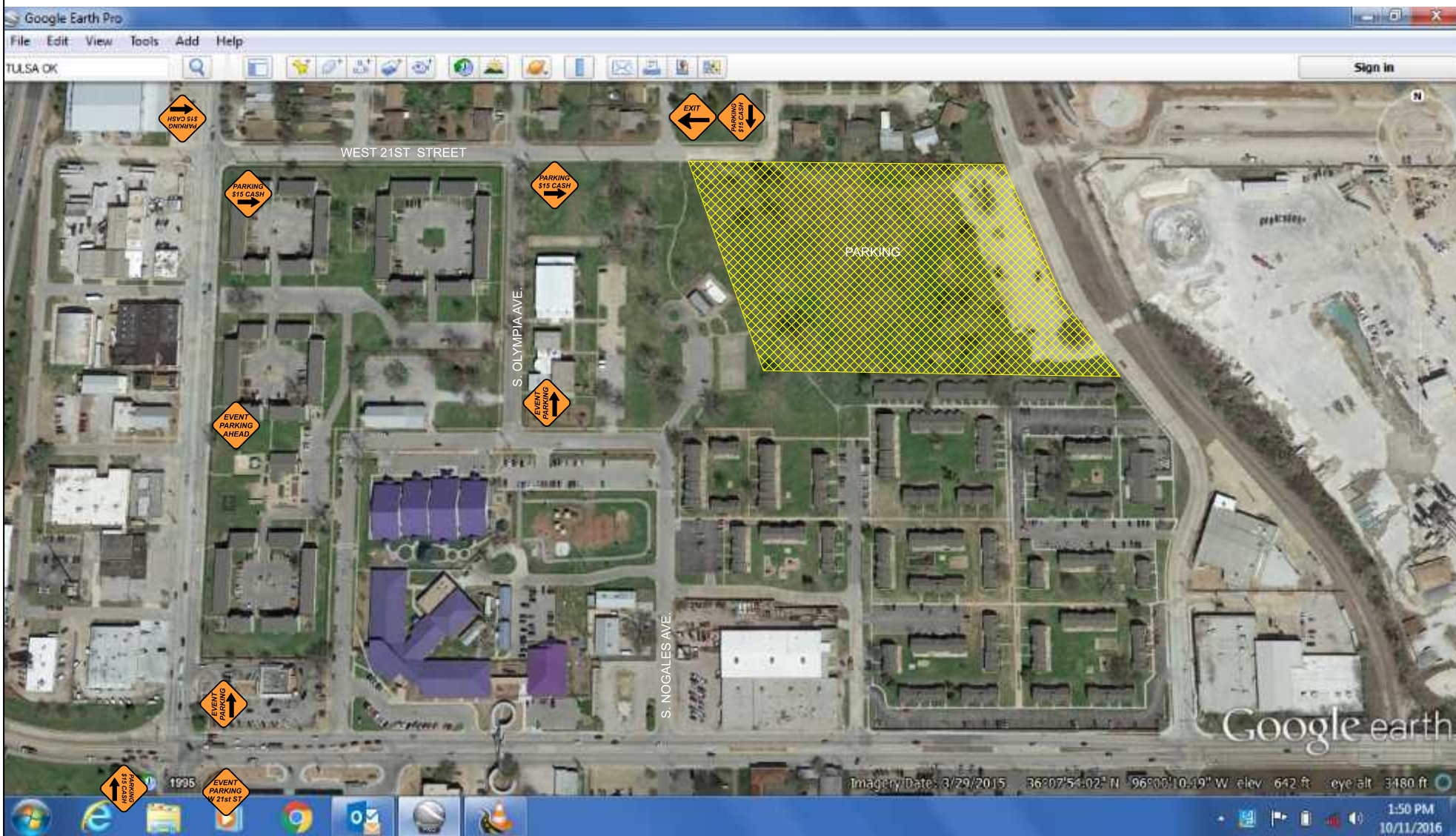
ADDITIONAL PARKING NOTES FOR MIDTOWN & SOUTH LOOPS

Additional parking at Trade Winds Central (Midtown Loop) is located in the office bldg parking lot to the west.

Additional parking at Crowne Plaza (South Loop) is located in the Wal-Mart parking lot to the south.

SOUTH LOOP
SHUTTLES EVERY 30 MINUTES OR LESS
(ROUTE NOT TO SCALE)

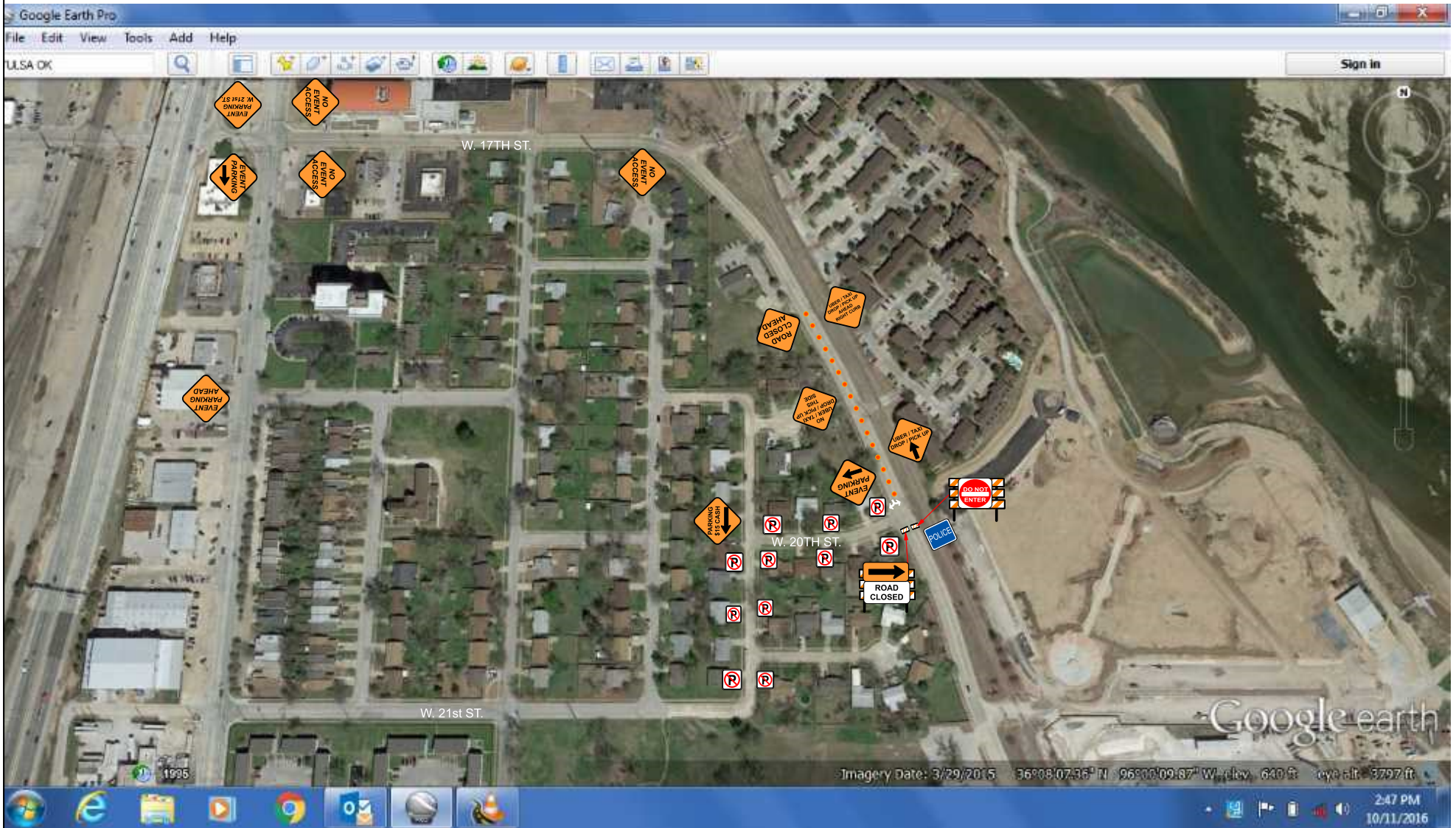
**CROWNE PLAZA
79th & LEWIS**




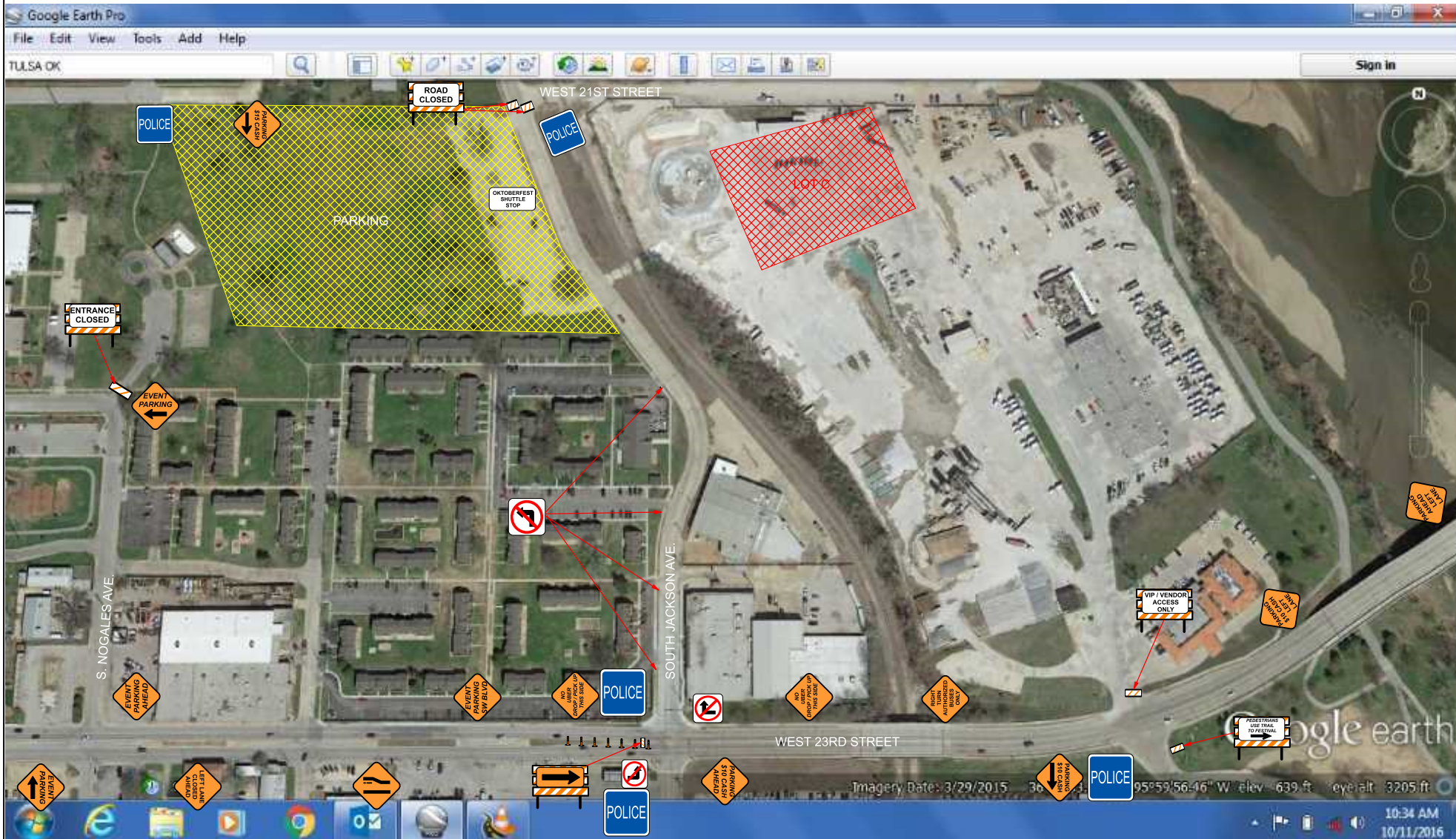
Date: 10-11-16 **Author:** B. HOLDER **Project:** 2016 OKTOBERFEST #2

Comments:
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	Date: 10-11-16 Author: B. HOLDER Project: 2016 OKTOBERFEST #3
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Date: 10-11-16 **Author:** B. HOLDER **Project:** 2016 OKTOBERFEST #1

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